



September 23, 2010

The Honorable Susan Collins  
United States Senate  
Washington, DC 20510

Dear Senator Collins:

Thank you for your letter dated August 18, 2010, expressing your concerns regarding risk to our telecommunications industry. To address the questions you have raised, we are working with relevant U.S. departments and agencies, drawing on their respective authorities, capabilities, and expertise. We will be contacting your staff very shortly to schedule a briefing.

Sincerely,

Timothy F. Geithner  
Secretary of the Treasury

Gary F. Locke  
Secretary of Commerce

James R. Clapper  
Director of National Intelligence

Martha N. Johnson  
Administrator of General Services

Identical letter sent to:

The Honorable Jon Kyl  
The Honorable Christopher S. Bond  
The Honorable Richard Shelby  
The Honorable James Inhofe  
The Honorable Jim Bunning  
The Honorable Jeff Sessions  
The Honorable Richard Burr

cc: The Honorable Hillary R. Clinton, Secretary of State  
The Honorable Robert M. Gates, Secretary of Defense  
The Honorable Janet Napolitano, Secretary of Homeland Security





UNITED STATES SENATOR ★ NORTH CAROLINA

RICHARD BURR

2000 West First Street ♦ Suite 508 ♦ Winston-Salem, NC 27104 ♦ Telephone (336) 631-5125 ♦ Fax (336) 725-4493

## FACSIMILE TRANSMISSION

TO:

*Congressional*

ORGANIZATION/AGENCY:

*GSA*

DATE/TIME:

*1-8-07*

SUBJECT:

NUMBER OF PAGES (including cover): *3*

SENT BY:



Rene Collins



Andrea Davis



Miguel Garibay



Susan Hatfield



Lori Livingston



Brandi Manley



Dean Myers

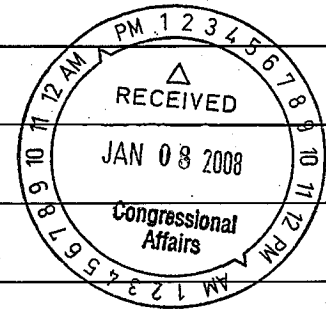


Garth Regan



Chad Tilley

Comments:



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RICHARD BURR  
NORTH CAROLINA

## United States Senate

WASHINGTON, DC 20510-3308

January 8, 2008

Mr. Clinton Robinson  
Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Affairs  
1800 F Street, NW Room 6105  
Washington, D.C. 20405

Dear Mr. Robinson:

Enclosed is a copy of correspondence I have received from my constituent, Bambi Walters of BFW Patents, concerning obtaining a GSA schedule which she applied for in September. I believe that you will find this letter to be self-explanatory.

I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter

Sincerely,



Richard Burr  
United States Senator

RB:ll

Enclosure

☐ **Winston-Salem Office**  
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Fax: (828) 350-2439

☐ **Gastonia Office**  
181 South Street  
Suite 222  
Gastonia, NC 28502  
(704) 833-0854  
Fax: (704) 833-1467

☐ **Rocky Mount Office**  
100 Coast Line Street  
Suite 210  
Rocky Mount, NC 27804  
(252) 977-9522  
Fax: (252) 977-7902



iawrmmsg.txt  
Capitol Correspond  
Incoming Email Message

Lari

Constituent ID: 877113

Mrs. Bambi Walters

(b) (6)

Email: (b) (6)

Phone(s): (H) (b) (6); (W) (b) (6)

Activity Created: 12/30/2007

File Location: 990074

Interest Code(s): CASEWORK

Incoming Message:

RSP: Yes.

Date Received: 12/30/2007 10:49:31 PM

Topic/Subject Desc: Small Business

Dear Senator Burr,

My patent law firm needs your help. We applied for our GSA schedule (aka Federal Supply Schedule) and it was posted as being received on September 19, 2007. Typically, it takes 8 weeks to process a GSA application.

Ours has been pending for almost 15 weeks!!! We have been contacted by both NASA and DOE to order from our schedule (i.e., it was the only contracting vehicle that could have met a quick turn around at the end of the year); however, we have not been successful with GSA reviewing or issuing our schedule. We are respectfully asking that you contact Mr. Daniel Hallee (daniel.hallee@gsa.gov or 703.605.2869) or a GSA supervisor (jacqueline.austin@gsa.gov or 703-605-2820) and urge them to finalize our GSA schedule so that our North Carolina company can easily work with government agencies that want to utilize the schedule. Would you please follow up with me to confirm that you have contacted GSA and let me know when my GSA schedule might be issued?

Respectfully,

Bambi Faivre Walters





January 31, 2008

The Honorable Richard Burr  
United States Senate  
Washington, DC 20510-3308

Dear Senator Burr:

This is in response to your letter dated January 8, 2008, on behalf of your constituent, Ms. Bambi Faivre Walters of BFW Patents (BFW), expressing concerns about the time it has taken the U.S. General Services Administration (GSA) to evaluate BFW's proposal for the Financial and Business Solutions Schedule under GSA's Multiple Award Schedule Program.

Subsequent to your letter, GSA concluded its review of your constituent's proposal and determined to remove it from further consideration. We sent Ms. Walters a detailed letter that outlines the proposal's deficiencies and explains that her firm may submit a new proposal at a later date.

I hope this information is helpful in responding to your constituent. Please call me at (703) 605-5400 if you have any questions. Your staff may contact Mr. Kevin Messner, Associate Administrator for Congressional and Intergovernmental Affairs, at (202) 501-0563 for additional information.

Sincerely

A handwritten signature in blue ink that reads "James A. Williams".

James A. Williams  
Commissioner





JUL 21 2008

The Honorable Richard Burr  
United States Senator  
2000 West First Street, Suite 508  
Winston Salem, NC 27104

Dear Senator Burr:

Thank you for your letter dated June 27, 2008, on behalf of Mr. John Yates, Wilkes County Manager, and Mr. Charlie Sink, Chairman Wilkes County Board of Commissioners, regarding transfer of ownership of the Johnson J. Hayes Federal Building located in Wilkesboro, to Wilkes County, North Carolina.

The General Services Administration (GSA) has no plans at the current time to dispose of the Johnson J. Hayes Federal Building. If in the future the disposal of the building were to become an option for GSA, we would contact the local government to discuss options for acquiring the property. We have also enclosed a copy of our letter dated June 17, 2008, to Chairman Sink providing him the current status of the Johnson J. Hayes Federal Building.

If you have additional questions, please contact me or have a member of your staff contact Ms. Mildred Quinley, Congressional Liaison, at (404) 331-3200.

Sincerely,

A handwritten signature in dark ink, appearing to read "Craig G. Dawson".

Craig G. Dawson  
Regional Administrator

Enclosure



June 17, 2008

Charlie Sink, Chairman  
Wilkes County Board of Commissioners  
Wilkes County Office Building  
Wilkesboro, NC 28697-2427

Dear Chairman Sink:

Thank you for your letter dated May 28, 2008 regarding the County's interest in the Johnson J. Hayes Federal Building. The building consists of 36,524 rentable square feet of space of which 7,598 rentable square feet is vacant. The General Services Administration would be very interested in discussing the out leasing of any vacant space to the County. If the County is interested in leasing any of the vacant space, even on a short term basis, please contact Clare G. Ryan at 704-926-7072 or via e-mail at [clareg.ryan@gsa.gov](mailto:clareg.ryan@gsa.gov).

However, at this time there are no plans to dispose of the Johnson J. Hayes Federal Building. If, in the future, the disposal of the building were to become an option for the General Services Administration, we would be in contact with the local Government to discuss your options for acquiring the property.

Sincerely yours,

(b) (6)

John M. Dennis  
Public Buildings Service  
Director, Portfolio Management



cc: Executive Secretariat Staff (ACA)  
Office of Congressional and Intergovernmental Affairs (S)

cc: 4PT OF/RF  
4PE (R. Phillips), 4PT (F. Voigt), 4AMA

4PT:VALiffi:4045621638:7/09/08: FY08-062Burr

Concurrences:

4PT: J. Dennis Date: 7/16/08

4PM: C. Debord Date: 7/16/08

4PB: D. Norman Date: 7/16/08

4PE: R. Phillips Date: 7/16/08

4PR: L. Yeager Date: 7/16/08

4P: S. Sims Date: 7/17/08

4AA: \_\_M. Quinley\_\_ Date: 7/17/08

OCIA: K. Messner Date: 7/17/08

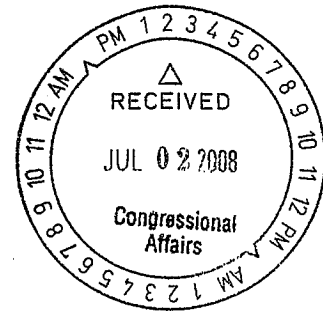
4L: J. Stewart Date: 7/17/08



# United States Senate

WASHINGTON, DC 20510-3308

June 27, 2008



Mr. Clinton Robinson  
Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Affairs  
1800 F Street, NW Room 6105  
Washington, D.C. 20405

Dear Mr. Robinson:

Enclosed is a copy of correspondence I have received from my constituent, John Yates of the County of Wilkes, concerning the county's interest in the Johnson J. Hayes Federal Building in Wilkesboro, North Carolina. I believe that you will find this letter to be self-explanatory.

I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter

Sincerely,

Richard Burr  
United States Senator

RB:ll

Enclosure

☒ **Winston-Salem Office**  
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Fax: (704) 833-1467

☐ **Rocky Mount Office**  
100 Coast Line Street  
Suite 210  
Rocky Mount, NC 27804  
(252) 977-9522  
Fax: (252) 977-7902



JOHN C. YATES  
Interim County Manager

ANTHONY R. TRIPLETT  
County Attorney

ALENE E. FAW  
County Clerk

# COUNTY OF WILKES

WILKES COUNTY OFFICE BUILDING  
WILKESBORO,  
NORTH CAROLINA 28697-2427  
(336) 651-7346  
FAX (336) 651-7546

CHARLES SINK  
Chairman

LUTHER J. PARKS  
Vice Chairman

DR. FAY BYRD  
KEITH ELMORE  
ZACH HENDERSON

**RECEIVED**

JUN 09 2008

Richard Burr, M.C.  
Washington, DC

May 28, 2008

Senator Richard Burr  
225 Dirksen Senate Office Building #40C  
Washington, DC 20510

Dear Honorable Senator Burr:

Over the last few years Wilkes County has expressed interest in transferring ownership of the Johnson J. Hayes Federal Building from the US Government to Wilkes County Government. It is our understanding that the Federal Building is unoccupied except for the Wilkesboro Post Office. Wilkes County is facing some critical space needs and the Federal Building would address some of those needs.

We would appreciate your help and feel full use of the building would be in everyone's best interest. If you have any questions concerning this request, please contact my office.

Sincerely,

(b) (6)

Charlie Sink, Chairman  
Wilkes County Board of Commissioners

(b) (6)

John C. Yates  
Interim County Manager

JCY/aef



DANIEL K. AKAKA, HAWAII,  
CHAIRMAN  
JOHN D. ROCKEFELLER IV, WEST VIRGINIA  
PATTY MURRAY, WASHINGTON  
BERNARD SANDERS, VERMONT  
SHERROD BROWN, OHIO  
JIM WEBB, VIRGINIA  
JON TESTER, MONTANA  
MARK BEGICH, ALASKA  
ROLAND W. BURRIS, ILLINOIS

WILLIAM E. BREW, STAFF DIRECTOR

# United States Senate

COMMITTEE ON VETERANS' AFFAIRS

WASHINGTON, DC 20510

RICHARD M. BURR, NORTH CAROLINA,  
RANKING MEMBER  
ARLEN SPECTER, PENNSYLVANIA  
JOHNNY ISAKSON, GEORGIA  
ROGER F. WICKER, MISSISSIPPI  
MIKE JOHANNIS, NEBRASKA  
LINDSEY O. GRAHAM, SOUTH CAROLINA

LUPE WISSEL,  
REPUBLICAN STAFF DIRECTOR

March 13, 2009

Mr. Paul F. Prouty  
Acting Administrator of General Services  
1800 F Street, N.W.  
Washington, D.C. 20405



Dear Mr. Prouty:

I am writing with regard to the ongoing efforts of the General Services Administration (GSA) to ensure that the U.S. Court of Appeals for Veterans Claims (CAVC) has sufficient office space to accommodate its needs. It is my understanding that, as part of this effort, GSA has been examining the possibility of the Federal government constructing a new Veterans Courthouse and Justice Center in Washington, D.C.

I appreciate your organization's efforts and support providing the CAVC with adequate facilities to carry out its very important mission. In efforts to do so, I believe we must be mindful that our nation is in the midst of a severe financial crisis and that the real estate market, including commercial real estate, is in a state of free fall. For this reason, I believe GSA should thoroughly examine all possible options to determine how we can provide the CAVC with sufficient space in a financially prudent manner while still honoring its important mission. Bearing in mind the current economic picture, I would ask your organization to examine whether there are any existing structures in the National Capital Region that could meet the Court's needs and could be purchased or leased.

So that I may have the benefit of your analysis before Congress finishes its consideration of the President's proposed budget for fiscal year 2010, I would ask that you provide me with a response no later than June 1, 2009.

Thank you for your attention to this matter and for your continued efforts to ensure that the CAVC will have adequate facilities now and in the future.

Sincerely,

A bold, dark handwritten signature, likely of Richard Burr, written over a horizontal line.

Richard Burr  
Ranking Member





TO: Chief of Staff  
(b) (6)  
FROM: Michael J. Wooten  
Acting Associate Administrator  
SUBJECT: Congressional Correspondence

We have received the attached congressional correspondence. Please advise this office as soon as possible of the action authorized to be taken by initialing below:

Assign for Response: \_\_\_\_\_ ✓ \_\_\_\_\_ Date: 3.27.09  
Hold (No Further Distribution): \_\_\_\_\_ Date: \_\_\_\_\_  
Other (Please Specify): \_\_\_\_\_ Date: \_\_\_\_\_

If you have any questions, please call me or Greg Parks on 501-0563.

Attachment(s)

For OCIA Use Only	
Date Received by OCIA:	3.27.09 JCM
Date Forwarded to AC:	3.27.09 JCM
Date Returned to OCIA:	3.27.09 [Signature]
Date Forwarded to APMC:	3.31.09 JCM
OCIA Routing:	_____
Please indicate whether the Administrator will sign the response: YES NO	







**GSA Public Buildings Service**

JUN 01 2009

The Honorable Richard Burr  
Ranking Minority Member  
Committee on Veterans' Affairs  
United States Senate  
Washington, DC 20510

Dear Senator Burr:

I am writing you as a follow-up to Acting Administrator Prouty's letter dated May 13, 2009, that indicated the U.S. General Services Administration (GSA) would provide a preliminary analysis by June 1, 2009. The analysis regards the availability of existing structures for purchase or lease in the National Capital Region that could meet the housing needs of the Court of Appeals for Veterans Claims (CAVC). This letter is an interim response pending GSA's completion of a more detailed analysis.

As you indicated in your letter to Acting Administrator Prouty, the financial crisis that our nation is experiencing is having an effect on the commercial real estate market. However, our preliminary examination of properties available for acquisition that could meet the CAVC's mission did not prove fruitful. While buildings are available for purchase that are larger (150,000-200,000 square feet) than the Court's needs, they do not have enough available vacant space (other leasehold interests exist). Hence, finding an existing building in the National Capital Region to meet CAVC's need will be a challenge.

There are potential leasing solutions that would prove easier to deliver than an acquisition. However, there are also challenges in relocation to a new lease. A majority of space available within the CAVC's desired delineated area is built to be used as office space. Meeting the CAVC's unique programmatic requirements in a new lease could require costly modifications that would make it a less prudent financial decision than Federal construction.

As Acting Administrator Prouty indicated in his letter, GSA is committed to finding an appropriate solution to CAVC's long-term housing needs, and we will continue to evaluate all options. We are about to begin a more formal due diligence examination of the funding provided in Public Law 110-329 for advanced planning and design. No additional funding beyond the \$7 million is projected to be required in fiscal year 2010 to complete that advance planning. However, once the final long-term housing solution and funding requirements for the CAVC are identified, GSA will provide your Committee and the CAVC a detailed briefing.

**U.S. General Services Administration**  
1800 F Street, NW  
Washington, DC 20405-0002  
[www.gsa.gov](http://www.gsa.gov)



If you have any additional questions or concerns, please feel free to contact me at (202) 501-1100. Staff inquiries may be directed to Mr. Ralph Conner, Acting Associate Administrator, Office of Congressional and Intergovernmental Affairs at (202) 501-0563.

Sincerely,

(b) (6)

A large black rectangular redaction box covers the signature area.

Anthony E. Costa  
Acting Commissioner



MARK STEVEN KIRK  
10TH DISTRICT, ILLINOIS

COMMITTEE ON  
APPROPRIATIONS

SUBCOMMITTEES:  
STATE, FOREIGN OPERATIONS, AND  
RELATED AGENCIES

HOMELAND SECURITY

FINANCIAL SERVICES AND  
GENERAL GOVERNMENT

**Congress of the United States**  
**House of Representatives**  
Washington, DC 20515-1310

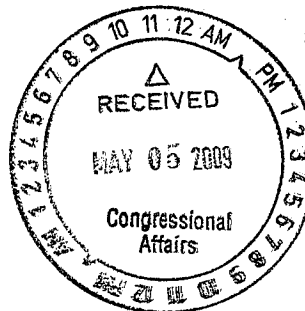
April 29, 2009

WASHINGTON OFFICE:  
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(202) 225-4835  
FAX: (202) 225-0837  
www.house.gov/kirk

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NORTHBROOK, IL 60062  
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FAX: (847) 940-7143

WAUKEGAN OFFICE:  
20 SOUTH MARTIN LUTHER KING DRIVE  
WAUKEGAN, IL 60085  
(847) 662-0101  
FAX: (847) 662-7519

Mr. Michael Wootten  
Acting Associate Administrator  
Office of Congressional Affairs  
General Services Administration  
1800 F Street, NW, Room 6105  
Washington, D.C. 20405



Dear Mr. Wootten:

I am writing on behalf of my constituent, Mel Boldt of Inverness, Illinois, regarding Solicitation GS-05B81223. Attached are copies of correspondence from my constituent.

I would appreciate your reviewing Mr. Boldt's concerns consistent with federal regulations. Any information you can provide would be welcomed

Thank you for your attention to this matter. Please direct your reply through my Northbrook office.

Sincerely,

A handwritten signature in cursive script that reads "Mark Kirk".

Mark Steven Kirk  
Member of Congress

MSK:epk  
Enclosures



MARK STEVEN KIRK  
10TH DISTRICT, ILLINOIS

COMMITTEE ON  
APPROPRIATIONS

SUBCOMMITTEE  
FOREIGN OPERATIONS

SCIENCE, STATE, JUSTICE AND COMMERCE  
MILITARY QUALITY OF LIFE AND  
VETERANS AFFAIRS

Congress of the United States  
House of Representatives  
Washington, DC 20515-1310

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WAUKEGAN OFFICE:  
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WAUKEGAN, IL 60055  
(847) 662-0101  
FAX: (847) 662-7519

CONGRESSIONAL  
HUMAN RIGHTS CAUCUS

INT  
DATE 4/29/09

NAME: MEL BOLDT

ADDRESS: (b) (6)

CITY/STATE/ZIP: (b) (6)

HOME TELEPHONE NUMBER: (b) (6)

WORK TELEPHONE NUMBER:

CELLULAR TELEPHONE NUMBER:

AGENCY INVOLVED: GSA

PERTINENT CASE NUMBER: GS-05B-18223

CENSUS BUREAU RENTAL OF SPACE AT 345 ERIC DR. PAULINE

Due to the Privacy Act of 1974, federal and state agencies are prohibited from releasing information about an individual without that individual's written permission. Your signature on this page authorizes me, as your Congressman, to contact the proper officials on your behalf, discuss the matter, and receive any pertinent information.

4/29/09  
DATE

(b) (6)  
SIGNATURE

PLEASE RETURN TO: CONGRESSMAN MARK STEVEN KIRK  
707 Skokie Blvd., Suite 350  
Northbrook, IL 60062  
TELEPHONE: (847) 940-0202



**Kelly, Ed**

---

**From:** m boldt (b) (6)  
**Sent:** Wednesday, April 29, 2009 1:34 PM  
**To:** Kelly, Ed  
**Cc:** bruce blank  
**Subject:** Solicitation GS-05B-18223

Last January the Realtor for the Census Bureau approached us about renting space in our building at 345 Eric Dr in Palatine. It is a factory that has stood empty since the manufacturing was moved to China. He indicated that they had been unable to locate a building in the narrow geographic area specified in the Solicitation that had both the office space and the dock access required. We told him that the tenant would have to bear much of the estimated \$500,000 cost of the required office build out. Despite this he urged us to proceed. Based on his assurances we incurred architect fees and other cost to complete the Solicitation. We provided drawing and secured the approval of the Village of Palatine for the proposed use in a manufacturing district by the end of March. To meet the August move in date we must begin construction by May 1.

Since then we have received no information other than the e-mail I have forwarded.

I would appreciate your help in determining the status of this contract and if the GSA is trying to go outside the specified area of the Congressman's district.

Thank you for your assistance. We could use the stimulation!

4/29/2009



**Kelly, Ed**

**From:** m boldt (b) (6)  
**Sent:** Wednesday, April 29, 2009 1:13 PM  
**To:** Kelly, Ed  
**Subject:** Solicitation GS-05B-18223

Sent in conjunction with my e-mail.

---

**Subject:** RE: 345 Eric Dr.  
**Date:** Mon, 13 Apr 2009 18:19:38 -0500  
**From:** (b) (6)  
**To:** bblancknwa@sbcglobal.net  
**CC:** (b) (6) kim.gill@gsa.gov

Bruce,

I apologize sincerely for not responding to your voicemails. I along with Kim Gill are well aware of the communication you've sent us regarding the zoning issues for this particular location and appreciate how forthcoming with information you've been. However, an award has not been made as of yet for this particular requirement and until an award is issued we are not permitted to provide direction one way or another to any offeror involved in this procurement. This is standard protocol for government leases. I understand that this has taking longer than any of us would prefer, but we are forced to play by the rules and sometimes decisions can take a long time to come to.

We also understand that timing is critical for this project and that you have people waiting in the wings currently, but again we are required to play by the rules here so I ask that you please be patient for the time being and understand that both Kim and I are working towards getting an official award issued as quickly as possible. As soon as an award is issued we'll get in touch with you inform you as to the decision that was made.

Hope all is well,

**Jon Isherwood**

TEL 312 424 8149  
FAX 312 424 8080  
[Jon.Isherwood@ugl-equis.com](mailto:Jon.Isherwood@ugl-equis.com)

UGL Equis  
161 North Clark Street, Suite 2400  
Chicago, IL 60601

---

**From:** Bruce Blanck [mailto:bblancknwa@sbcglobal.net]  
**Sent:** Friday, April 10, 2009 11:19 AM  
**To:** Jon Isherwood  
**Cc:** Melvin Boldt  
**Subject:** 345 Eric Dr.

Jon; Could you please send us a brief status update on our project proposal. We have people standing by to begin the permit process, but need to finalize layouts, etc.

Also let me know that you and GSA are aware we DO NOT NEED special use permits or variance to proceed; the Village of Palatine has set those aside, and can move right into building permits. We just need architect's drawings with GSA final plan.

Please respond ASAP. I got the second-hand verbal from your associate, but would appreciate hearing direct from you.

Thank you,

4/29/2009



Bruce

Bruce L. Blanck  
NORTHWEST ASSOCIATES, INC.  
331 W Northwest Highway, Suite 207  
Palatine, IL 60067

office: 847-934-8232

fax: 847-963-8232

cell: (b) (6)

bblancknwa@sbcglobal.net

\*\*\*\*\*  
UNITED GROUP

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4/29/2009





GSA Office of Congressional and Intergovernmental Affairs

TO: Chief of Staff

(b) (6)

FROM: Ralph Conner  
Acting Associate Administrator

SUBJECT: Congressional Correspondence

We have received the attached congressional correspondence. Please advise this office as soon as possible of the action authorized to be taken by initialing below:

Assign for Response: \_\_\_\_\_ ✓

Date: 5.6.09

Hold (No Further Distribution): \_\_\_\_\_

Date: \_\_\_\_\_

Other (Please Specify): \_\_\_\_\_

Date: \_\_\_\_\_

If you have any questions, please call me or Greg Parks on 501-0563.

Attachment(s)

For OCIA Use Only

Date Received by OCIA: 5.5.09 OCIA

Date Forwarded to AC: 5.5.09 OCIA

Date Returned to OCIA: 5.6.09 OCIA

Date Forwarded to ACMC: 5.6.09 OCIA

OCIA Routing: \_\_\_\_\_



Please indicate whether the Administrator will sign the response: YES

NO





JUN 04 2009

GSA Great Lakes Region

The Honorable Mark Steven Kirk  
Member, United States  
House of Representatives  
707 Skokie Boulevard, Suite 350  
Northbrook, IL 60062

Dear Representative Kirk:

Thank you for your letter dated April 29, 2009, on behalf of your constituent Mr. Mel Boldt, regarding the U.S. General Services Administration's (GSA) Solicitation GS-05B81223.

GSA initiated a lease procurement in August 2008, to house the U.S. Census Bureau (Census) LCO office in Palatine, Illinois. A market tour was conducted and several buildings were surveyed to determine if they met Census and GSA requirements. In October 2008, Solicitation for Offers was sent to two locations; both sites were located in Palatine - one at 1210 W. Northwest Highway and the other at 345 N. Eric Drive.

Negotiations took place and after receiving final offers, the lease was awarded on May 5, 2009, to the offerors representing the 1210 W. Northwest Highway property. In accordance with GSA Policy, unsuccessful bidders are to receive notification at the time of lease execution by the lessor and GSA. The lease was executed on May 12, 2009, and notification was sent on May 13 and May 14, 2009.

Please note that GSA, Equis (the broker used by GSA) and the owner spent time developing a compliant offer. However, Mr. Boldt was not the lowest bidder.

If you have additional questions, please contact me or have a member of your staff contact Mr. Neil Omansky, Acting Senior Advisor, at (312) 353-3919.

Sincerely,

(b) (6)

J. David Hood  
Acting Regional Administrator

for

U.S. General Services Administration  
230 South Dearborn Street  
Chicago, IL 60604-1696  
www.gsa.gov





GSA Office of the Regional Administrator

NOV 10 2009

The Honorable Richard Burr  
United States Senator  
2000 West First Street, Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

Thank you for your email dated October 30, 2009, on behalf of your constituent Dr. Herb Land, who is interested in acquiring a trailer and van for use by Boy Scout Troop 5 in Wake Forest, North Carolina.

Under the provisions of Title 40 of the United States Code (U.S.C), the U.S. General Services Administration (GSA) operates a program for the transfer and donation of personal property and equipment no longer needed for official use by agencies in the executive branch of the Government. When an executive agency has property it no longer needs, it is declared excess and is reported to GSA to be screened for possible transfer to other Federal agencies with a need for such property. Property for which there are no Federal requirements, as determined by GSA, becomes surplus and is made available for transfer to the States for subsequent donation to State and local public agencies and to nonprofit health and educational activities as authorized by Congress.

When making property available for donation, GSA is required by law to work through a State Agency for Surplus Property (SASP) established in each State for this purpose. The SASP is responsible under the law for making eligibility determinations for prospective donee activities and organizations wishing to participate in the program. If and when eligibility is established, the SASP is also responsible for coordinating with the donee organization in screening and acquiring needed surplus property. In North Carolina, the SASP is under the direction of:

Mr. Mickey Sauls, Director  
North Carolina Federal Property Agency  
1311 Mail Service Center  
Raleigh, NC 27699-1311  
Telephone (919) 854-2163  
mickey.sauls@ncmail.net

**U.S. General Services Administration**  
Southeast Sunbelt Region  
77 Forsyth Street, SW  
Atlanta, GA 30303-3458  
www.gsa.gov



In the law governing the GSA-administered donation program, there is a provision, at 40 U.S.C. 549(d), which allows for the donation of surplus property generated by the U.S. Department of Defense (DOD) to certain activities designated by the Secretary of Defense to be of special interest to DOD. These activities are designated as Service Educational Activities (SEAs). One of the National level SEAs is the Boy Scouts of America. We recommend that Dr. Land contact Mr. Sauls for additional information on the SEAs program. We also suggest an official from Troop 5 should contact the Boy Scout national or regional office to discuss the appropriate procedures for requesting surplus DOD property through the SEAs program.

If you have any additional questions or need further assistance, please do not hesitate to contact me. Staff inquiries may be directed to Ms. Mildred Quinley, Congressional Liaison. She can be reached at (404) 331-3200.

Sincerely,

(b) (6)

Jimmy H. Bridgeman  
Acting Regional Administrator  
General Services Administration



Executive Secretariat Staff (ACA)  
Office of Congressional and Intergovernmental Affairs

Executive Correspondence Team (CAI-X)

OF/FR  
(4QSC1) (Donald Clark)

4QSC1:D.Clark:404331-0974:11/03/09 (FY10-07-C156498-BURR.doc)

Concurrences:

4QSC:	<u>K.Warrior</u>	Date: <u>11/04/2009</u>
4Q:	<u>B.Sisk</u>	Date: <u>11/04/2009</u>
4AA:	<u>P.Allen for M.Quinley</u>	Date: <u>11/04/2009</u>
OCIA:	<u>R.Conner</u>	Date: 11/06/2009
4L:	<u>J.Stewart</u>	Date: <u>11/06/2009</u>



FY: 10/03  
C: 156409  
Assigned to: 4Q  
Due: 11/09/2009



Jenny Lynn  
Mooney/4AM/R04/GSA/GOV  
10/30/2009 01:21 PM

To Pharis D. Allen/4A/R04/GSA/GOV@GSA  
cc  
bcc

Subject Congressional Inquiry/Senator Richard Burr

See Congressional inquiry from Senator Richard Burr below which I am forwarding to you for suspense and forwarding to the appropriate office.  
Senator Burr's Winston-Salem office address information is as follows:

Senator Richard Burr  
Piedmont Plaza Two  
2000 West First Street, Suite 508  
Winston-Salem, NC 27104  
POC: Lori Livingston PH: 336-631-5125

Please let me know if you need anything further.

Jenny Mooney  
Congressional Services Representative  
KY, NC and TN  
GSA, OMS, 4AM  
77 Forsyth Street, Suite 650  
Atlanta, GA 30303  
PH: 404-331-4404  
CL: (b) (6)  
FAX: 404-331-0969

----- Forwarded by Jenny Lynn Mooney/4AM/R04/GSA/GOV on 10/30/2009 01:16 PM -----



"Livingston, Lori (Burr)"  
<Lori\_Livingston@burr.senate.gov>  
10/30/2009 01:11 PM

To "jenny.mooney@gsa.gov" <jenny.mooney@gsa.gov>  
cc  
Subject constituent request

Jenny,

We received the following email from a constituent:

Dr. Herb Land

(b) (6)

Email: (b) (6)

Phone(s): (H) (b) (6)

Activity Created: 10/12/2009  
File Location: 6369318  
Interest Code(s):



Comments:

RSP: Yes.

Date Received: 10/12/2009 8:26:28 AM

Topic/Subject Desc: Children Family Adoption

Dear Senator Burr, I am requesting a trailer and van to haul Boy Scout equipment for Troop 5 BSA in Wake Forest, NC. One of my scout's mother is in charge of the government seized auctions in the Raleigh area and told me that if you would write approval for us to obtain a trailer and van to carry our scouts to and from the camping trips that we could obtain it from these auctions. I have written Kay Hagan twice with no response!!! Can you help us.

Sincerely,

Dr. Herb Land

FEMA has advised this is a GSA issue. Can you give me some direction?

Thanks.

Lori Livingston  
Senior Constituent Advocate  
Office of Senator Richard Burr  
2000 West First Street, Suite 508  
Winston-Salem, NC 27104  
Phone: (336) 631-5125  
Fax: (336) 725-4493



# United States Senate

WASHINGTON, DC 20510

August 18, 2010

The Honorable Timothy Geithner  
Secretary of the Treasury  
Department of the Treasury  
1500 Pennsylvania Avenue, NW  
Washington, DC 20220

The Honorable Gary Locke  
Secretary of Commerce  
Department of Commerce  
1400 Constitution Avenue, NW  
Washington, D.C. 20230

General James Clapper  
Director of National Intelligence  
Office of the Director of National Intelligence  
Washington, DC 20511

The Honorable Martha N. Johnson  
Administrator of General Services  
U.S. General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Secretary Geithner, Secretary Locke, Administrator Johnson, and Director Clapper:

We write to you regarding press reports that the Chinese firm Huawei Technologies (Huawei) is bidding to supply equipment to Sprint Nextel, and that lawyers retained by the company are currently working with the Treasury Department to allow it to operate in the United States. Sprint Nextel supplies important equipment to the U.S. military and law enforcement agencies, and it offers a broad array of devices, systems, software and services to the private sector. We are concerned that Huawei's position as a supplier of Sprint Nextel could create substantial risk for U.S. companies and possibly undermine U.S. national security.

Huawei has a concerning history. The Iraq Survey Group reported that Huawei sold communications technology to Saddam Hussein's regime in possible violation of U.N. sanctions, and it also supplied the Taliban before its fall. Some reports indicate that this communications technology included fiber optic equipment used in Saddam Hussein's air defense network, which routinely fired on U.S. military aircraft.<sup>1</sup>

And, according to press releases issued by the Embassy of the People's Republic of China in Iran, "Huawei has gained the trust and alliance of major [Iranian] governmental and private entities within a short period...[M]ilitary industries...are among other clients of this telecom giant."<sup>2</sup> That Huawei is such a leading presence in Iran, especially with military industries, suggests that under U.S. sanctions on Iran, Huawei should be prohibited from doing business with the U.S. government. Equally troubling is Huawei's reported "takeover of Iran's Telecom Market," and the close relationship this must therefore create with the Islamic

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<sup>1</sup> Kelly Motz and Jordan Ritchie, "Sanctions Busting: Technology Two-Timing," *The Asian Wall Street Journal*, March 19, 2001.

<sup>2</sup> Economic and Commercial Counsellor's Office of the Embassy of the People's Republic of China in the Islamic Republic of Iran. "Huawei Plans Takeover of Iran's Telecom Market." August 17, 2009.



Revolutionary Guard Corps (IRGC), which, reportedly, owns a controlling stake in the Telecommunications Company of Iran.<sup>3</sup> As you know, the IRGC has been sanctioned by the United States government for its role in weapons of mass destruction proliferation. A Chinese company with such a leading role in Iran's economy, and close relationship with the IRGC, should not be able to do business in the U.S.

Huawei has also been accused of several violations of intellectual property rights, most notably in 2003 when Cisco sued the company in a U.S. court for copying its computer codes. In fact, these serial violations appear to have led Motorola to refuse to enter into a deeper business relationship with Huawei.

Most troubling, however, is the firm's reported relationship with China's People's Liberation Army (PLA). The firm's founder and current CEO, Ren Zhengfei, was a member of the PLA. The 2009 Department of Defense Report on the Military Power of the People's Republic of China states that "information technology companies, including Huawei...maintain close ties to the PLA and collaborate on R[esearch] & D[evelopment]." We have been informed that Huawei is the preferred provider of telecommunications products and services to the PLA and Chinese embassies. In addition to the close relationship between Huawei senior leadership and the PLA, press reports also suggest that a number of Huawei employees have direct ties to the PLA.

Given China's well documented focus on developing cyber warfare capabilities, Huawei's ties to the PLA have aroused concern in a number of other nations in which it does business. According to reports, British, French, Australian, and Indian intelligence agencies have either investigated Huawei or expressed concern that its products could facilitate remote hacking and thereby compromise the integrity of the telecommunications networks in their countries.<sup>4 5 6 7</sup>

Huawei also has reportedly received substantial financial assistance from the Chinese government.<sup>8 9</sup> In the past, this government assistance has helped it undercut its competitors and could provide the basis for its bid to supply Sprint Nextel. At worst, Huawei's becoming a major supplier of Sprint Nextel could present a case of a company, acting at the direction of and funded by the Chinese military, taking a critical place in the supply chain of the U.S. military, law enforcement, and private sector.

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<sup>3</sup> *The New York Times*, "IRGC Buys Majority Share of Iran Telecom." September 29, 2009.

<sup>4</sup> "China Bugs India." *The Pioneer* (India) 16 May 2010, LexisNexis® Congressional; Accessed: 6/29/10

<sup>5</sup> "Huawei's International Charm Offensive." *Intelligence Online* 10 June 2010, LexisNexis® Congressional; Accessed: 6/27/10

<sup>6</sup> Alastair Jamieson. "Britain Could be Shut Down by Hackers from China, Intelligence Experts Warn." *The Daily Telegraph*, 29 Mar 2009 (<http://www.telegraph.co.uk/news/worldnews/asia/china/5072204/Britain-could-be-shut-down-by-hackers-from-China-intelligence-experts-warn.html>)

<sup>7</sup> Michael Sainsbury. "NBN bid to Stretch China Ties." *The Australian* 8 April 2010 LexisNexis® Congressional; Accessed: 7/10/10

<sup>8</sup> Study on the Future Opportunities and Challenges of EU-China Trade and Investment Relations, Study 5: ICT Equipment ([http://trade.ec.europa.eu/doclib/docs/2007/february/tradoc\\_133307.pdf](http://trade.ec.europa.eu/doclib/docs/2007/february/tradoc_133307.pdf))

<sup>9</sup> Terence P. Stewart. "China's Industrial Subsidies Study: High Technology" Trade Lawyers Advisory Group April 2007. <http://www.uscc.gov/researchpapers/2008/TLAG%20Study%20-%20China's%20Industrial%20Subsidies%20High%20Technology.pdf>



In view of these and other concerns about Huawei's activities and relationship with the Chinese military, we ask for your answers to the following questions:

- Does the United States government have unclassified information regarding Huawei's affiliation, if any, with the PLA? What does that information say about the affiliation/relationship, e.g., what control, if any, is exerted by the PLA on Huawei's operations?
- Is there any concern that Huawei, if it gained any measure of control over a U.S. contractor involved with sensitive U.S. government contracts, would present a national security threat for technology leakage or enhanced espionage against the United States? Please provide an unclassified response.
- Is the U.S. Treasury Department discussing or negotiating a deal to allow Huawei to acquire or invest in U.S. companies? What is the status of the negotiations? Will you agree to provide a briefing to Senators and their staffs on the present status?
- Has the Treasury Department included members of the intelligence community (IC) in its negotiations, if any, with Huawei? If yes, does the IC have a veto over any final negotiated product? Will you share with us and our staffs any IC analysis concerning the potential threat of Huawei obtaining any measure of control over a U.S. firm with sensitive contracts?
- What contracts with the Department of Defense (DOD) and the IC does Sprint Nextel have?
- Does Huawei currently supply companies with U.S. government contracts? If so, what are they?
- Have any goods provided to a U.S. government supplier by Huawei ever been found to contain suspect technology, such as intentional defects or "back doors" allowing remote entry?
- Please describe what, if any, *a priori* security review the General Services Administration conducts on technology (software or hardware) that the United States government purchases from overseas suppliers.
- Have U.S.-based employees of Huawei been granted security clearances by the U.S. government for access to classified information?
- Please describe in detail any export licenses currently in review, or approved in the past five years, between any U.S. firm and Huawei.
- Has the Defense Intelligence Agency (DIA), Central Intelligence Agency (CIA), or National Security Agency (NSA) communicated with foreign intelligence agencies regarding their concerns, and vice versa, about Huawei's operations, affiliations and relationships?

Sincerely,



JON KYL  
United States Senator



CHRISTOPHER S. BOND  
United States Senator





RICHARD SHELBY  
United States Senator



JAMES INHOFE  
United States Senator



JIM BUNNING  
United States Senator



JEFF SESSIONS  
United States Senator



RICHARD BURR  
United States Senator

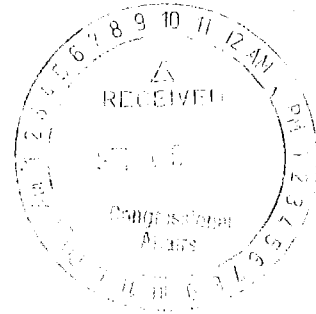
cc: The Honorable Robert Gates, Secretary of Defense  
The Honorable Janet Napolitano, Secretary of Homeland Security  
The Honorable Hillary R. Clinton, Secretary of State



# United States Senate

WASHINGTON, DC 20510-3308

September 3, 2010



Mr. Michael Wootten  
Acting Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Aff.  
1800 F Street, NW Room 6105  
Washington, District of Columbia 20405-0001

Dear Mr. Wootten:

Enclosed is a copy of correspondence I have received from my constituent, W.T. Sorrell, III, with Rural Development concerning difficulties his agency is experiencing in securing leases for office space. I believe that you will find this letter to be self-explanatory.

I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Burr'.

Richard Burr  
United States Senator

RB:ll

Enclosure

- |   |  |  |   |  |
|---|--|--|---|--|
| <input checked="" type="checkbox"/> <b>Winston-Salem Office</b><br>2000 West First Street<br>Suite 508<br>Winston-Salem, NC 27104<br>(336) 631-5125<br>Fax: (336) 725-4493<br>Toll Free in NC: (800) 685-8916 | <input type="checkbox"/> <b>Wilmington Office</b><br>201 North Front Street<br>Suite 809<br>Wilmington, NC 28401<br>(910) 251-1058<br>Fax: (910) 251-7975<br>Toll Free in NC: (888) 848-1833 | <input type="checkbox"/> <b>Asheville Office</b><br>151 Patton Avenue<br>Suite 204<br>Asheville, NC 28801<br>(828) 350-2437<br>Fax: (828) 350-2439 | <input type="checkbox"/> <b>Gastonia Office</b><br>181 South Street<br>Suite 222<br>Gastonia, NC 28502<br>(704) 833-0854<br>Fax: (704) 833-1467 | <input type="checkbox"/> <b>Rocky Mount Office</b><br>100 Coast Line Street<br>Suite 210<br>Rocky Mount, NC 27804<br>(252) 977-9522<br>Fax: (252) 977-7902 |
|---|--|--|---|--|



## **Livingston, Lori (Burr)**

---

**From:** Sorrell, Wt - Morganton, NC [WT.Sorrell@nc.usda.gov]  
**Sent:** Wednesday, September 01, 2010 4:43 PM  
**To:** Livingston, Lori (Burr)  
**Cc:** Sessions, Dana - Raleigh, NC; Cochran, Jan - RALEIGH, NC; Tilley, Chad (Burr)  
**Subject:** USDA Rural Development Leasing issues with GSA  
**Attachments:** POSITION LETTER FOR SPACE ISSUES.docx

Lori,  
I appreciate you meeting with me a couple of weeks ago and agreeing to check into the problems we are having trying to secure leases for Office Space.

I have attached a "Position Letter" that our State Director, Randy Gore, presented to our National Office staff in an attempt to get help in resolving the issues with GSA. Though the letter addresses the issues with space in Greenville, the same issues are being encountered in all the locations in North Carolina we are trying to secure office space in. Each location is simply re-opening office space that was previously occupied by Rural Development and was vacated a couple of years ago during a down-sizing of our field staff structure.

In Winston Salem, we are simply trying to lease additional space adjacent to the space we presently occupy, and have occupied for years. The office address is the Forsyth County Ag. Building, Room 13, 1450 Fairchild Drive Winston Salem, NC 27105. This is an Agricultural Service Center, and USDA agencies are required to be co-located in the Ag Service Centers. The space is needed to accommodate additional staff members.

In Morganton we are trying to re-occupy space we occupied until two years ago, again in an Ag. Service Center, and the exact same space we had and at the exact same rent we had two years ago.

In Statesville, we are doing exactly the same thing we are doing in Morganton, re-occupying space we formally occupied at the same location in an Ag Service Center and at the same rental rate we had before the downsizing forced us to vacate the space.

Our State Office Staff and our Area Office Staffs have been trying to get this office space issue resolved since last November (2009). It simply should not be that difficult to do. Someone somewhere has decided that they will exercise their "authority" and it is creating undue hardships on both our federal employee staffs and our customers we serve.

Any assistance you can provide will be greatly appreciated. Our contact person and leasing agent in the State Office is Dana Sessions. She and our Human Resource Director, Jan Cochran can provide any additional details or information you feel might be helpful. Both can be reached at our State Office number: 800-770-1848. Dana is at extension 2038 and Jan is at 2021.

Again, Thank you for your time and assistance. We worked closely with Richard while he was a Congressman, and had many enjoyable events together in Surry and surrounding counties. I know he stays extremely busy now, and we do not get to see him as much as we once did. Please say hello to him for me.

W.T.

**W. T. Sorrell III | Area Director**  
Rural Development  
U.S. Department of Agriculture  
134 Government Circle, Suite 201, Jefferson, NC 28640  
Phone: 336.246.2885 | Fax: 336.246.9173 (cell phone number (b) (6))  
[www.rurdev.usda.gov](http://www.rurdev.usda.gov)

"Committed to the future of rural communities"  
"Estamos dedicados al futuro de las comunidades rurales"



## POSITION LETTER FOR SPACE ISSUES

The following information is to show the overly cumbersome requirements to leasing office space.

Please Note: North Carolina has personnel with an Intermediate Leasing Warrant. This means qualifications have been met for leasing space up to 10 million dollars (total lease value).

Issue 1. Non-GSA Concern: The State Director has received approval for his plan for the State. However, despite redundancy, 2021-A is still being required for approval to add any locations.

Issue 2. GSA Concern: Rural Development has qualified and available personnel at both the State and the National level to effect leases. Requirements as set forth by GSA to be qualified have been met. However despite this, not only are elaborate packages being required just to request GSA Delegated Authority, but that authority is then being denied because it "conflicts" with their work in a marketplace. Please note the following example.... It is an example that is happening across our state and across the nation.

### Greenville, North Carolina:

In order to request Delegated Authority and show GSA that we are prepared to execute leases based on the current requirements, we were required to submit all of the following to GSA:

Leasing Delegation Authorization Request Application

Limited Acquisition Plan

Justification for Other than Full and Open Competition

Form AD 2061 – Request for Space, signed by all Agency Heads (RD was to be lead for 4 USDA agencies).

Additional/Special Requirements for any agency (in this case APHIS)

Fed Biz Ops Posting Confirmation

Market Surveys with pictures and map of delineated area

Historic District Information

Flood Map

All of these items are being required by GSA just to consider whether or not they will delegate authority. While these are all items that a trained leasing officer can accomplish, they are very time consuming. After submission, a National Leasing Officer had to follow up to get a response from GSA. Our request



had been assigned to a GSA Specialist who took 6 weeks to evaluate and then was out for 3 weeks without notifying us of the decision. The decision we received was as follows:

"....GSA declines your delegation request because the proposed lease conflicts without activities in the market". The request and denial were then forwarded to a GSA employee located in Atlanta, GA.

Q: If GSA is going to deny delegation simply because it conflicts with their work in the area, then why do the agencies have to do all the other work? Simply apply for delegation approval and let that be the only paperwork required. It would seem that all the other items required equate to work that GSA will not have to do – it has already been done by the agencies and GSA can take it use it.

When GSA has space in an area, they respond by saying – for example – "We have so many square feet of space available at such and such address". This is not the case here. Here, they are going to go to Greenville and search for space for the agency. There should be no conflict. With our concrete Justification for Other than Full and Open Competition, we would be working with the Pitt County Government to remain in the Agriculture Service Center where we are all currently collocated. This service center was built for these particular agencies.

This lease under GSA will become a GSA lease and incur the 7% surcharge that they charge every year of the lease. Also, because it will now be a GSA lease, we are required to submit a Waiver to Moratorium on Increased GSA Space. Each agency will have to submit this separately and get approval. If we had been allowed to proceed, this would not have been necessary. It is only necessary because GSA is taking over the lease. We will be required to reimburse the Central Rent Account for the total amount of the space costs for up to 2 years after which time the funds will be removed from the agency's base and put into the CRA (Central Rent Account). The lease will definitely be more expensive to the taxpayer simply because we have the staff to do the work, but since GSA has the control, they are taking it and it will be 7% higher than necessary.

The agencies will also have to submit SF 81, Request for Space. After all that paperwork, because GSA is requiring us to work through them, we have yet another form to complete to get GSA to begin work on our request. The employee who will be assigned this project is in Atlanta and will incur travel costs to go to Greenville on this project. It has been explained to the leasing officer in our State, that she will still need to invest her time and resources to assist GSA with obtaining this space. So, not only is the agency going to be taxed with 7% - and all the agencies by the way, but time of RD personnel will STILL be required!

It is our understanding that we may be back at square one working with GSA on a market survey of the area. Where there is a trained and knowledgeable leasing officer in an area, how can it possibly be in the Government's interest to use a GSA employee two states away? How can it possibly be in the Government's and taxpayer's interest to pay an additional 7% (in this case on a 1.2 million dollar lease) on top of a reasonable rate the agency could obtain on their own? If GSA has space already available, then tell us and most certainly we will survey and make a determination based on the current standards. Last but not least..... We have been told that in all likely hood this will occur with our other Leasing Delegation Requests. It has occurred with our sister agencies and with other non-USDA agencies. At the



very least, at this point, GSA is wasting valuable resources in each agency with their extensive requirements packages, for which they then deny authority to the agency to lease and then use the work already completed by the agency.

\*Additional Note: After the initial writing of this memo and subsequent review by the St. Louis Leasing Staff, it was noted to the NC Leasing Officer that GSA does Not require the AD2061, Fed Biz Ops Posting confirmation, Market Surveys and Historic District information. HOWEVER, we are required to go by the Lease File Checklist GSA Form 3681 and it notes that everything but the Historic District information is required. It was conferred to us that all of the noted materials on the checklist were required for GSA's review.





GSA Office of the Regional Administrator

NOV 23 2010

The Honorable Richard Burr  
United States Senator  
2000 West First Street, Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

This letter is in further response to your inquiry dated September 3, 2010, on behalf of Mr. W. T. Sorrell, III's concerns regarding acquisition of leases for office space on behalf of his agency, the U.S. Department of Agriculture's (USDA) Rural Development Administration.

When evaluating lease delegation requests, the U.S. General Services Administration (GSA) follows the requirements required by the Federal Management Regulation (FMR), [41 CFR 102-72.15], that "delegations [must] be in the Government's best interest." GSA must also consider:

- compatibility with the Federal community housing plan;
- GSA's leasing activities in the specific market (to assure the Federal Government isn't competing with itself for space in the market);
- adequacy of the organizational structure; and
- staffing proposed for the delegation.

In his letter, Mr. Sorrell addresses GSA's authorization submittal requirements required as part of the lease delegation process. We address the basis for these requirements and how they are used in determining the merits of a delegation request below:

**Leasing Delegation Authorization Request Application** – The application developed in accordance with FMR Bulletin 2008-B1 is required by GSA to determine whether granting the request is in the Government's best interest. It is also used to determine whether the requesting agency's contracting officer has sufficient understanding of Federal regulations, laws, Executive Orders (EO), and Office of Management and Budget (OMB) Circulars to procure the space.

**Limited Acquisition Plan** – The plan is required for all contracting by GSA Order 2800.1, dated January 1, 2004, and by the General Services Acquisition Manual (GSAM) 507.1 and by Realty Services Letter 2009-06, issued on August 12, 2009. It is further required by FMR Bulletin 2008-B1 for agencies requesting lease delegations to prepare and submit a limited acquisition plan with their request.

U.S. General Services Administration  
Southeast Sunbelt Region  
77 Forsyth Street, SW  
Atlanta, GA 30303-3458  
[www.gsa.gov](http://www.gsa.gov)



**Justification for other than full and open competition** – This justification is required by GSAM 502.101 and GSAM 504.803. Leases under the simplified lease acquisition threshold do not require a formal justification, in accordance with the requirements enumerated in Federal Acquisition Regulation (FAR) 6.3. However, the agency must justify the rental rate and document the attempts that were made to ensure competition. The justification document must be prepared prior to discussions with a lessor. It is, therefore, appropriate to request and review the justification at the time of the lease delegation application.

**Form AD 2061** - GSA does not require the submission of AD 2061 which is a USDA form.

**Additional/Special requirements** - GSA requests this information in order to properly assess the potential to backfill for any vacant GSA controlled space. It further supports the agency's selection of delineated area boundaries and the ability to attract competition.

**Fed Biz Ops posting confirmation** - The pre-solicitation ad is required as part of a post award submission if an advertisement had to be placed in accordance with GSAM 505.101 and GSAR 570.402-2. According to FAR subparagraph 5.301(a), the Government must synopsise leases over \$25,000 if there are subcontracting opportunities. GSA has not required agencies using delegated lease authority to comply with this requirement.

**Market survey information** - This information is not required in advance but is provided as part of the post award submission. It is used to support fair and reasonable rent in the ultimate contract. The need for a market survey is established by GSAM 570.301.

**Historic District Information** - GSA has not required evidence of compliance with EO 13066 or Realty Services Letter 2008-05.

**Floodplain Map** - FMR Bulletin 2008-B1 requires that agencies submit evidence of compliance with EO 11988 Floodplain Management.

Mr. Sorrell's letter references four different space need requests. GSA has received delegation requests for Greenville and for Winston-Salem, North Carolina. The Greenville request was received on April 13, 2010. GSA has 8 leases in Greenville. Based on our local market knowledge, GSA is better positioned to negotiate a fair market rental rate. Accordingly, we denied the delegation request on May 20, 2010.

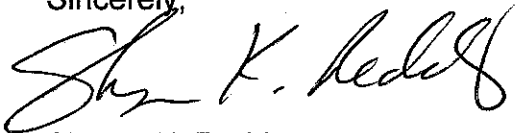


The Winston Salem request was denied on April 3, 2009, because there was vacant space available in GSA's owned inventory. The denial of long term leasing authority did include GSA's authorization to allow USDA Rural Development Administration to extend the term of its current lease in Winston-Salem for one year.

As of this date, GSA has not received a USDA request for lease delegation authority to acquire space in Morganton or Statesville. Agencies may submit their request for space using Standard Form 81 or by letter or electronic mail, via an agency representative who is authorized to request space.

GSA appreciates Mr. Sorrell's inquiry and encourages the USDA to continue submitting Delegations of Request if they desire to. If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Ms. Meredith Lilly, Special Assistant to the Regional Administrator. She can be reached at (404) 331-3200.

Sincerely,

A handwritten signature in black ink, appearing to read "Shyam K. Reddy". The signature is fluid and cursive, with the first name "Shyam" being more prominent.

Shyam K. Reddy  
Regional Administrator



# United States Senate

WASHINGTON, DC 20510-3308

November 8, 2010

4

Mr. Michael Wootten  
Acting Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Aff.  
1800 F Street, NW Room 6105  
Washington, District of Columbia 20405-0001

Dear Mr. Wootten:

Enclosed is a copy of correspondence I have received from my constituent, Jerry Norvell, concerning the General Services Administration. I believe that you will find this letter to be self-explanatory.

My staff originally made inquiry with the Social Security Administration which forwarded my inquiry to GSA. SSA advised my staff to expect a response directly from GSA. I am following up to learn the status of the response. I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,



Richard Burr  
United States Senator

RB:ll

Enclosure

☐ **Wilmington Office**  
201 North Front Street  
Suite 809  
Wilmington, NC 28401  
(910) 251-1058  
Fax: (910) 251-7975  
Toll Free in NC: (888) 848-1833

☐ **Asheville Office**  
151 Patton Avenue  
Suite 204  
Asheville, NC 28801  
(828) 350-2437  
Fax: (828) 350-2439

☐ **Gastonia Office**  
181 South Street  
Suite 222  
Gastonia, NC 28502  
(704) 833-0854  
Fax: (704) 833-1467

☐ **Rocky Mount Office**  
100 Coast Line Street  
Suite 210  
Rocky Mount, NC 27804  
(252) 977-9522  
Fax: (252) 977-7902



Jerry T. Norvell Jr.  
Post Office Box 9005  
Morganton, NC 28680-9005  
norvellj@bellsouth.net

September 9, 2010

The Honorable Richard Burr  
PO Box 5928  
Winston-Salem, NC 27113

Dear Senator Burr:

I understand the regional office of Social Security that serves the counties of Burke, Caldwell and Catawba is relocating their existing office(s). I also understand that Social Security has designated an approximate area for this office but has limited the area to downtown Hickory. Three years ago we built a 12,000 square foot Regional Office for Enterprise Rent a Car on US Highway 321 NW in Hickory adjacent to Taco Bell and CVS near the Corning Headquarters. Enterprise Rent a Car is in the process of downsizing because of the economy and has elected to vacate our building. The same positives that made this location and building ideal for a Regional Office for Enterprise Rent A Car also makes it equally suitable for a Regional Social Security Office. We have 12,000 square feet, only three years old, with a large quantity of parking, a highly accessible and visible location and a more central location for the residents of all three counties.

I have been informed that our building is out of the designated area and therefore would not qualify for consideration. If one looks at the area this office serves, a US Hwy 321 office is the perfect location to serve all three counties.

I would ask that you please contact Social Security and ask that they reexamine the entire area they serve and consider expanding their designated area to allow this location as our building fits their requirements perfectly.

Thank you for this consideration.

Respectfully,

(b) (6)

Jerry T. Norvell, Jr.





GSA Office of the Regional Administrator

DEC 22 2010

The Honorable Richard Burr  
United States Senator  
100 Coast Line Street, Suite 210  
Rocky Mount, NC 27804

Dear Senator Burr:

Thank you for your letter dated November 8, 2010, on behalf of your constituent Mr. Jerry T. Norvell, Jr., regarding relocation of the U.S. Social Security Administration (SSA) Office that serves Burke, Caldwell, and Catawba Counties in North Carolina.

The U.S. General Services Administration (GSA) has diligently sought adequate competition for this procurement by conducting three market surveys and refining the delineated area for the procurement to satisfy the changing requirements of SSA.

The initial market survey, conducted in October 2008, only included the Hickory Central Business District (CBD). However, due to an increase in both the parking and square footage requirements by SSA, GSA had to conduct a second market survey in July 2009 with a revised delineated area outside the Hickory CBD. A third market survey was later conducted in May 2010 after the SSA again increased the square footage and parking requirements to accommodate an increase in personnel.

The space requirement for the lease procurement in Hickory is now for a minimum of 13,717 usable square feet of space and 78 onsite parking spaces. The building being offered by Mr. Norvell is only 12,000 square feet. We appreciate Mr. Norvell's response and interest in this procurement; however, the specifications of his building do not meet the space needs of this procurement.

If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Ms. Meredith Lilly, Special Assistant to the Regional Administrator. She can be reached at (404) 331-3200.

Sincerely,

(b) (6)

Shyam K. Reddy  
Regional Administrator

U.S. General Services Administration  
Southeast Sunbelt Region  
77 Forsyth Street, SW  
Atlanta, GA 30303-3458  
www.gsa.gov





**GSA Administrator**

February 25, 2011

The Honorable Claire McCaskill  
Chairman  
Ad Hoc Subcommittee on Contracting Oversight  
United States Senate  
Washington, DC 20510

Dear Chairman McCaskill:

The U.S. General Services Administration (GSA) will be celebrating 50 years of performance leadership at its upcoming Interagency Resources Management Conference (IRMCO) on March 15-16, 2011, to be held locally in Washington, DC, at the Kellogg Conference Center at Gallaudet University – a sustainable, Metro-accessible facility conveniently located near Union Station. We would be honored to have you join us at the 50th Anniversary Reception on Tuesday, March 15th from 4:30 p.m. – 7:00 p.m. In addition, you are welcome to attend any conference sessions during both days.

The enclosed tentative agenda features expert-led sessions that will focus on four pressing issues facing the Federal Government today: (1) Sustainability Business Case and Data Center Consolidation; (2) Performance Management; (3) Acquisition Management and Workforce Training; and (4) Information Technology -- Implementing the 25-Point Plan. IRMCO offers a unique opportunity to reach hundreds of Federal executives and industry leaders who must solve these challenges. Agenda updates will be posted at [www.irmco.gov](http://www.irmco.gov).

GSA is proud to foster excellence in Federal performance, and we would be delighted if you could join our discussion on sustainability, performance management, acquisition management, and information technology. If you have any questions, please do not hesitate to contact Ms. Kathleen Turco, Associate Administrator, Office of Governmentwide Policy. She can be reached at (202) 501-8880. I look forward to seeing you at IRMCO.

Sincerely,

A handwritten signature in cursive script that reads "Martha Johnson".

Martha Johnson  
Administrator

Enclosure

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
[www.gsa.gov](http://www.gsa.gov)





**GSA Administrator**

February 25, 2011

The Honorable Rob Portman  
United States Senate  
Washington, DC 20510-3504

Dear Senator Portman:

The U.S. General Services Administration (GSA) will be celebrating 50 years of performance leadership at its upcoming Interagency Resources Management Conference (IRMCO) on March 15-16, 2011, to be held locally in Washington, DC, at the Kellogg Conference Center at Gallaudet University – a sustainable, Metro-accessible facility conveniently located near Union Station. We would be honored to have you join us at the 50th Anniversary Reception on Tuesday, March 15th from 4:30 p.m. – 7:00 p.m. In addition, you are welcome to attend any conference sessions during both days.

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Sincerely,

A handwritten signature in cursive script that reads "Martha Johnson".

Martha Johnson  
Administrator

Enclosure

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
[www.gsa.gov](http://www.gsa.gov)





**GSA Administrator**

February 25, 2011

The Honorable Henry Cuellar  
House of Representatives  
Washington, DC 20515

Dear Representative Cuellar:

The U.S. General Services Administration (GSA) will be celebrating 50 years of performance leadership at its upcoming Interagency Resources Management Conference (IRMCO) on March 15-16, 2011, to be held locally in Washington, DC, at the Kellogg Conference Center at Gallaudet University – a sustainable, Metro-accessible facility conveniently located near Union Station. We would be honored to have you join us at the 50th Anniversary Reception on Tuesday, March 15th from 4:30 p.m. – 7:00 p.m. In addition, you are welcome to attend any conference sessions during both days.

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GSA is proud to foster excellence in Federal performance, and we would be delighted if you could join our discussion on sustainability, performance management, acquisition management, and information technology. If you have any questions, please do not hesitate to contact Ms. Kathleen Turco, Associate Administrator, Office of Governmentwide Policy. She can be reached at (202) 501-8880. I look forward to seeing you at IRMCO.

Sincerely,

A handwritten signature in cursive script that reads "Martha Johnson".

Martha Johnson  
Administrator

Enclosure

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
[www.gsa.gov](http://www.gsa.gov)



# IRMCO Agenda

March 15, 2011

All sessions held at the Kellogg Conference Center and Hotel

Time	Session Title	Description	Moderator	Speakers/ Panelists
7:15-8:00	Registration			
8:00-8:30	Welcome and Opening		Kathleen Turco, Associate Administrator, GSA Office of Governmentwide Policy (confirmed)	Martha Johnson, Administrator, GSA (confirmed) Dr. T. Alan Hurwitz, President, Gallaudet University (confirmed)
8:30-9:00	Morning Keynote		Senator Boxer (invited) Senator Inhofe (invited)	
9:00-10:00	Executive Leadership Roundtable: Sustainability	How the Federal government's most senior leaders are moving sustainability from planning to profitable action.	TBD	Martha Johnson, Administrator, GSA (confirmed) Tom Hicks, Deputy Assistant Secretary of the Navy for Energy (confirmed) Arun Majumdar, Director, Advanced Research Projects - Energy (ARPA-E), Department of Energy (invited) Lisa Jackson, Administrator, Environmental Protection Agency (invited)
10:00-11:30	Sustainability: A Worthwhile Investment	Hear how Federal Agencies, Industry and NGO's are making the argument that energy, GHG emissions & water usage reductions provide cost savings, increases in productivity, and risk mitigation benefits.	Stephen Leeds, Senior Counselor to the Administrator, GSA (confirmed)	Bob Peck, Commissioner, Public Building Service GSA (confirmed) Kathleen Matthews, Executive Vice President, Global Communications and Public Affairs, Marriott International, Inc. (confirmed) David Struhs, Vice President of Sustainability Strategy, C3 (confirmed) Judi Greenwald or Nick Nigro, Pew Center on Global Climate Change (confirmed) Dr. Cynthia Rosenzweig, Senior Research Scientist, NASA Goddard Institute for Space Studies (confirmed)
10:00-11:30	Open Government - Transparency Driving Performance Management	Experts will be exploring impacts of the openness and transparency movement and the critical role of technology as a catalyst for change in performance and transformation.	Dave McClure, Associate Administrator, GSA Office of Citizen Services (confirmed)	Patrice McDermott, Director, OpenTheGovernment.org Mary Davie, Assistant Commissioner, Office of Integrated Technology Services, GSA (confirmed) Karen Lee, OIRA, OMB (confirmed) Samantha Power, (NSS) (invited)
11:30 - 12:45	Lunch		Congressman Carper Congressman Brown	
12:45 - 1:15	Networking and Exhibits			
1:15 - 2:30	Value of Sustainability Reporting : Impact to the Bottom Line	Panelists will discuss how the top 200 Federal contractors are measuring sustainability across their organization, the value of sustainability metrics, measuring tools and technologies, and how the investment in reporting can help finance a resurgent and more resilient global economy.	Dr. Leslie Gillespie-Marthaler, Senior Program Manager, OFEE, CEQ (confirmed)	Danny Werfel, Controller, Office of Federal Financial Management, OMB (confirmed) Leah Stern, Carbon Disclosure Project (confirmed) Cary Krosinsky, Vice President, North America, Trucost (confirmed) Michel Gelobter, Chief Green Officer, Hara Software Inc. (confirmed)
1:15 - 2:30	Strengthening your Acquisition Workforce for Contracting and Agency Success	Strengthening the acquisition workforce is the linchpin to improving acquisition throughout the Federal government - writing better requirements, negotiating more favorable deals, and managing contractor performance. This session will explore how strengthening the acquisition workforce leads directly to accomplishing your agency's mission. Want to have a world-class workforce? Come hear agency procurement leaders who understand the strategic value of acquisition and who have effectively strengthened their workforce will share their successes, best practices, and tips for effecting this culture change.	Lisa Akers, President, Acquisitions Solutions (confirmed), introduces Lesley Field Lesley Field, Deputy Administrator for Federal Procurement Policy, OMB (confirmed)	Ford Heard, Associate Deputy Assistant Secretary for Policy/Risk Management and Systems, Department of Veterans Affairs (confirmed) Hugh Hurwitz, Deputy CFO & Senior Procurement Executive, Dept of Education (confirmed) Deborah O'Neill, Director, Analysis Division, Office of Procurement, National Aeronautics and Space Administration (confirmed)
2:30 - 3:00	Networking and Exhibits			
3:00 - 4:15	A Chat with Dan Gordon, Administrator of OFPP: Your Chance to Weigh In on Hot Topics	What Have You Always Wanted to Know from OFPP?	Dan Gordon, Administrator for Federal Procurement Policy, OMB (confirmed)	
4:30 - 4:45	50th Anniversary Reception Kick Off	Q&A with Jeffrey Zients	Jeffrey Zients, Federal Chief Performance Officer, OMB (invited)	
4:45 - 7:00	50th Anniversary Reception			Invited Guests: Congressman Issa (invited) Congressman Cummings (invited)
7:00-11:00	IRMCO at Night			



# IRMCO Agenda

March 16, 2011

All sessions held at the Kellogg Conference Center and Hotel

Time	Session Title	Description	Moderator	Speakers/ Panelists
7:15-8:00	Continental Breakfast and Networking			
7:00 - 8:00	FEI Breakfast			
8:00-8:30	Morning Keynote		John Berry, Chief People Person, US Federal Government (confirmed)	
8:30-10:00	CIO Roundtable: Implementing the 25 Point Plan	Removing Obstacles Towards Execution	Vivek Kundra, Chief Information Officer, US Federal Government (confirmed)	Chris Smith, CIO, Dept of Agriculture (confirmed) Bernie Mazer, CIO, Dept of Interior (confirmed) Robert J. Carey, Deputy CIO, Dept of Defense (invited) Henry Sienkiewicz, CIO, DISA (confirmed)
10:00-10:30	Networking and Exhibits			
10:30-12:00	Data-Driven Government: Using EVS to Improve Employee Morale and Hiring Data to Reduce Hiring Problems	Using HR analytics to improve organizational effectiveness.	David Mader, Senior Vice President, Booz Allen Hamilton (confirmed)	Mike Kane, CHCO, Dept of Energy (confirmed) Janie Payne, CHCO, Dept of Housing and Urban Development (confirmed) Jeffrey Neal, CHCO, Dept of Homeland Security (invited)
10:30-12:00	Modernizing Performance Management: How to make a difference	What is unique about the new legislation that we have not seen before? Should we expect to see significant changes in how we manage performance? Will it really help us improve actual performance in our programs? How can we stay focused enough on our priorities to the see them through?	Topic Introduction: Shelley Metzenbaum, Associate Director for Performance and Personnel Management, OMB (confirmed)  Moderator: John Kamensky, Senior Fellow, IBM Center for Government (confirmed)	Amy Edwards, Senate staffer (invited)  Peter Grace, Director, Office of Strategic Planning and Management, HUD (confirmed)  Kathy Stack, Deputy Associate Director for Education, Income Maintenance, and Labor, OMB (confirmed)
12:00-12:30	Networking and Exhibits			
12:30-2:00	Lunch Panel: The Business of Government: Performance Under Pressure	Senior Congressional Staffers address priorities of the 112th Congress	Stan Soloway, President, Professional Services Council (confirmed)	Troy Cribb (invited) Mark Stephenson (invited) Molly Wilkinson (confirmed) Gavi Begtrup (invited) Rick Beutel (invited)
2:00-2:30	Networking and Exhibits			
1:00 - 3:00	CIO Council Meeting	The CIO Council will hold its monthly meeting for Federal CIOs.		
2:30-4:00	Greening the Supply Chain	Up to 80% of an organization's GHG emissions reductions can be found within its supply chain, but "greening" your supply chain can pose significant organizational challenges.	Nancy Gillis, Director, Contractor Emissions & Supply Chain PMO, GSA (confirmed)	John Frey, Americas Sustainability Expert, HP (confirmed) Michael Kanellos, Editor In Chief, Greentech Media (confirmed) Tom Carpenter, Waste Management (confirmed) Michel Kareis, Director, Federal Strategic Sourcing Initiative (FSSI), GSA (confirmed)
3:00-4:00	Data Center Consolidation and Streamlining	How to make it real	Steve Kempf, Commissioner, GSA Federal Acquisition Service (confirmed)	David Guernsey, Senior Sustainability Program Manager, UPS (confirmed) Katie Lewin, Director, Cloud Computing Program, GSA OSCIT (confirmed) Richard Spires, CIO, Dept of Homeland Security (confirmed) Mark Hamilton, Program Manager, Department of Homeland Security (confirmed) Jerry Williams, CIO, HUD (confirmed)
4:00-6:00	Conference Wrap-up and Networking			Kevin Kampschroer, Director, Office of Federal High - Performance Green Buildings, GSA (confirmed)



**GSA DOCUMENT SUMMARY**  
(Instructions on Page 3)

1. <b>TO:</b> Sen McCaskill & Sen Portman & <b>4. SUBJECT:</b> <i>Rep Henry Cuellar</i>  IRMCO Invitations	2. FOR SIGNATURE OF <b>Administrator</b>	3. <b>DATE DUE</b>   6. CORRESPONDENCE CONTROL NUMBER  <i>16190587</i> <b>IQ 190387</b>
5. <input checked="" type="checkbox"/> <b>BASIC DOCUMENT</b> <input type="checkbox"/> <b>RESPONSE</b>		

7. CONCURRENCES and COMMENTS  
PRINT NAME if Individual signing is not the principal.

ITEM	CORRESPONDENCE SYMBOL	SIGNATURE (Sign full name)	COMMENTS (Use additional page if necessary)	DATE	
				IN	OUT
A.	M	<i>Kathleen M. Turco</i> Kathleen M. Turco			
B.	L	Kris Durmer	<i>Concurred see attached</i>		
C.	S	Rodney P. Emery	<i>concurrred see attached</i>		
D.	ADE	Eleni Martin	<i>[Signature]</i>	<i>2.24</i>	<i>2.24.11</i>
E.	AE	Stephen Leeds			
F.	AC	Michael Robertson			
G.	AD	Susan Brita		<i>2-25-11</i>	<i>2-25-11</i>

8. ACTION OFFICER <b>Jenny Deasy</b>	9. CORRESPONDENCE SYMBOL <b>M</b>	10. TELEPHONE NUMBER <b>202-219-0420</b>	11. PREPARED BY <b>S. Turner</b>	12. TELEPHONE NUMBER <b>202-501-8884</b>
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13. NOTE: NUMBER OF SIGNATURES REQUIRED BY FINAL SIGNING OFFICIAL      **3**

14. SUMMARY

Invitation letter for IRMCO 2011

*2-25-11  
OK to  
outgoing  
[Signature]*

15. AUTHOR	NAME AND SIGNATURE <b>Jenny Deasy</b>	SYMBOL <b>M</b>	TELEPHONE NUMBER <b>202-219-0420</b>	DATE <b>02/17/11</b>
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Office of Senator Patrick J. Toomey

Fax Cover Sheet  
610-434-1844

Date: 3/4/11

TO: Rodney Emery

Fax # ~~202-574-2141~~ 202-219-5742

FROM: Debra Walter (Toomey)

# of pages including cover page: 12

Comments: Thank you



PATRICK J. TOOMEY  
PENNSYLVANIA

## United States Senate

WASHINGTON, DC 20510

March 4, 2011

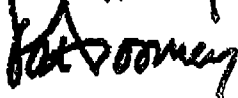
Mr. Rodney Emery  
Associate Administrator  
Office of Congressional & Intergovernmental Affairs  
General Services Administration  
1800 F Street, NW, Room 6105  
Washington, DC 20405

Dear Mr. Emery,

My constituent William Hassinger contacted my office seeking assistance with an issue involving the GSA. Apparently, Mr. Hassinger was backing up a GSA vehicle when he struck another GSA vehicle. According to Mr. Hassinger, there are extenuating circumstances, and he is being asked to pay \$4,000 in damages without the opportunity to obtain an estimate.

Following this letter is Mr. Hassinger's completed privacy consent form, accident report, and pertinent documentation. I ask that you look into this matter and keep my constituent advocate, Debra Walter, apprised of the progress. She may be reached at by phone at (b) (6), by fax at 610.434.1844 and by mail at (b) (6).

Sincerely,



Pat Toomey  
U.S. Senator





## OFFICE OF SENATOR PAT TOOMEY

### Privacy Release Form

The Privacy Act of 1974 is a Federal law designed to protect you from unauthorized use and exchange of personal information by Federal agencies. Any information that a Federal Agency has on file regarding your dealings with the United States government may not, with a few exceptions, be given to another agency or to a Senator or Member of Congress without your written permission.

**IN ORDER FOR OUR OFFICE TO PROVIDE ASSISTANCE, YOU MUST FIRST COMPLETE AND RETURN THIS FORM.**

Dear Senator Toomey:

I hereby authorize you and your staff to request any information from any Federal Agency or Department in reference to my inquiry. This authorization includes written correspondence, telephonic or any other means of communication. The Federal Agency or Department is authorized to furnish you copies of any documents, correspondence or information relative to my inquiry.

Name: William Hassinger

Address: (b) (6)

City: Newville State: PA Zip: 17241 Email: (b) (6)

Telephone: (b) (6) Office: 717-267-9369 Fax: \_\_\_\_\_

Please provide your social security number and any other agency provided numbers that will help us with our inquiry (Le Alien Registration #, ICE Receipt #, Veterans ID & Branch, DOB)

Social Security Number: (b) (6)

Other Numbers (please specify): Military Police Report Number: 00005-2011-MPC 842 (dated 1/6/2011)

Briefly explain the problem below. Attach Copies of any relevant documents.

On January 6, 2011, I was driving a tractor trailer. I was at a stop when I needed to back up. Looking in both mirrors, I didn't see any vehicle behind me. At about 5 mph, I backed up and hit another vehicle. I was the only person in the truck, so there was no one to guide me. While it is standing operating procedure to have two people per truck so that one can provide guidance, we are never provided with that second person.

These vehicles are not insured by the government. Consequently, I am being required to pay one month's salary - \$4,000. This liability would cause our family significant hardship. My wife has lost her job and can only find part time work. Furthermore, I have concerns about the estimates for repair of the other vehicle. They are extremely high. I am not being given the opportunity to get an estimate on my own behalf.

Signature: (b) (6)

Date: 3/1/11

Please Return To: Senator Pat Toomey

Attn: Constituent Service Dept.  
1150 S. Cedar Crest Blvd  
Suite 101  
Allentown PA 18103

Phone: 610 434 1444  
Fax: 610 434 1844



February 22, 2011

The Honorable Pat Toomey  
B-408 Dirksen Senate Office Building  
Washington, D.C. 20510

Dear Senator Toomey,

I have been an employee of Letterkenny Army Depot and am a Viet Nam veteran of the Army. Including my military service, I have worked for the government for nearly 36 years. On January 6, 2011, I was driving a tractor trailer. I was at a stop when I needed to back up. Looking in both mirrors, I didn't see any vehicle behind me. At about 5 mph, I backed up and hit another vehicle. I was the only person in the truck, so there was no one to guide me. While it is standard operating procedure to have two people per truck so that one can provide guidance, we are never provided with that second person.

These vehicles are not insured by the government. Consequently, I am being required to pay one month's salary - \$4,000. This liability would cause our family significant hardship. My wife has lost her job and can only find part time work. Furthermore, I have concerns about the estimates for repair of the other vehicle. They are extremely high. I am not being given the opportunity to get an estimate on my own behalf.

I would appreciate any assistance you could provide.

Thank you for your consideration.

Sincerely,

(b) (6)

William W. Hassinger  
30 Cougar Lane  
Newville, PA 17241  
Cell: (b) (6)



AMLD-L

17 February 2011

Subject: Rebuttal concerning FLIPL WOL6AA-11 LEMC-0020

FOR: The Approving Authority

**FACTS:** Mr. Hassinger was operating a vehicle on January 6, 2011 at around 1100 between Dock X3B and Dock X4B, when he observed some movement to his right. He had not observed any other traffic on the road when this occurred. Before he backed up, he checked both mirrors. He backed up the vehicle, unaware that there was another vehicle behind him. His vehicle tapped the vehicle to the rear after about 10 feet going five miles per hour. There was damage to the other vehicle in the range of \$7,380. At the time of the accident, there was an SOP in place, SOP LE-0000-L-10, with a paragraph 1 concerning vehicle operation and backing. Paragraph 1 reads: "Ground guides will be used when the motor vehicle operator is backing a vehicle up, and where the driver does not have a clear view of what is behind him or her or when the area has a high volume of equipment/cargo etc., sitting around the hard stand of the building." Mr. Hassinger has stated that there is not the staff for ground guides at LEMC, which hampers asking for a second person to ride with him to act as a ground guide. It has also been suggested that he get out of his vehicle and look behind every time he stops. However, he has stated that with the amount of backing that he does for his job, that this step is not practical.

**ARGUMENT:** "Simple negligence is the absence of due care, by an act or omission of a person which lacks that degree of care for the property that a reasonably prudent person would have taken under similar circumstances, to avoid the LDD of Government property." AR 735-5, para 13-29b(2). Mr. Hassinger was driving down the road. He did not observe vehicles coming from either direction. He observed some movement to his right. He dutifully checked his mirrors before backing up. He had no other person to use as a ground guide. One can argue that he was acting as a reasonably prudent person in that he didn't observe any other traffic, and he checked both mirrors before backing up. He should not be found liable for this reason.

In the alternative, there should be an examination of supervisory responsibility pursuant to AR 735-5, para 13-29a(3). Part of supervisory responsibility is enforcing all security, safety, and accounting requirements. Since ground guides are a requirement, the supervisor should ensure that the trucks have two personnel per truck. This aspect should be examined in the investigation.

Additionally, there is no SF 50 as part of the file to determine if Mr. Hassinger's base monthly pay has been correctly determined. That should be included.

(b) (6)

Kevin Phillips  
Attorney-Advisor



AMLD-EL

16 February 2011

MEMORANDUM THRU Mr. Ed Averill

FOR William Hassinger WG-5763-08, Motor Vehicle Operator

1. You are hereby notified that you are being recommended for charges of financial liability to the United States Government, in the amount of (\$3944.43) for the damage of the Government property investigated under subject investigation of property loss (Encl.). If the approval authority approves the recommendation, you may be held financially liable for the subject loss of property.

2. Your attention is invited to AR 735-5, paragraph 13-34b, which lists your rights relative to this matter at this time. You have the right to

a. Inspect and copy Army records relating to the debt.

b. Legal advice.

c. Submit a statement and other evidence to the approving authority in rebuttal of my recommendation. The approval authority must consider any rebuttal statement you submit in making his or her determination of financial liability.

3. Time constraints for submission of a rebuttal are contained in AR 735-5, paragraph 13-35b.

4. You are requested to complete blocks 16a through 16h of the enclosed DD Form 200, and to sign the endorsement below. Request these be returned to me not later than (25 Feb 2011). In the event I am not in receipt of these documents on (25 Feb 2011), I will forward the financial liability investigation of property loss to the approving authority as is.

Encl

(b) (6)

Tanya J. Kanck  
Financial Liability Investigation of  
Property Loss Control Officer



<b>MOOTOR VEHICLE ACCIDENT REPORT</b>		Please read the Privacy Act State- ment on Page 3		INSTRUCTIONS: Sections I thru IX are filled out by the vehicle operator. Section X, Items 77 thru 82c are filled out by the operator's supervisor. Sections XI thru XIII are filled out by an accident investigator for bribe, injury, liability, and/or damage exceeding \$500.			
<b>SECTION I - FEDERAL VEHICLE DATA</b>							
1. DRIVER'S NAME (Last, first, middle) <i>Hassure, William W.</i>			2. DRIVER'S LICENSE NO. STATE/LIMITATIONS <i>(b) (6)</i>		3. DATE OF ACCIDENT <i>1-6-98</i>		
4. DEPARTMENT/AGENCY PERMANENT OFFICE ADDRESS <i>DOD</i>					4b. WORK TELEPHONE NUMBER <i>207-9369</i>		
5. TAG OR IDENTIFICATION NUMBER <i>(b) (6)</i>	6. EST. REPAIR COST	7. YEAR OF VEHICLE <i>2005</i>	8. MAKE <i>FORD</i>	9. MODEL <i>F250</i>	10. SEAT BELTS USED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
11. DESCRIBE VEHICLE DAMAGE <i>NONE</i>							
<b>SECTION II - OTHER VEHICLE DATA (Use Section VII if additional space is needed)</b>							
12. DRIVER'S NAME (Last, first, middle) <i>Robert Stephen Ray</i>			13. DRIVER'S LICENSE NUMBER/STATE/LIMITATIONS <i>(b) (6)</i>				
14a. DRIVER'S WORK ADDRESS <i>Blade 3810 Lehigh Valley, Phoenix Center, 1 Overlook Ave (Hamborough)</i>			14b. WORK TELEPHONE NUMBER <i>717-267-5153</i>				
15a. DRIVER'S HOME ADDRESS <i>(b) (6)</i>			15b. HOME TELEPHONE NUMBER <i>(b) (6)</i>				
16. DESCRIBE VEHICLE DAMAGE <i>damaged front bumper, hood, grille, fenders, hood, fenders, hood, fenders</i>							
18. YEAR OF VEHICLE <i>2005</i>	19. MAKE OF VEHICLE <i>FREIGHTLINER</i>	20. MODEL OF VEHICLE <i>M2106</i>			17. ESTIMATED REPAIR COST <i>\$10000</i>		
21. DRIVER'S INSURANCE COMPANY NAME AND ADDRESS <i>N/A</i>						22. POLICY NUMBER	
						22c. TELEPHONE NUMBER	
23. VEHICLE IS: <input checked="" type="checkbox"/> CO-OWNED <input type="checkbox"/> RENTAL <input type="checkbox"/> PRIVATELY OWNED						24. OWNER'S NAME(S) (Last, first, middle) <i>GSA FLEET</i>	
25. OWNER'S ADDRESS(ES)							
<b>SECTION III - KILLED OR INJURED (Use Section VII if additional space is needed)</b>							
26. NAME (Last, first, middle)						27. SEX	28. DATE OF BIRTH
29. ADDRESS							
30. MARK "X" IN TWO APPROPRIATE BOXES <input checked="" type="checkbox"/> KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input checked="" type="checkbox"/> INJURED <input type="checkbox"/> HELPER <input type="checkbox"/> PEDESTRIAN			31. IN WHICH VEHICLE <input type="checkbox"/> FED <input type="checkbox"/> OTHER (2)	32. LOCATION IN VEHICLE	33. FIRST AID GIVEN BY		
34. TRANSPORTED BY			35. TRANSPORTED TO				
36. NAME (Last, first, middle)						37. SEX	38. DATE OF BIRTH
39. ADDRESS							
40. MARK "X" IN TWO APPROPRIATE BOXES <input type="checkbox"/> KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> INJURED <input type="checkbox"/> HELPER <input type="checkbox"/> PEDESTRIAN			41. IN WHICH VEHICLE <input type="checkbox"/> FED <input type="checkbox"/> OTHER (2)	42. LOCATION IN VEHICLE	43. FIRST AID GIVEN BY		
44. TRANSPORTED BY			45. TRANSPORTED TO				
46. NAME OF STREET OR HIGHWAY				47. DIRECTION OF PEDESTRIAN (SW corner to NE corner, etc.) FROM TO			
48. DESCRIBE WHAT PEDESTRIAN WAS DOING AT TIME OF ACCIDENT (Crossing street with signal, against signal, diagonally, in roadway, playing, walking, etc.)							



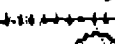



**SECTION IV - ACCIDENT TIME AND LOCATION** (Use Section VIII if additional space is needed.)

47 DATE OF ACCIDENT  
1-6-48

48 TIME OF ACCIDENT  
11:15 AM

49 PLACE OF ACCIDENT (Street address, city, state, ZIP Code; Nearest landmark, Distance nearest intersection; Kind of locality (Industrial, business, residential, open country, etc.); Road description)  
BETWEEN DOCK X3B AND X4B

50 INDICATE ON THIS DIAGRAM HOW THE ACCIDENT HAPPENED  
Use one of these outlines to sketch the scene. Write in street or highway names or numbers.  
a. Number factual vehicle as 1; other vehicle as 2; additional vehicle as 3 and show direction of travel with arrow.  
Example:   
b. Use solid line to show path before accident and dashed line after the accident.  
c. Show pedestrian by   
d. Show railroad by   
e. Place arrow in this circle to indicate NORTH  


51 POINT OF IMPACT (Check one for each vehicle)

VEH	Z	AREA
1		a. FRONT
1		b. R. FRONT
1		c. L. FRONT
1		d. REAR
1		e. R. REAR
1		f. L. REAR
1		g. R. SIDE
1		h. L. SIDE

52 DESCRIBE WHAT HAPPENED (Refer to vehicles "1", "2", "3", etc. Please include information on posted speed limit, approximate speed of the vehicle, road conditions, weather conditions, driver visibility, condition of accident vehicles, traffic controls (warning light, stop signal, etc.) condition of light (daylight, dusk, night, dawn, street light, etc.), and observations (making U-turn, passing, stopped in traffic, etc.)  
I WAS DRIVING BETWEEN X3B & X4B DOCKS AND STOPPED TO LOOK AT SOMETHING. I BACKED UP AFTER LOOKING IN MIRRORS AND NOT SEEING ANYTHING. WENT BACK 5 TO 10 FEET BEFORE IMPACTING OTHER VEHICLE AT ABOUT 5 MPH

**SECTION V - WITNESS/PASSENGER** (Witness must fill out SF 94, Statement of Witness) (Continue in Section VIII.)

53 NAME (Last, first, middle)  
A

54 WORK TELEPHONE NUMBER

55 HOME TELEPHONE NUMBER

56 BUSINESS ADDRESS

57 HOME ADDRESS

58 NAME (Last, first, middle)  
B

59 WORK TELEPHONE NUMBER

60 HOME TELEPHONE NUMBER

61 BUSINESS ADDRESS

62 HOME ADDRESS

**SECTION VI - PROPERTY DAMAGE** (Use Section VIII if additional space is needed.)

63a NAME OF OWNER

63b OFFICE TELEPHONE NUMBER

63c HOME TELEPHONE NUMBER

63d BUSINESS ADDRESS

63e HOME ADDRESS

64a NAME OF INSURANCE COMPANY

64b TELEPHONE NUMBER

64c POLICY NUMBER

65 ITEM DAMAGED

66 LOCATION OF DAMAGED ITEM

67 ESTIMATED COST  
\$

**SECTION VII - POLICE INFORMATION**

68a NAME OF POLICE OFFICER

68b BADGE NUMBER

68c TELEPHONE NUMBER

69 PRECINCT OR HEADQUARTERS

70a PERSON CHARGED WITH ACCIDENT

70b VIOLATIONS:



## SECTION VII - EXTRA DETAILS

SPACE FOR DETAIL ANSWERS INDICATE SECTION AND ITEM NUMBER FOR EACH ANSWER IF MORE SPACE IS NEEDED, CONTINUE ITEMS ON PLAIN BOND PAPER

<sup>II</sup> S2 I WAS PULLING BOX TRAILER <sup>II</sup> 236. OTHER  
VEHICLE A0604 WHICH WAS DIRECTLY BEHIND  
AT 236 WAS UNABLE TO SEE HIM DUE TO  
MIRROR PLACEMENT.

## SECTION IX - FEDERAL DRIVER CERTIFICATION

In compliance with the Privacy Act of 1974, solicitation of the information requested on this form is authorized by Title 40 U.S.C. Section 491. Disclosure of the information by a Federal employee is mandatory as the first step in the Government's investigation of a motor vehicle accident. The principal purposes for using this information is to provide necessary data for legal counsel in legal actions resulting from the accident and to provide accident information statistics for analyzing accident causes and developing methods of reducing accidents. Routine use of information may be by Federal, State or local governments, or agencies, when relevant for civil, criminal, or regulatory investigations or prosecutions. An employee of a Federal agency who fails to report accurately a motor vehicle accident involving a Federal vehicle who refuses to cooperate in the investigation of an accident may be subject to administrative sanctions.

I certify that the information on this form (Sections I thru VII) is correct to the best of my knowledge and belief.

71a. NAME AND TITLE OF DRIVER MOTOR VEHICLE OPERATOR  
William L. Hesse, Jr. WB-08 71b. DRIVER'S SIGNATURE AND DATE (b) (6) 1-6-11

## SECTION X - DETAILS OF TRIP DURING WHICH ACCIDENT OCCURRED

72. ORIGIN LTL BID 65331 73. DESTINATION E102

74. EXACT PURPOSE OF TRIP  
PICKUP MATERIAL

75. TRIP BEGAN DATE 1-4-11 TIME (Circle one) 11:00 a.m. p.m. 76. ACCIDENT OCCURRED DATE 1-6-11 TIME (Circle one) 11:15 a.m. p.m.

77. AUTHORITY FOR THE TRIP WAS GIVEN TO THE OPERATOR  
☒ ORALLY ☐ IN WRITING (Explain)

78. WAS THERE ANY DEVIATION FROM DIRECT ROUTE  
☒ NO ☐ YES (Explain)

79. WAS THE TRIP MADE WITHIN ESTABLISHED WORKING HOURS  
☒ YES ☐ NO (Explain)

80. DID THE OPERATOR WHILE ENROUTE, ENGAGE IN ANY ACTIVITY OTHER THAN THAT FOR WHICH THE TRIP WAS AUTHORIZED  
☒ NO ☐ YES (Explain)

81. COMPLETED BY ☒ DRIVER'S SUPERVISOR ☐ YES ☐ NO Employees view of vehicle damaged blocked  
82a. NAME AND TITLE OF SUPERVISOR GORDON ASPER Motor Vehicle Operator Sup. 82b. SUPERVISOR'S SIGNATURE AND DATE (b) (6) 82c. TELEPHONE NUMBER JAN-6-2011



## SECTION XI - ACCIDENT INVESTIGATION DATA

31 DID THE INVESTIGATION DISCLOSE CONFLICTING INFORMATION? ☒ YES ☐ NO (IF YES, EXPLAIN BELOW)

Driver stated no vehicle visible! Examination proved rear visibility to the right where vehicle at 2. Stopped  
Driver stated no ground guide available. Supervisor states 2-man crews.  
Driver states SOP does not address backing to his knowledge; except from SOP does address this procedure.

## 34. PERSONS INTERVIEWED

NAME	DATE	NAME	DATE
William Hesserger	1/26/11	Jerry McFalls, Mr. Depor	1/26/11
Stephen Zeger	1/26/11	R. Gamble	1/26/11

35 ADDITIONAL COMMENTS (Indicate section and item number for each comment.)

## SECTION XII - ATTACHMENTS

36 LIST ALL ATTACHMENTS TO THIS REPORT

## SECTION XIII - COMMENTS/APPROVALS

37 REVIEWING OFFICIAL'S COMMENTS

37. ACCIDENT INVESTIGATOR		38. ACCIDENT REVIEWING OFFICIAL	
a. SIGNATURE AND DATE		a. SIGNATURE AND DATE	
b. NAME (First, middle, last)		b. NAME (First, middle, last)	
c. TITLE		c. TITLE	
d. OFFICE		d. OFFICE	
e. OFFICE TELEPHONE NUMBER		e. OFFICE TELEPHONE NUMBER	



MOTOR VEHICLE ACCIDENT REPORT		Please read the Driver's Act State- ment on Page 3.		INSTRUCTIONS: Sections I thru IX are filled out by the vehicle operator. Section X, Items 17 thru 22 are filled out by the operator's supervisor. Sections 23 thru 31 are filled out by an accident investigator for bodily injury, fatality, or total damage exceeding \$500.	
<b>SECTION I - FEDERAL VEHICLE DATA</b>					
1 DRIVER'S NAME (Last, first, middle) <u>ZELEK</u>		2 DRIVER'S LICENSE NUMBER AND STATE <u>Illinois</u>		3 DATE OF ACCIDENT <u>Feb 10</u>	
4 DEPARTMENT OF TRANSPORTATION PERMANENT OFFICE ADDRESS <u>LEPAC</u>				4a WORK TELEPHONE NUMBER <u>367-5457</u>	
5 TAG OR IDENTIFICATION NUMBER <u>AD600</u>	6 EST. REPAIR COST <u>5</u>	7 YEAR OF VEHICLE <u>2009</u>	8 MAKE <u>Ford</u>	9 MODEL <u>Focus</u>	10 SEAT BELT USED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
11 DESCRIBE VEHICLE DAMAGE <u>Front End Damage</u>					
<b>SECTION II - OTHER VEHICLE DATA (Use Section VIII if additional space is needed)</b>					
12 DRIVER'S NAME (Last, first, middle) <u>William W</u>		13 DRIVER'S LICENSE NUMBER AND STATE <u>Illinois</u>			
14a DRIVER'S WORK ADDRESS <u>14331 Lehigh Avenue, Overland Park, KS</u>		14b HOME TELEPHONE NUMBER <u>913-267-9369</u>			
15 DRIVER'S HOME ADDRESS <u>(b) (6)</u>		15a HOME TELEPHONE NUMBER <u>(b) (6)</u>			
16 DESCRIBE VEHICLE DAMAGE <u>None in AD63 F Focus AT 336</u>					
17 YEAR OF VEHICLE <u>2005</u>	18 MAKE OF VEHICLE <u>Ford</u>	19 MODEL OF VEHICLE <u>F150</u>	20 EST. REPAIR COST <u>10</u>		
21 DRIVER'S INSURANCE COMPANY NAME AND ADDRESS			22a TAIL NUMBER AND STATE <u>G-22-01926-</u>		
			22b POLICY NUMBER		
			22c TELEPHONE NUMBER		
23 VEHICLE IS <input checked="" type="checkbox"/> CO-OWNED <input type="checkbox"/> RENTED <input type="checkbox"/> PRIVATELY OWNED			24a OWNER'S NAME(S) (Last, first, middle)		
25 OWNER'S ADDRESS			24b TELEPHONE NUMBER		
<b>SECTION III - KILLED OR INJURED (Use Section VIII if additional space is needed)</b>					
26 NAME (Last, first, middle)				27 SEX	28 DATE OF BIRTH
29 ADDRESS					
30 MARK "X" IN TWO APPROPRIATE BOXES KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> INJURED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/>		31 IN WHICH VEHICLE FED <input type="checkbox"/> OTHER <input type="checkbox"/>	32 LOCATION IN VEHICLE	33 FIRST AID GIVEN BY	
34 TRANSPORTED BY		35 TRANSPORTED TO			
36 NAME (Last, first, middle)				37 SEX	38 DATE OF BIRTH
39 ADDRESS					
40 MARK "X" IN TWO APPROPRIATE BOXES KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> INJURED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/>		41 IN WHICH VEHICLE FED <input type="checkbox"/> OTHER <input type="checkbox"/>	42 LOCATION IN VEHICLE	43 FIRST AID GIVEN BY	
44 TRANSPORTED BY		45 TRANSPORTED TO			
46 NAME OF STREET OR HIGHWAY			47 DIRECTION OF PEDESTRIAN (SW, corner, NW, corner, etc.) FROM TO		
48 Pedestrian 49 DESCRIBE WHAT PEDESTRIAN WAS DOING AT TIME OF ACCIDENT (if crossing street, etc., include speed, etc.)					







<b>MILITARY POLICE REPORT</b> <small>For use of this form, see AR 190-45, the proponent agency is PMG.</small>			
<b>PRIVACY ACT STATEMENT</b>			
<b>AUTHORITY:</b>	Title 18 United States Code Section 301 Title 5 United States Code Section 2951 Executive Order 13487 dated Nov 22, 1993 (SSN)		
<b>PRINCIPAL PURPOSE:</b>	To provide commanders and law enforcement officials with means by which information may be accurately identified		
<b>ROUTINE USES:</b>	Your Social Security Number is used, as an additional/alternate means of identification to facilitate filing and retrieval		
<b>DISCLOSURE:</b>	Disclosure of your Social Security Number is voluntary.		
<b>MILITARY POLICE REPORT NUMBER</b> 00005-2011-MPC 642	<b>DATE (YYYYMMDD)</b> 2011/01/06	<b>ORI NUMBER</b> PA023010M	<b>USACRC CONTROL NUMBER</b>
<b>THRU:</b>	<b>TO: COMMANDER</b> <b>LEAD MUNITIONS CENTER</b> <b>CHAMBERSBURG, PA US 17201-4150</b>		<b>FROM: ATTN: LETTERKENNY ARMY DEPOT</b> <b>DIRECTOR OF RISK MANAGEMENT</b> <b>CHAMBERSBURG, PA US 17261-4150</b>

**Section I - Administration**

<b>1. REPORT TYPE</b> <input type="checkbox"/> Information <input checked="" type="checkbox"/> Traffic <input type="checkbox"/> Military Offense <input type="checkbox"/> Criminal <input type="checkbox"/> Complaint	<b>3. EVALUATION</b> <input checked="" type="checkbox"/> Founded <input type="checkbox"/> Unfounded  <b>4a. COMPLAINT DATE (YYYYMMDD)</b> 2011/01/06	<b>4c. COMPLAINT RECEIVED BY</b> <input type="checkbox"/> In person <input type="checkbox"/> 911 <input type="checkbox"/> CB <input type="checkbox"/> Telephone <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Radio <input type="checkbox"/> Crime Stopper <input type="checkbox"/> Alarm <input type="checkbox"/> Other (Specify)	<b>5a. CLEARANCE REASON</b> <input type="checkbox"/> A Death of Offender <input type="checkbox"/> B Prosecution Declined <input type="checkbox"/> C Extradition Declined <input type="checkbox"/> D Victim Refused To <input type="checkbox"/> E Juvenile, No Custody <input type="checkbox"/> U Unfounded <input checked="" type="checkbox"/> X Apprehension	<b>5b. EXCEPTIONAL CLEARANCE DATE (YYYYMMDD)</b>  <b>7. INVOLVEMENT</b> <input type="checkbox"/> HAW <input type="checkbox"/> Death <input type="checkbox"/> Tourist <input type="checkbox"/> Domestic <input type="checkbox"/> Gang <input type="checkbox"/> Extremist
<b>2. STATUS</b> <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Supplemental <input type="checkbox"/> Civil Action	<b>4b. COMPLAINT TIME (24hr)</b> 1118	<b>5c. MP ACTION:</b> <input type="checkbox"/> MPI <input type="checkbox"/> CID <input type="checkbox"/> Civil Authorities <input checked="" type="checkbox"/> Traffic <input type="checkbox"/> Other (Specify)		<b>6b. DATE REFERRED (YYYYMMDD)</b>  

**Section II - Offense**

<b>1a. OFFENSE NO</b> 1	<b>1b. SUBJECT NO INVOLVEMENT</b> 1	<b>1c. VICTIM NO INVOLVEMENT</b> 1	<b>1d. NIBRS LOCATION CODE</b> 13	<b>1e. Attempted</b> <input checked="" type="checkbox"/> Completed	<b>1f. SAME OFFENSE DATA FOR ALL OFFENSE CODES</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (See 3875-7)
<b>1g. OFFENSE CODE(S)</b> 504B1		<b>1h. OFFENSE DESCRIPTION(A)</b> TRAFFIC ACCIDENT RESULTING IN DAMAGE TO PROPERTY - PA CODE 3702; LIMITATION ON BACKING (ON POST)		<b>1i. OFFENSE LOCATION ADDRESS</b> DOCK X-2-B, LEMO, LETTERKENNY ARMY DEPOT CHAMBERSBURG, PA US 17201-4150	
<b>2a. BEGIN DATE (YYYYMMDD)</b> 2011/01/06	<b>3. TYPE OF CRIMINAL ACTIVITY (Check Up To Three)</b> <input type="checkbox"/> A Buying/Receiving <input type="checkbox"/> B Cultivating/Manufacturing/Publishing <input type="checkbox"/> C Distributing/Selling <input type="checkbox"/> D Exploiting Children <input type="checkbox"/> E Operating/Promoting/Assisting <input type="checkbox"/> F Possessing/Concealing <input type="checkbox"/> T Transporting/Importing <input type="checkbox"/> U Using/Consuming		<b>4. OFFENSE STATUTORY BASIS</b> <input type="checkbox"/> A UCMJ <input checked="" type="checkbox"/> B Non-Criminal Statute <input type="checkbox"/> C State <input type="checkbox"/> D Local <input type="checkbox"/> E Foreign <input type="checkbox"/> F Federal, Non-UCMJ		<b>5. OFFENDER USED (Check Up To Three)</b> <input type="checkbox"/> A Alcohol <input type="checkbox"/> C Computer Equipment <input type="checkbox"/> D Drugs/Narcotics <input checked="" type="checkbox"/> N Not Applicable
<b>2b. BEGIN TIME (24hr)</b> 1135			<b>2c. END DATE (YYYYMMDD)</b> 2011/01/07	<b>2d. END TIME (24hr)</b> 0850	

**NATIONAL INCIDENT BASED REPORTING SYSTEM (NIBRS) LOCATION CODES**

01 Air/Bus/Traffic Terminal	10 Field/Wooded/Training Area	19 Home/Storage/Utility
02 Bank/Credit Union	11 Government/Public Building	20 Residence/Quarters/Barracks/BOQ/BOG
03 Bar/Club/Entertainment/Club	12 Grocery Store/Commission	21 Restaurant/Dining Facility
04 Church/Synagogue/Temple	13 Highway/Road/Alley/Street	22 School/College
05 Commercial Office Building	14 Hotel/Motel/VAC/VEH/O	23 Service/Gas Station
06 Construction Site	15 Jail/Prison/Corrections Facility	24 Specialty Store/Concessionaire
07 Convenience Store/Shopette	16 Lake/Waterway/Ocean	25 Child Care Facility/Home Day Care
08 Dept/Discount Store/Exchange	17 Land/Stone/Cave VI	26 Recreation Area/Park
09 Drug Store/Hospital/Clinic	18 Motor Pool/Parking Lot/Garage	27 Training Center/Service School
		28 Off Board Ship



## Section VII - Narrative

AT APPROXIMATELY 1115 HOURS, 6 JAN 11, THE POLICE DESK WAS NOTIFIED OF A VEHICLE ACCIDENT BETWEEN DOCKS X-3-B AND X-4-B. PATROLMAN MICHAEL KNECHTEL WAS DISPATCHED AND RESPONDED.

INVESTIGATION REVEALED THAT WILLIAM HASSINGER, A LEMC EMPLOYEE, WAS OPERATING VEHICLE #1: A WHITE 2004 FORD F-750 TRUCK-TRACTOR, GOVERNMENT REGISTRATION: G82 0193K, LEAD NUMBER: A0763, PULLING A TRAILMOBILE TRAILER, GOVERNMENT REGISTRATION: G910446X, LEAD NUMBER: A10263, NORTH BOUND ON THE ACCESS ROAD BETWEEN DOCKS X-3-B AND X-4-B, APPROXIMATELY 200 FEET NORTH OF DOCK X-3-B. STEPHEN ZEGER, A LEMC EMPLOYEE, WAS OPERATING VEHICLE #2: A BLACK 2008 FREIGHTLINER FLATBED TRUCK, GOVERNMENT REGISTRATION: G820182G, LEAD NUMBER: A0604, ALSO NORTH BOUND ON THE ACCESS ROAD. HASSINGER STOPPED AND BEGAN TO BACK UP TO CHECK WHAT HE BELIEVED TO BE A DEER IN THE DITCH TO THE RIGHT OF THE ROAD. ZEGER SEEING HASSINGER'S VEHICLE MOVING BACKWARD STOPPED AND PUT HIS VEHICLE IN REVERSE. BEFORE ZEGER COULD MOVE BACKWARD HASSINGER'S VEHICLE STRUCK THE FRONT OF ZEGER'S VEHICLE CAUSING DAMAGE TO THE GRILL, HOOD AND TRANSMISSION COOLER. THERE WAS NO DAMAGE TO HASSINGER'S VEHICLE. HASSINGER STATED THAT HE LOOKED IN THE MIRRORS BEFORE HE STARTED TO BACK UP AND DID NOT SEE ZEGER BEHIND HIM. NO INJURIES REPORTED.

PHOTO, SAFETY AND MOTOR POOL WERE NOTIFIED AND RESPONDED. HASSINGER WAS CITED ON A DD FORM 1406 (ARMED FORCES TRAFFIC TICKET) G00659 FOR VIOLATION OF PENNSYLVANIA VEHICLE CODE SECTION: 3702: LIMITATION ON BACKING. THIS IS A FINAL REPORT.

<b>1. Enclosures</b> S1 W. HASSINGER : OPR RPT OF MTR ACCIDENT (SF 81) [1] S1 W. HASSINGER : TRAFFIC TICKET (DD 1406) [1] P2 M. KNECHTEL : PHOTOGRAPHS [1] P2 M. KNECHTEL : SKETCH [1] P2 M. KNECHTEL : TRAFFIC ACCIDENT REPORT (DA 3946) [1] P1 S. ZEGER : OPR RPT OF MTR ACCIDENT (SF 81) [1]	<b>2. Distribution</b> AMLO-S LEMC	<b>3. Name</b> CHARLES L. JENKINS <b>4. Grade</b> GS-12 <b>5. Title Of Reporting Official</b> DIRECTOR <b>6. Signature</b>
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**GSA Federal Acquisition Service**

March 25, 2011

The Honorable Patrick J. Toomey  
United States Senator  
1150 S. Cedar Crest Boulevard  
Allentown, PA 18103

Dear Senator Toomey:

This letter is in response to your inquiry dated March 4, 2011, on behalf of your constituent, Mr. William W. Hassinger, involving an accident he had while operating a U.S. General Services Administration (GSA) vehicle.

Our records indicate that, in accordance with Federal procurement regulations, GSA's Accident Management Center technician obtained three repair estimates for the GSA truck damaged in the accident (tag number G82-0182G). The repair contract was awarded on a lowest-price, technically-acceptable basis. We have enclosed for your records the three estimates received for the repair of the vehicle. Please note, the decision to pursue the garnishment of Mr. Hassinger's wages, including the amount sought, did not involve GSA and was solely the decision of his employing agency, the U.S. Department of the Army.

If you have any additional questions or concerns, please do not hesitate to contact me at (703) 605-5400. Staff inquiries may be directed to Mr. Rodney Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs. He can be reached at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven J. Kempf", written over a horizontal line.

Steven J. Kempf  
Commissioner

Enclosure



G82-0182G

1/19/2011

	Robinsons Body Shop		Crest Collision		Chambersburg Auto Body	
	\$7,380.02		\$10,044.73		\$10,122.31	
Item Description						
Frt Bumper End		X		X		X
Frt Bumper Center				X		X
Hood		X		X		X
Grille		X		X		X
Radiator Support		X		X		
Radiator		X		X		X
Inner Cooler		X		X		X
A/C Condensor		X		X		X
Hinges/Brackets		X		X		X
lamps						X
Set up/ Measure/ Pull						
Parts		6442.82		7735.73		7847.81
Labor	469.20		1391.00		1137.50	
Sublet						
Miscellaneous						
Paint	299.00	169.00	663.00	255.00	637.00	500.00
	768.20	6611.82	2054.00	7990.73	1774.50	8347.81
DUNS/CCR						
Total Cost		\$7,380.02		\$10,044.73		\$10,122.31

\$446.28

Sublet work

\$7,826.30

\$10,044.73

\$10,122.31



**Office of U.S. Senator Marco Rubio**

201 S. Orange Ave., Suite 350

Orlando, FL 32801

Phone 407-254-2573

Fax 407-423-0941

**To:** Rodney Emery**From:** Zach Zampella**Pages:** 3 (Including cover)**Date:** 5/2/2011**Fax:** 202-219-5742**Re:** Norville, Gary F.  
American Aero Services**Comments:**

I would greatly appreciate it if you could review this matter and provide a response. Please address your response to Senator Marco Rubio c/o Zach Zampella at 201 S. Orange Ave., Suite 350, Orlando, FL 32801.

Best Regards,

(b) (6)

Zach Zampella  
Senior Constituent Services Representative  
Zachary\_Zampella@rubio.senate.gov



Privacy Release Form - How Can Marco...

## U.S. Senator for Florida, Marco Rubio

### Casework Privacy Statement

Before Senator Marco Rubio can make inquiries on your behalf, many federal agencies require that you send us a signed copy of the Privacy Act Waiver. Please fill out the information below, then manually fill in your Social Security number and sign the document before mailing or faxing to Senator Rubio's office.

Under the provisions of the Privacy Act of 1974, I hereby request and authorize Senator Rubio to intercede on my behalf, including the right to review all appropriated documentation that he or his staff deems necessary in connection with the application for assistance or any other action I have pending with the agency named below. I understand that any documents I provide to Senator Rubio or his staff may be copied and forwarded to officials of federal agencies involved in executing my request for assistance. I further understand that all federal agencies are allowed a minimum of 30 days to respond to congressional inquiries.

\* Please note: This form is for printing only. This information will not be transferred by email or submitted into a database.

Full Name: Gary Frederick Norville  
Email Address: Gary@AmericanAeroServices.com  
Telephone: 386-423-7700  
Address 1: (b) (6)  
Address 2:  
City, ZIP Code: (b) (6)  
County: (b) (6)  
Date of Birth: (b) (6)  
Social Security Number: (b) (6)  
Federal Agency Involved: U.S. General Services Administration  
Veteran's Claim Number:  
Military Branch of Service:  
Military Rank:  
Alien Registration Number:  
On Behalf of Family Member:  
Other Office Contacted: None  
Telephone: 386-423-7700

Hello Marco, first let me say again, it was a pleasure hosting your event at American Aero Services in New Smyrna Beach last October.

The problem I'm having is American Aero Services has applied with the U.S. General Services Administration to be listed as a vendor through the use of a GSA Schedule Contract. We have placed an offer to be a vendor under Solicitation TFTP-MB-008745-B and have been told that it will take over one year to be accepted as a GSA vendor, that will cost us a year of potential work on a coast that is already hit hard by layoffs. I understand that being a vendor won't guarantee work but it will at least



4/21/2011

Privacy Release Form - How Can Marco...

have us listed with the GSA.

**Detailed Description of  
Problem:**

The contact information for our contracting officer is:

Maureen Duckworth

Federal Acquisition Service, AQSAC

Management Services Center

400 15th Street SW

Auburn, WA 98001-6599

Thank You  
Gary Norville

Signature:

(b) (6)

Date:

4-21-11

Mail to:

(b) (6)

Fax: 407-423-0941





MAY 25 2011

GSA Northwest/Arctic Region

The Honorable Marco Rubio  
United States Senator  
201 S. Orange Avenue, Suite 350  
Orlando, FL 32801

Dear Senator Rubio:

Thank you for your facsimile dated May 2, 2011, on behalf of your constituent Mr. Gary Norville of American Aero Services (AAS), regarding the time required for evaluation of AAS's offer under the U.S. General Services Administration (GSA) Logistics Worldwide (LOGWORLD) Multiple Award Schedule (MAS).

GSA received AAS's offer on October 6, 2010, and conducted an initial review. GSA determined that the offer provides an acceptable basis for negotiation and notified the company of this finding shortly after receiving the offer. At that time GSA also advised the firm of the anticipated offer processing time frame which Mr. Norville described in his message to you.

Please note GSA has received a tremendous surge in new offers for GSA MAS contracts over the past two years. The GSA office managing the LOGWORLD Schedule has experienced a 100 percent increase in work, significantly increasing the processing time for evaluation of new offers. GSA processes offers on a first-in, first-out basis, which we believe is the most equitable approach. While GSA has already determined that AAS's offer is acceptable for negotiations, we must first complete all offers that GSA received prior to AAS's offer. Therefore, at this time we anticipate that negotiation of AAS's offer will begin in late summer 2011. Mr. Norville will be contacted when we are ready to begin negotiations.

We appreciate the firm's continued patience with the process. In the meantime, we encourage AAS to continue marketing its services to potential Federal clients and establishing partnering relationships with existing GSA MAS contract holders, so that the firm will be well-positioned to compete for task orders once an award is made.

If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Ms. Chelsea Turnbull, Special Assistant to the Regional Administrator. She can be reached at (253) 931-7704.

Sincerely,

A handwritten signature in blue ink that reads "George Northcroft".

George Northcroft  
Regional Administrator

U.S. General Services Administration  
400 15th Street SW  
Auburn, WA 98001-6599  
[www.gsa.gov](http://www.gsa.gov)





**GSA Greater Southwest Region**

May 31, 2011

The Honorable Rob Portman  
United States Senate  
Washington DC 20510

Dear Senator Portman:

This letter is in response to your inquiry dated May 2, 2011, on behalf of your constituent Mr. Michael Schoone, with Command Uniform Company Incorporated concerning the status of their proposal to obtain a U.S. General Services Administration (GSA) Multiple Award Schedule (MAS) contract.

The GSA Greater Southwest Acquisition Center received the Command Uniform Company, Inc. proposal submitted under solicitation 7FCI-L3-03-0084-B, on September 3, 2010. We apologize that due to heavier than anticipated workflow, the timeframe for processing offers has been much longer than normal. Our intent is to process offers as quickly as possible in order to support the needs of our Federal customers and other authorized users of the GSA MAS program.

If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Ms. Trista Allen, Special Assistant. She can be reached directly at (817) 978-0052.

Sincerely,

A handwritten signature in dark ink, appearing to read "J. D. Salinas, III".

Juan D. Salinas, III  
Regional Administrator

**U.S. General Services Administration**  
819 Taylor Street  
Fort Worth, TX 76102-6195  
[www.gsa.gov](http://www.gsa.gov)





"Callanan, Brian (HSGAC)"  
<Brian\_Callanan@hsgac.senate.gov>

05/02/2011 01:09 PM

To "rodney.emery@gsa.gov" <rodney.emery@gsa.gov>  
cc

Subject: Fechheimer MSA offer

196227  
due 6/6  
draft 6/9

Dear Rodney,

To follow up on my earlier voicemail, I wanted to bring to your attention a matter related to the experience of an Ohio business, in the hope that you could be of assistance within the GSA.

The Cincinnati-based Fechheimer company is a uniform manufacturer with a long and distinguished track record in government sector. Fechheimer has been attempting to secure GSA Multiple Award Schedule (MSA) since 2009, and its most recent completed offer was submitted in September 2010. Despite Fechheimer's diligent efforts, GSA has not yet acted on this offer and has failed to advise Fechheimer of a clear, anticipated timeline for action. The offer remains pending with the Greater Southwest Acquisition Center.

Based on my review of Fechheimer's correspondence with GSA (attached here), this process has been less transparent and professional than one would expect from GSA.

We would greatly appreciate it if you could contact the Greater Southwest Acquisition Center to request that it inform Fechheimer of the status of its application, any further submissions required to secure approval, and a clear timeline for completion of this process. The Solicitation No. is **7FCI-L3-030084-B**, and the Offer No. is **42675**.

Thank you very much for your attention to this matter, and please don't hesitate to contact me at (202) 224-4148 with any questions.

Brian

Brian Callanan  
General Counsel | Sen. Rob Portman  
Min. Staff Director | Subcomm. on Contracting Oversight  
(202) 224-4148



Documentation.pdf





The Administrator

May 20, 2011

The Honorable Claire McCaskill  
Chairman  
Subcommittee on Contracting Oversight  
Committee on Homeland Security and  
Governmental Affairs  
United States Senate  
Washington, DC 20510-6250

Dear Madam Chairman:

Thank you for the opportunity to respond to the post-hearing Supplemental Statement submitted by the General Services Administration (GSA) Inspector General (IG), related to the March 1, 2011 hearing on GSA's contract with Jane Mobley Associates (JMA). Below is additional information that specifically addresses issues in your May 9, 2011 letter.

The Supplemental Statement claims the testimony of the GSA Public Building Service (PBS) Regional Commissioner mischaracterized a January 27, 2010 protest at the Bannister Child Care Center. The IG cites a post-incident report by the Federal Protective Service (FPS) which the IG interprets as being at odds with GSA officials' perception of the incident. GSA does not believe the FPS report is inconsistent with our testimony. By its own terms, the report places the incident into the category of "Demonstrations and Disturbances," and its narrative repeatedly refers to the demonstration's participants as protesters.

Regional leadership relied on an on-site individual's account of the protest, specifically the Field Office Director for Kansas City-South. The Field Office Director verbally provided a view of the event not captured in the FPS report. For example, the protesters confronted the Field Office Director, who recalls being asked if he was worried that he was killing the babies. In addition, the Director of the Child Care Center confirmed that during the protest a parent was not only confronted by a demonstrator but also told that allowing a child to stay in the Center would place the child at risk.

By way of clarification, since the hearing on March 1, GSA has learned that there were no signs at the protest, but printed articles that the protesters were handing out. As well, it is worth mentioning that this disturbing incident was just one factor among other contemporaneous developments that established an urgent and compelling need for the crisis communications contract.

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243



The second subject addressed in the IG's Supplemental Statement is whether other public affairs staff could usefully have handled the agency's urgent need. There were 15 employees in the Heartland Region's Communications and Public Affairs Branch. One would reasonably think that a communications and public affairs department of this size could handle this situation. Unfortunately, this was not the case. GSA concluded those individuals did not, at that time, possess the skill set in risk and crisis management needed to immediately address the urgent and compelling need.

Of these 15 employees, seven (one part-time employee located in St. Louis) performed information technology support functions (e.g., business applications and website development); one performed event coordination functions; three were entry/low-level support positions; one had just returned from military deployment to her previous duties of internal employee communications (e.g., newsletters, business line communications); one was a team lead who had just begun to work on environmental issues and lacked the crisis management and technical skills needed; and one was the Branch Chief, Communications and Public Affairs, whose expertise and background was in the information technology field. The remaining employee handled communications and public affairs, but had very limited crisis communication experience (this is the staffer we referred to at your hearing). One result of the JMA contract is that JMA worked closely with GSA personnel, who are now trained in environmental matters and crisis management.

The third issue raised in the Supplemental Statement was that the JMA contract file contained no specific information on why a solution other than a rapid, limited sources acquisition would have meant an unacceptable delay in addressing the need. Initially, the Regional Branch Chief of Contracting was indeed following the standard procedure, which is to compete, on an open market basis, a contracting action. The IG references an e-mail from the Regional Branch Chief of Contracting asking whether or not there were multiple firms interested in bidding on the contract. In fact the Regional Branch Chief of Contracting stated later in that the same e-mail string that it would take a minimum 10 days to enter into a contract.

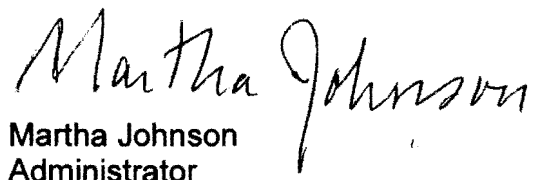
Accumulating events and activities, however, turned the situation into a crisis, and the Contracting Officer, appreciating the rapidly changing circumstances, approved a limited source procedure using the already competed Federal Supply Schedules program. The Limited Source Justification and Approval executed in this case described the rationale for the urgency, stating it was essential for the work to be completed by a firm that could mobilize immediately and have staff on hand within the Kansas City, Missouri area. GSA agrees with the IG that the contract file could have been more explicit with respect to the unacceptable delay. We also agree there is merit to the IG's emphasis on measurable deliverables.



Finally, the IG challenged GSA's price comparison and price reasonableness. Specifically, the IG suggested there were other available local firms. However, the firm the IG contacted did not have in-house resources to perform the work. The Contracting Officer randomly selected for examination two other Federal Supply Schedule vendors who had online price lists to determine that the JMA price was fair and reasonable. The contract file contained a pricing memorandum that followed the Federal Acquisition Regulation (FAR) procedures for determining price reasonableness. We believe these actions were in accordance with FAR 8.405, which sets the procedures for orders under the Federal Supply Schedule. JMA was the only Missouri firm with in-house crisis communication experience.

Thank you for giving GSA the opportunity to clarify the record. We continue to work closely with Federal and state regulators to assure the Bannister Federal Complex remains a healthy place to work. If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Mr. Rodney Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs. He can be reached at (202) 501-0563.

Sincerely,

A handwritten signature in cursive script that reads "Martha Johnson". The signature is written in dark ink and is positioned above the printed name and title.

Martha Johnson  
Administrator



JOSEPH I. LIEBERMAN, CONNECTICUT, CHAIRMAN

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# United States Senate

COMMITTEE ON  
HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS  
WASHINGTON, DC 20510-6250

MICHAEL L. ALEXANDER, STAFF DIRECTOR  
NICHOLAS A. ROSSI, MINORITY STAFF DIRECTOR

May 9, 2011

The Honorable Martha N. Johnson  
Administrator  
U.S. General Services Administration  
1800 F Street NW  
Washington, DC 20405

Dear Madam Administrator:

On March 1, 2011, you and other officials from the General Services Administration (GSA) provided testimony at the Subcommittee's hearing entitled, "Examination of Public Relations Contracts at the General Service Administration's Heartland Region." In response to questions submitted for the record, Inspector General Brian Miller provided a supplemental statement to the Subcommittee on April 20, 2011. In his statement, Inspector General Miller raises several issues which, if true, would raise concerns regarding the accuracy and completeness of testimony provided by GSA officials at the hearing. These include the following:

- At the hearing, Regional Commissioner Mary Ruwwe stated that "multiple events" justified GSA's decision to award a public relations contract without adequate competition on the basis of urgent and compelling need. According to Regional Commissioner Ruwwe, one of these events was "[a] protest [that] was staged outside our Child Care Center Facility, featuring provocative signs and fear-inducing allegations." In his statement, Inspector General Miller provides a Federal Protective Service Report dated January 27, 2010, which describes an event where two older individuals attempted to hand out copies of a news article to parents of children at the center. The incident detailed in the report does not include information about signs and does not include references to allegations against GSA.
- In her written statement, Regional Commissioner Ruwwe stated that GSA did not have sufficient in-house staff to handle public affairs issues. According to Inspector General Miller, the Communications and Public Affairs Branch had a staff of fifteen in December 2009, including Business Development Specialists and Communications Specialists., including individuals whose position descriptions and performance plans included responding to the media and Congress.
- In her written statement, Regional Commissioner Ruwwe stated: "With the firestorm of events in 2010 coupled with our limited staff's lack of crisis management expertise, following the typical ordering procedures would have resulted in unacceptable delays."



The Honorable Martha N. Johnson

May 9, 2011

Page 2

According to Inspector General Miller, the JMA contract file contained no information regarding unacceptable delays. Inspector General Miller also noted an email dated February 1, 2010 that was produced to the Inspector General following the Subcommittee's hearing. The email, which was sent by the branch chief of the regional contracting organization, contemplates a competitive procurement and directed staff to review a list to determine if there were 3 to 4 firms staff was interested in bidding on the contract.

- Regional Commissioner Ruwwe testified that "GSA conducted a comparison of the prices from three vendors including JMA." According to Inspector General Miller, a review of the contract file revealed that GSA compared JMA's labor rates with East Coast vendors as opposed to the rates for local communications firms, which had much lower rates than JMA. Inspector General Miller added that the Inspector General's "interim report stated we could find no evidence supporting the basis for a price reasonableness determination."

In an effort to ensure that the record is complete, I request that you provide a written response to these and other issues raised in Inspector General Miller's statement, which is enclosed for your convenience. To assist the Subcommittee in closing the hearing record as quickly as possible, please provide the response by May 20, 2011.

Please have your staff contact Sarah Garcia with the Subcommittee staff at (202) 224-1014 with any questions. Please send any official correspondence related to this request to Kelsey Stroud at [Kelsey\\_Stroud@hsgac.senate.gov](mailto:Kelsey_Stroud@hsgac.senate.gov).

Sincerely,

(b) (6)

Claire McCaskill  
Chairman  
Subcommittee on Contracting Oversight

cc: Rob Portman  
Ranking Member  
Subcommittee on Contracting Oversight

Enclosure



**Inspector General Brian Miller's Supplemental Statement**  
**In Response to:**  
**"Examination of Public Relations at the**  
**General Services Administration's Heartland Region"**  
**Post-Hearing Questions for the Record**  
**March 1, 2011**

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We are responding to the question of whether we had any additional concerns, based on the General Services Administration's (GSA) testimony at the hearing, regarding GSA's management, administration, and oversight of the Jane Mobley Associates (JMA) contract. As explained below, the position as we stated in our testimony has not changed. GSA awarded a sole source task order without justifying why it did not consider other vendors; the scope of work was not adequately defined or priced; there were no specific measurable deliverables; and the contract extension was not justified. Below we state our position, respond to several of the statements made by GSA officials at the hearing, and provide further information.

**Issue 1 - Urgent and Compelling Need/Limited Source Justification**

Our interim audit memorandum (dated February 18, 2011) stated the JMA contract was directed to a single vendor "without adequate justification of limiting competition." Moreover, regional management had begun (but did not pursue) work on a competitive procurement just three days prior to the non-competitive contract award. In her written testimony, the Public Buildings Service (PBS) Regional Commissioner stated that certain events along with a surge in media attention created a "pressure cooker" environment. She went on to say that she "believed there was an urgent need to get the facts - and the truth - out to the public. I believe GSA then had a compelling need for outside communications expertise."

Federal Acquisition Regulation (FAR) 8.405-6 allows for limiting sources when "[a]n urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays." Below we provide additional information on two issues raised by the Regional Commissioner to support the GSA assertion that there was a need to award the contract in an expedited manner without competition: a protest at the child care center and lack of in-house staff. We also will discuss the fact that at the hearing GSA did not provide any specific basis to show how the FAR standard of an unacceptable delay was met.

**Protest at the Child Care Facility.** The Regional Commissioner stated, "Over the course of seven days, multiple events pushed us beyond our in-house communication capabilities." To support this statement, the Regional Commissioner gave the following example: "A protest was staged outside our Child Care Center Facility, featuring provocative signs and fear-inducing allegations."



The referenced incident consisted of two "older" individuals handing out leaflets on January 27, 2010. The event lasted approximately 10 minutes. The people did not have signs and the only "fear-inducing allegation" was made to a PBS employee who asked the people to leave because they did not have a permit. This matter was addressed the next day by a PBS employee that went to the child care center to distribute information prepared by the public affairs office and answer questions. There was no further activity on this event and there were no other protests at the child care center. A Federal Protective Service (FPS) Report (see Appendix A) was filed and did not mention signs or harassment. We interviewed PBS and child care center personnel regarding this incident. These interviews confirmed that there were no signs or harassment. However, the people we interviewed did not have any documentation of the event because they did not consider it significant.

**Lack of In-house Public Affairs Staff.** The Regional Commissioner's written statement noted that during an undefined time period in late 2009, "information requests began to increase to two or three inquiries per week. During this time, GSA's single in-house communication staff handled this communication and outreach." PBS's oral testimony included, "... the single in-house communications staffer handled this outreach."

The Heartland Region PBS has a Communications and Public Affairs Branch that included 15 people in December 2009. (See Appendix B). This staff included: one Branch Chief, two Business Development Specialists, one Lead Communications Specialist, one Lead IT Project Manager, four Communications Specialists, three Program Analysts, two IT Specialists, and one Web Developer. Four of these staff were contractor employees. One of the Business Development Specialists was informally designated as the public affairs officer (PAO) for the region and was handling the Bannister Federal Complex issues.

The position descriptions (PDs) and performance plans for the communications and public relations personnel showed that the PDs included requirements for outreach to management, customers, Congress, and the media. The following are examples of responsibilities included in the position descriptions. (See Appendix C).

#### **Business Development Specialist**

- Develops presentations and programs to brief high-level PBS customers and members of Congress, high level agency officials, private sector executives and news media on the functions, programs, services provided by The Heartland Region Public Buildings Service.
- Where advantageous to the taxpayer, serves as Contracting Officer's Technical Representative (COTR) for managing the delivery of Marketing deliverables which include (but are not limited to) event management, mass mailings, targeted marketing strategies, studies, management presentations, publication preparation and publishing, and other promotional materials.

#### **Communications Specialist**



- Serve as a central researcher, writer, editor, proofreader, and production coordinator for a variety of multi-media communications deliverables. Identifies appropriate subject matter experts, interviews for key message ideas and “translates” trade-specific information into clear, concise expressions for the targeted audience/client base. Specifically, projects require the employee to develop proposals for communication – defining audiences and messages, organizing thoughts, selecting media (e.g. brochures, CD-ROM, booklets, video, PowerPoint presentations, etc.), creating distribution methods, and providing creative expertise for supporting materials.

**Unacceptable Delay Basis.** The standard for using FAR 8.405-6 (urgent and compelling) as a basis for non-competitively awarding a contract is that a competitive process would result in an unacceptable delay. As identified in our interim audit memorandum, the JMA task order file contained no information regarding unacceptable delays. In addition, much of the JMA work was directed toward areas such as research of the Bannister Complex, briefing packages for Congressional parties and the new Regional Commissioner, and efforts addressing a downtown federal building. At the March hearing, the Agency did not provide any specific information regarding how this standard was met. While the Regional Commissioner made statements to the effect that delays would have resulted if typical ordering procedures were followed, GSA did not identify how long a competitive procedure would have taken or define what constituted an unacceptable delay. However, PBS personnel recently produced<sup>1</sup> a February 1, 2010 email between the branch chief for the regional PBS contract services group and five staff members that indicated a competitive procurement was contemplated. In the email he states,

I had [the contracting officer] downloaded a listing of firms that are on schedule who perform PR work....There are 3 firms in Missouri....Please review the listing to see if there are 3-4 firms you are interested in soliciting....From our end, once we receive the scope we will issue the scope of work to the vendors and move quickly to get a firm under contract.

## **Issue 2 - Contract Requirements**

Our interim audit memorandum stated it was not possible to determine from the task order file what specific work was purchased or how the task order was to be evaluated, and that the task order file contained only general descriptions of tasks and deliverables. Our report also stated there were indications that JMA drafted the statement of work (SOW).

In both oral and written testimony, GSA made statements regarding the type of work required and how the contractor filled these needs. In the Regional Commissioner’s written statement she said, “The situation at the Bannister Federal Complex was unique and gave rise to a compelling need for specialized expertise which JMA was able to provide. This engagement was a short-term, stop-gap measure, limited in scope and

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<sup>1</sup> Provided to the OIG on April 19, 2011.



lasting only a few months. It was ended as soon as possible." Below we address GSA's statements related to measurable deliverables, creation of the SOW, the existence of a blanket purchase agreement (BPA) awarded at the conclusion of the contract, and JMA's technical qualifications and work product.

**Measurable Deliverables.** In our audit memorandum we explained that FAR Part 37.6 requires that all performance based awards "[e]nable assessment of work performance against measurable performance standards," but the JMA contract did not have the required measurable deliverables. In their testimony, agency officials provided a listing of the work performed by JMA, including references to a communications plan, discussions of test results in reports commissioned by the EPA and National Institute for Occupational Safety and Health, and a contingency plan for the relocation of the child care center. However, GSA did not address why the task order did not include measurable deliverables. The PBS Commissioner's response when asked about the lack of defined, measurable deliverables was, "I do not think we had no deliverables. In hindsight, I wish that deliverables probably could have been more specific."

JMA prepared the SOW. The lack of deliverables in the SOW is particularly important in light of the fact that the contractor wrote the SOW. The Agency maintained, until later in the hearing, that the contractor did not provide the SOW. In her opening statement, the Administrator stated, "Relying on EPA's superior experience with environmental crisis management and communications, GSA sought guidance on framing the statement of work from EPA. EPA appropriately provided the required assistance and GSA then negotiated a final statement of work with Jane Mobley Associates."

However, GSA did more than seek guidance from EPA; it asked EPA to provide a SOW for the contract. EPA, in turn, obtained the SOW from the contractor. In an internal JMA email dated February 4, 2010, Jane Mobley states, "[An EPA employee] needs a Statement of Work for what needs to be done -although they don't really know, so it needs to be general enough to fit in everything we could find under every rock we turn over. They are calling it Risk Communication although they are clearly in full tilt crisis already. He was hoping we had or would know where to find a 'boiler plate' SOW so they could write a contract right away."

Upon questioning by Senator McCaskill, the Administrator acknowledged that GSA recently learned that the statement of work was, in fact, prepared by JMA. The Administrator stated, "The Statement of Work was given to us by EPA at our request. We asked EPA to help us with this, because EPA is quite knowledgeable and experienced in communications work with the public around technical and scientific issues. They provided us with the Statement of Work. We did not understand until very recently that it was composed by JMA."

Both the PBS Commissioner and the Administrator admitted in their oral statements that GSA should have prepared the SOW for the task order. The statement of work provided by JMA was accepted and used by GSA, in contrast to the Administrator's statement that it was negotiated. Additionally, in an interview with us, the referenced EPA official



advised us that his experience was in public relations and he believed GSA was the expert in contracting.

**JMA Blanket Purchase Agreement.** In addition to the Regional Commissioner's statement that the contract was to be of short duration, the Administrator stated that adding two months added to the JMA task order was "to serve as a transition period, during which GSA would assume and manage these responsibilities in-house." However, PBS awarded JMA a Blanket Purchase Agreement (BPA) for communications services. The BPA award process was initiated during April 2010 (during the additional two months added to JMA's task order) and was effective on June 1, 2010. The BPA was for a period of one year with an estimated value of \$1 million and included 4 one-year options. No work has been awarded under this BPA and PBS officials have informed us that the options to the BPA will not be exercised.

**JMA's technical qualifications and work product.** Our interim audit memorandum noted that the task order file contains very little information as to why JMA was selected and did not contain any JMA work product. Our report noted that the work product PBS eventually provided to us showed no particular expertise and included some incorrect information.

The Regional Commissioner's written and oral statements noted that JMA was "experienced at digesting, evaluating, and translating technical data . . . ." PBS did not support this statement. In addition, in explaining why JMA was needed, the PBS Commissioner stated, "and in this case we needed that kind of expertise, not just your typical press releases, Web pages, internal communications, but we needed people who were able to help us distill complex, long-running information and help teach and train and communicate that to the public."

However, Jane Mobley's own statements indicate others could also have done the work. In an internal email dated February 4, 2010, Jane Mobley stated, "Maybe check the Far -other than a Simplified Acquisition is there any way to do this? They could Sole Source but it would really be arguable that no one else could do this but us. If it is SA [simplified acquisition], it has to be under \$100K. That won't carry them on as far as this should go. I told [EPA official] they might have to do phases."

Our review of the task order file and subsequent documentation did not uncover examples of JMA performing technical tasks. The file also did not include the resumes of the JMA staff that worked on the project. One of the main tasks reflected in the JMA work records<sup>2</sup> was the recording of meeting notes. The file included many detailed hand written notes and subsequent typed versions of these notes. Other JMA product included a history of the Bannister Complex, descriptions of Government agencies, a draft communications plan, and a knowledge management plan. Much of the information was obtained from publicly available sources. For example, a February 4,

---

<sup>2</sup> JMA files did not segregate JMA work product from that prepared by others. Some information such as frequently asked questions and tenant fact sheets were readily identifiable as not JMA product because these documents were prepared prior to the start of the task orders. However, for drafts of some press releases and other limited information after the start of the task order, the files did not indicate whether the documents originated at JMA or were edited by JMA.



2010, JMA e-mail discussed the start of work on the project and stated, "Let's make a work-plan based upon what we know about crisis communication – plus what we can see on the web. There are some good plans near the surface on Google."

In addition, the Regional Commissioner written statement includes, "The Heartland Region and Jane Mobley Associates . . . created a contingency plan for an alternate site for the child care center." In response to our request for the contingency plan, PBS provided a one-page document that was prepared by a PBS associate.

Lastly, GSA's written statements reference a "communications plan" provided by JMA. However, the task order file included no communications plan and when we requested this work product, PBS could not locate it. PBS subsequently requested a copy of the communications plan from JMA. Interviews and emails indicate that an actual JMA draft communications plan was not provided until the end of the task order (May 2010) and was not used by the Agency.

### **Issue 3 - Price Comparison**

Our interim report stated we could find no evidence supporting the basis for a price reasonableness determination. At the hearing, the Regional Commissioner stated, "GSA conducted a comparison of the prices from three vendors including JMA. Based on this price comparison, JMA had the lowest cumulative rates for the project, and the required labor mix to accomplish the work successfully."

Our review of the contract file revealed that GSA compared JMA's MAS labor rates with two East Coast MAS vendors that generally had higher labor rates. The labor categories for the two firms were not comparable to JMA's. In addition, the contracting officer could not explain why she selected the two firms that were used in PBS's price comparison.

We located two communications firms close to Kansas City that GSA did not use in its price comparison. A communications firm near Kansas City (with a schedule contract) was not considered and had much lower labor rates than JMA. We contacted this firm and they indicated to us that they could provide crisis communications in partnership with another named local firm. In addition, we identified a firm in Omaha, Nebraska (approximately three hours from Kansas City), with an MAS schedule contract for communication services. This contract states that the company has emphases in crisis communications and environmental programs. This firm's labor rates were also substantially lower than JMA's. Moreover, as stated in the branch chief's February 1, 2010 email, the contracting officer had identified other Missouri firms that could perform public relations work.



# Appendix A Federal Protective Service Report - Protest at the Child Care Center

## FEDERAL PROTECTIVE SERVICE

\*\* FOR OFFICIAL USE ONLY \*\*

<b>CASE NUMBER</b> B10001008		<b>Occur Date Span</b> 01/27/2010 thru	<b>Occur Time Span</b> 08:03:00 thru	<b>Report Date</b> 01/27/2010	<b>Report Time</b> 10:15:00
<input type="checkbox"/> Follow-up Report					
<b>Code</b> 1420	<b>Type of Offense or Incident</b> DEMONSTRATIONS AND DISTURBANCES - demonstration: peaceful			<b>Arrive Date</b> 01/27/2010	<b>Arrive Time</b> 10:07:00
<b>Building No.</b> MO0532AD	<b>Address</b> FED BLDG NO 4 - 1500 E BARNISTER RD KANSAS CITY MO 64131			<b>Rtn to Svc Dt</b> 01/27/2010	<b>Rtn to Svc Tm</b> 10:30:00
<b>Incident Location</b>		<b>Agency Name</b> GSA - GENERAL SERVICES ADMINISTRATION		<b>Agency Code</b> 4700	
<b>Est Num Dam</b> <input type="checkbox"/> 1-10 <input type="checkbox"/> 11-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 101-300 <input type="checkbox"/> 301-500 <input type="checkbox"/> 500+ <b>Est Num Evt</b> <input type="checkbox"/> 0 <input type="checkbox"/> 1-10 <input type="checkbox"/> 11-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 101-300 <input type="checkbox"/> 301-500 <input type="checkbox"/> 500+					
<b>NARRATIVE</b> On 01/27/2010, at approx. 08:07 hours, I was dispatched to the Day Care Center on protestors on the grounds. On my arrival, I met with [REDACTED] and Day Care Personnel, who advised me that two people, an older white male [REDACTED] and older white female had piggy back behind an unknown parent and/or parents into the Day Care Center.					
<b>INVOLVED PERSON</b> <input type="checkbox"/> Victim <input type="checkbox"/> Witness <input checked="" type="checkbox"/> Suspect <input type="checkbox"/> Government Employee <input type="checkbox"/> Government Contractor <input checked="" type="checkbox"/> Other <input type="checkbox"/> Missing Person					
<b>No. Name (last, first, middle)</b> 1 [REDACTED]		<b>Alias</b>	<b>Date of Birth / Age</b>	<b>Sex</b> M	<b>Race</b> W
<b>Address</b>		<b>City</b> Kansas City	<b>State</b> MO	<b>Zip Code</b>	<b>Country</b> United States
<b>Driver's License Number</b>	<b>State</b>	<b>Social Security #</b>	<b>Nationality</b>	<b>Country of Birth</b>	<b>Home Phone</b>
<b>Scars, Marks, Tattoos / Other</b>		<b>Arrested</b> <input type="checkbox"/>	<b>Citation Number</b>	<b>NCIC Number</b>	<b>Work Phone</b>
<b>Employer</b>		<b>Employer City</b> Kansas City	<b>State</b> MO	<b>Employer Zip</b>	<b>Employer Country</b>
<b>INVOLVED PERSON</b> <input type="checkbox"/> Victim <input type="checkbox"/> Witness <input type="checkbox"/> Suspect <input type="checkbox"/> Government Employee <input type="checkbox"/> Government Contractor <input type="checkbox"/> Other <input type="checkbox"/> Missing Person					
<b>No. Name (last, first, middle)</b>		<b>Alias</b>	<b>Date of Birth / Age</b>	<b>Sex</b>	<b>Race</b>
<b>Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Country</b>
<b>Driver's License Number</b>	<b>State</b>	<b>Social Security #</b>	<b>Nationality</b>	<b>Country of Birth</b>	<b>Home Phone</b>
<b>Scars, Marks, Tattoos / Other</b>		<b>Arrested</b> <input type="checkbox"/>	<b>Citation Number</b>	<b>NCIC Number</b>	<b>Work Phone</b>
<b>Employer</b>		<b>Employer City</b>	<b>State</b>	<b>Employer Zip</b>	<b>Employer Country</b>
<b>VEHICLE</b> <input type="checkbox"/> Stolen <input type="checkbox"/> Damaged <input type="checkbox"/> Recovered <input type="checkbox"/> Suspect <input type="checkbox"/> Other <input type="checkbox"/> Govt <input type="checkbox"/> Evidence					
<b>No.</b>	<b>License No</b>	<b>State</b>	<b>Reg Yr</b>	<b>Make</b>	<b>Model</b>
<b>R/O Name (last, first, middle)</b>		<b>Color</b>	<b>VIN</b>		<b>NCIC Number</b>
<b>R/O Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Country</b>
<b>PROPERTY</b> <input type="checkbox"/> Stolen <input type="checkbox"/> Damaged <input type="checkbox"/> Recovered <input type="checkbox"/> Suspect <input type="checkbox"/> Found <input type="checkbox"/> Other <input type="checkbox"/> Govt <input type="checkbox"/> Evidence <input type="checkbox"/> Weapon					
<b>No.</b>	<b>Type</b>	<b>Make</b>	<b>Model</b>	<b>Color</b>	
<b>Owner Name (last, first, middle)</b>		<b>Serial Number</b>	<b>Value</b>	<b>NCIC Number</b>	
<b>Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Country</b>
<b>Officer Name/Signature / ID#</b> _____ <b>Date</b> 01/27/2010 <b>Supervisor</b> _____ <b>Date Approved</b> _____					
<b>Distribution:</b> <input type="checkbox"/> Investigations <input type="checkbox"/> AUSA <input type="checkbox"/> Local Prosecutor <input type="checkbox"/> RO <input type="checkbox"/> Other _____					
<b>Case Status:</b> <input type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Unfounded _____					
<b>TECS# Case Number:</b> _____ <b>** FOR OFFICIAL USE ONLY **</b>					

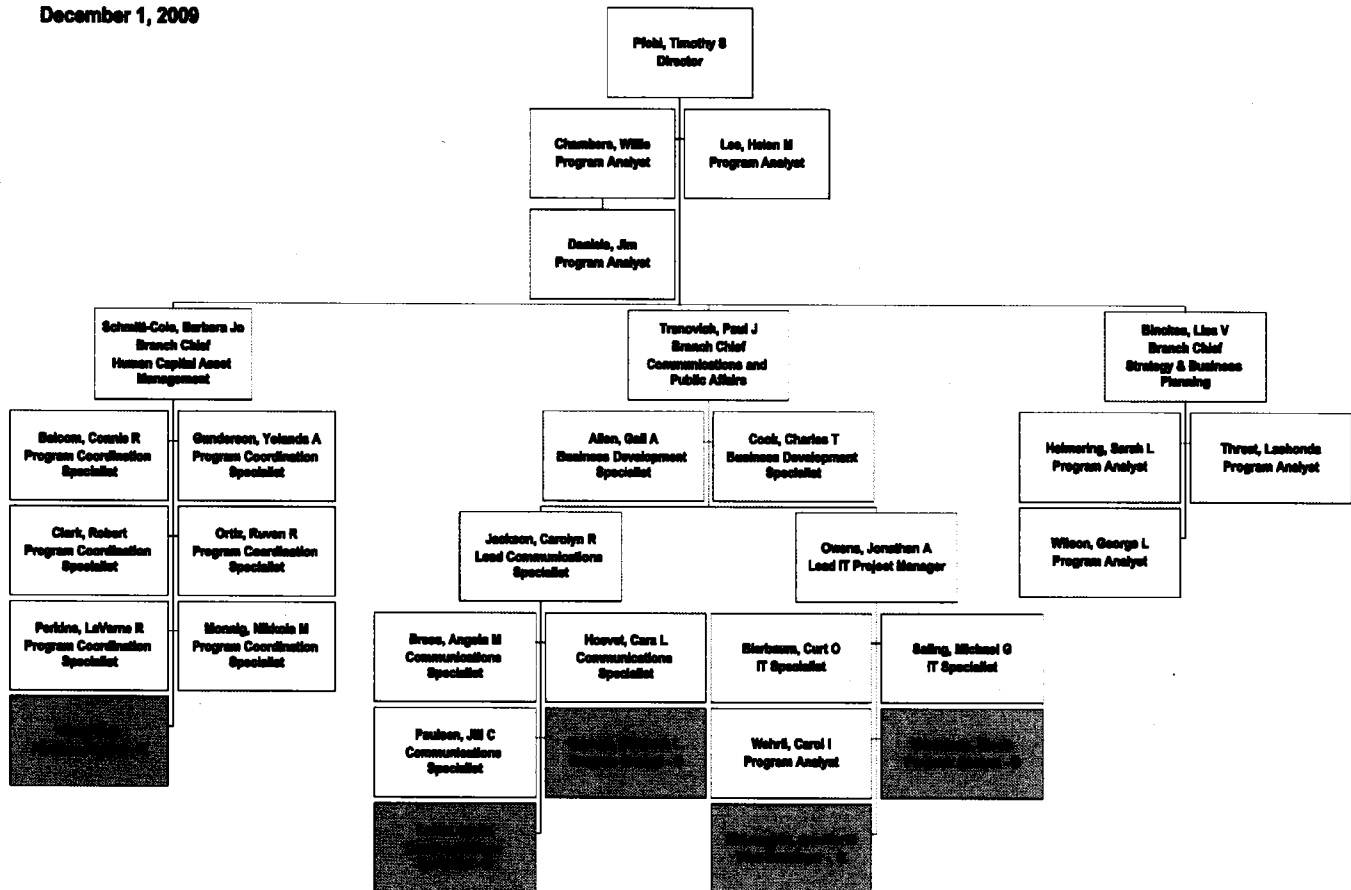
3155 Report

Page 1 of 2



Appendix B  
General Services Administration  
Public Buildings Service, Heartland Region  
Communications and Public Affairs Branch Organizational Chart

Organizational Resources Division - 6PG  
December 1, 2009





**Appendix C**  
**Excerpts From Position Descriptions For**  
**The Communications and Public Affairs Branch Staff**

Position	Staff in KC	PD Requirements, in part
Business Development Specialist	2	<ul style="list-style-type: none"> <li>➤ Serves as liaison between the Heartland ARA and other PBS officials and Congressional staffs, contractor representatives, state and local officials and the local media and press.</li> <li>➤ Plans, develops, implements and promotes the regional PBS public information program, including the development and review of press releases, presentations to the press and local media, internal communications and establishing and maintaining effective working relationships with local media and community groups.</li> <li>➤ Develops presentations and programs to brief high-level PBS customers and members of Congress, high level agency officials, private sector executives and news media on the functions, programs, services provided by The Heartland Region Public Buildings Service.</li> <li>➤ Where advantageous to the taxpayer, serves as Contracting Officer's Technical Representative (COTR) for managing the delivery of Marketing deliverables which include (but are not limited to) event management, mass mailings, targeted marketing strategies, studies, management presentations, publication preparation and publishing, and other promotional materials.</li> </ul>
Communications Specialist	4	<ul style="list-style-type: none"> <li>➤ Serve as a central researcher, writer, editor, proofreader, and production coordinator for a variety of multi-media communications deliverables. Identifies appropriate subject matter experts, interviews for key message ideas and "translates" trade-specific information into clear, concise expressions for the targeted audience/client base. Specifically, projects require the employee to develop proposals for communication – defining audiences and messages, organizing thoughts, selecting media (e.g. brochures, CD-ROM, booklets, video, PowerPoint presentations, etc.), creating distribution methods, and providing creative expertise for supporting materials.</li> <li>➤ Works closely and effectively with many levels of employees within the organization. Duties include coordinating speakers, logistics (location, time/date, security, etc.), photographers, media and public announcements, printed programs/schedules and a variety of collateral materials, and often require the individual to act as lead coordinator in designating support personnel and scheduling key milestones related to these events.</li> <li>➤ Conducts research and prepares reports containing clearly defined findings and recommendations regarding the development of PBS regional communications programs, standards and plans.</li> </ul>
Lead Communications Specialist	1	<ul style="list-style-type: none"> <li>➤ Similar requirements to the Communications Specialist with additional managerial requirements.</li> </ul>
Program Analyst	2	<ul style="list-style-type: none"> <li>➤ Program Analyst will work independently with PBS Division Directors and top management to provide comprehensive communications support. This communications support includes, but is not limited to creating internal and external communications documents, planning and organizing special events and programs, conducting interviews and writing articles for internal and external publications, i.e. newsletter articles, press releases, brochures, programs, etc.</li> <li>➤ Additionally, the person in this position will research, identify and implement communication strategies based on organizational need; advise top management officials on communications issues to include sharing ideas and methods to improve communications within an organization and the region.</li> </ul>





**GSA Federal Acquisition Service**

May 26, 2011

The Honorable Richard Burr  
United States Senator  
2000 West First Street  
Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

This is in response to your letter dated May 13, 2011, on behalf of your constituent, Tom Zgoda, General Manager/Plant Manager of Li-ion Motors Corp. ("Li-ion"), regarding Li-ion's recent offer under solicitation QMAA-JC-100001-N, Electric Passenger Cars and Cargo Vans, to include Electric – Extended Range Vehicles.

Li-ion's offer was reviewed in accordance with the terms of the solicitation and applicable regulations, as were all offers received in response to the solicitation.

Following negotiations with Li-ion, the final offers submitted for line items 7E.1 and 8E.1 were 83% and 80% higher, respectively, than the prices extended by offerors that were subsequently awarded contracts for these line items. As a result, the General Services Administration (GSA) determined that these percentages were well beyond what could be considered fair and reasonable for award, but provided Li-ion with the opportunity to reduce its pricing through a Final Proposal Revision and believes that every effort was extended to Li-ion to allow for a successful offer.

Li-ion indicated that its quoted pricing was in fact its final offer. Li-ion further advised that given the target objectives that were presented by GSA, it would have to withdraw its offer. This message was received via an email from Stacey Fling, President of Li-ion, on May 4, 2011.

If you have any additional questions or concerns, please do not hesitate to contact me at (703) 605-5400. Staff inquiries may be directed to Mr. Rodney Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs. He can be reached at (202) 694-8138.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven J. Kempf".

Steven J. Kempf  
Commissioner



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MICHAEL L. ALEXANDER, STAFF DIRECTOR  
NICHOLAS A. ROSSL, MINORITY STAFF DIRECTOR

## United States Senate

COMMITTEE ON  
HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS

WASHINGTON, DC 20510-6250

June 24, 2011

The Honorable Martha N. Johnson  
Administrator  
United States General Services Administration  
1800 F Street NW  
Washington, DC 20405

Dear Madam Administrator:

On July 26, 2011, the Subcommittee on Contracting Oversight will hold a hearing on small business contracting. To assist the Subcommittee in preparing for this hearing, I request that you provide an anomaly report to the Subcommittee which compares the North American Industry Classification System (NAICS) code and the size determination in the Online Representations and Certifications Application (ORCA) database to the contract and the contracting officer's size determination in the Federal Procurement Data System (FPDS). Please provide this report for fiscal years 2005 through 2010.

I request that you provide this information as soon as possible, but in no case later than Tuesday, **July 8, 2011.**

The jurisdiction of the Subcommittee on Contracting Oversight is set forth in Senate Rule XXV clause 1(k); Senate Resolution 445 section 101 (108<sup>th</sup> Congress); and Senate Resolution 73 (111<sup>th</sup> Congress). An attachment to this letter provides additional information about how to respond to the Subcommittee's request.

Please have your staff contact Margaret Daum at (202) 224-4462 with any questions. Please send any official correspondence relating to this request to [kelsey\\_stroud@hsgac.senate.gov](mailto:kelsey_stroud@hsgac.senate.gov).

Sincerely,

(b) (6)

Claire McCaskill  
Chairman  
Subcommittee on Contracting Oversight

cc: Rob Portman  
Ranking Member  
Subcommittee on Contracting Oversight

Enclosure





**GSA Office of Congressional and Intergovernmental Affairs**

July 8, 2011

The Honorable Claire McCaskill  
United States Senate  
Washington, DC 20510

Dear Senator McCaskill:

In response to your letter dated June 24, 2011, please find enclosed an electronic copy of the "Anomaly Report". As you requested, the report compares the North American Industry Classification System code and the size determination in the Online Representations and Certification Application database to the contract and contracting officer's size determination in the Federal Procurement Data System for fiscal years 2005 through 2010.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Rodney P. Emery".

Rodney P. Emery  
Associate Administrator

Enclosure



JOSEPH I. LIBERMAN, CONNECTICUT, CHAIRMAN

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## United States Senate

COMMITTEE ON  
HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS

WASHINGTON, DC 20510-6250

July 5, 2011

MICHAEL L. ALEXANDER, STAFF DIRECTOR  
NICHOLAS A. ROSSI, MINORITY STAFF DIRECTOR

Administrator Martha N. Johnson  
General Services Administration  
One Constitution Square  
1275 First Street, NE  
Washington, D.C. 20417

Dear Administrator Johnson:

We are writing to request information on the United States General Services Administration's (GSA) federal real property asset management program. As you probably know, the federal government has faced longstanding challenges in managing its real property holdings. In January 2003, the Government Accountability Office (GAO) first placed real property management on its list of "high risk" government activities, citing significant amounts of underutilized and excess property and an over-reliance on costly leasing.<sup>[1]</sup>

For nearly a decade, the federal government has taken steps to address some of these challenges and improve its management of federal real estate. In 2004, President Bush signed an executive order directing executive agencies to develop and use asset management plans to determine whether real property holdings were sufficient for – or in excess of – what is required to satisfactorily fulfill their operational missions.<sup>[2]</sup>

President Obama has continued these efforts by issuing a June 2010 memorandum directing agencies to accelerate efforts to remove excess and surplus property and to achieve \$3 billion in cost savings by the end of fiscal year 2012.<sup>[3]</sup> The memo directed that these cost savings be derived from increased proceeds from the sale of assets and reduced operating, maintenance, and energy expenses from disposals or other space consolidation efforts, including leases that are terminated.

More recently, at a hearing before the Senate Subcommittee on Federal Financial Management on June 9, OMB Controller Daniel Werfel testified that the government can no longer continue to operate using the costly real property inventory of 60 years ago and suggested reducing costs by consolidating sites across federal agencies and closing field offices where possible.

Even with this progress, however, problems related to unneeded property and leasing persist. For example, in fiscal year 2009, 24 federal agencies reported that they possessed more than 14,000 excess

<sup>[1]</sup> U.S. Government Accountability Office, *High Risk Series: Federal Real Property* (Jan. 2003) (GAO-03-122).

<sup>[2]</sup> Exec. Order No. 13327, 69 Fed. Reg. 5897 (Feb. 4, 2004).

<sup>[3]</sup> White House, *Presidential Memorandum—Disposing of Unneeded Federal Real Estate* (June 10, 2010)(online at <http://www.whitehouse.gov/the-press-office/presidential-memorandum-disposing-unneeded-federal-real-estate>).



and 45,000 underutilized buildings that cost more than \$1.7 billion annually to operate.<sup>[4]</sup> Holding on to considerable amounts of excess property often translates into significant costs for their operation, maintenance, and security.

In addition, federal agencies reported leasing nearly 635 million square feet of building space with total annual operating costs of \$8.1 billion in fiscal year 2009, according to data from the Federal Real Property Profile.<sup>[5]</sup> While leasing may be economically advantageous in meeting temporary or short-term space needs, building ownership has been proven to be more cost effective in meeting long-term space needs in most instances.

Looking ahead, it is critical that federal agencies begin to adopt creative strategies to address leading edge workplace practices that will not only achieve increased levels of productivity, but also decrease the need for real property assets. By disposing of unneeded buildings, reducing maintenance costs, and consolidating and re-aligning existing space, we can save taxpayer dollars and make government work better for everyone.

Therefore, we respectfully request that you provide information on your agency's real property management improvement efforts. Specifically, we would like to know:


1. What is the profile of owned and leased property held by the Department? Please include with your response an identification of the asset type, its location, and annual operating expenses for each individualized asset.
2. What assets have been identified by the Department as excess or underutilized in the past five years and what actions is the Department taking to better utilize its remaining property?
3. How many assets have been disposed of by sale, donation, or demolition in the past five years? Please include with your response the fair market value of each asset at the time of disposition.
4. How many leases have been executed by the Department within the past five years? Please include with your response a full explanation of relevant lease terms, current utilization rates, and whether the lease was awarded through a sole source contract award.
5. What progress has your agency made in pursuing other strategies for reducing the costs of real property, including closing field locations, consolidating locations with other federal agencies, and promoting address-free work spaces?

We greatly appreciate your prompt attention to this matter and ask that you and your staff provide the information and briefing we've requested on or before July 25, 2011. Should you have any questions, please ask members of your staff to contact Velvet Johnson at (202) 224-7155 or Brian Callanan at (202) 224-3353.

With best personal regards, we are

Sincerely yours,

  
Tom Carper  
U.S. Senator

  
Rob Portman  
U.S. Senator

<sup>[4]</sup> Federal Real Property Council, *FY2009 Federal Real Property Report: An Overview of the U.S. Federal Government's Real Property Assets* (Sept. 2010).

<sup>[5]</sup> *Id.*





**GSA Administrator**

October 31, 2011

The Honorable Thomas R. Carper  
Chairman, Subcommittee on Federal Financial Management,  
Government Information, Federal Services, and International Security  
Committee on Homeland Security and Governmental Affairs  
United States Senate  
Washington, DC 20510-0001

Dear Mr. Chairman:

Thank you for your letter dated July 5, 2011, requesting information on the U.S. General Services Administration's (GSA) Federal real property asset management program.

GSA is one of the largest and most diversified public real estate organizations in the world. Our inventory consists of over 9,600 owned and leased assets with approximately 370 million square feet of space across all 50 states, 6 territories, and the District of Columbia.

As the Federal Government's landlord, we have a robust asset management program to accurately track the utilization of our inventory, strategically invest in our assets, and aggressively dispose of unneeded assets. GSA leads the market with low vacancy rates. Currently, less than 3 percent of our portfolio is classified as under- or non-utilized.

GSA, with its Governmentwide disposal authority, has helped lead efforts to achieve the goals outlined in the President's June 2010 Memorandum titled "Disposing of Unneeded Federal Real Estate." GSA has worked with agencies to maximize the utilization of existing facilities and to find properties they no longer need. We have developed an array of strategies to support new ways of working with the goals of reducing physical space, increasing space utilization, reducing the cost of space, and increasing flexibility. We continue to work with Federal agencies to increase the number of unneeded Federal properties in the disposal pipeline.

Please see the enclosures for responses to your specific questions. GSA is looking forward to continuing to work with members of Congress to assist in this effort.

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
[www.gsa.gov](http://www.gsa.gov)



If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

A handwritten signature in black ink that reads "Martha Johnson". The script is cursive and fluid, with the first name "Martha" and last name "Johnson" clearly distinguishable.

Martha Johnson  
Administrator

Enclosures





**GSA Administrator**

October 31, 2011

The Honorable Rob Portman  
Member, Subcommittee on Federal Financial Management,  
Government Information, Federal Services, and International Security  
Committee on Homeland Security and Governmental Affairs  
United States Senate  
Washington, DC 20510-0001

Dear Senator Portman:

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Please see the enclosures for responses to your specific questions. GSA is looking forward to continuing to work with members of Congress to assist in this effort.

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
[www.gsa.gov](http://www.gsa.gov)



If you have any additional questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

A handwritten signature in black ink that reads "Martha Johnson". The script is cursive and fluid, with the first name "Martha" and last name "Johnson" clearly distinguishable.

Martha Johnson  
Administrator

Enclosures



# United States Senate

WASHINGTON, DC 20510

July 14, 2011

Martha Johnson  
Administrator  
General Services Administration  
One Constitution Square  
1275 First Street, NE  
Washington, DC 20417

Dear Administrator Johnson:

As Ranking Member of the Subcommittee on Contracting Oversight (SOCO), I am writing to request that the General Services Administration consider providing a detailee to the Minority Staff of SOCO.

The ideal candidate would possess strong writing and research skills. Experience with auditing and/or government contracting would be a valuable asset as well.

I would be very grateful if you could provide my office with background on available candidates as soon as possible. Brian Callanan on my staff can be reached at (202) 224-4148.

Thank you.

Sincerely,

A handwritten signature in black ink, reading "Rob Portman". The signature is stylized with a large, bold "R" and a long, sweeping underline.

Rob Portman  
U.S. Senator





The Administrator

October 12, 2011

The Honorable Joseph I. Lieberman  
Chairman  
Committee on Homeland Security  
and Government Affairs  
United States Senate  
Washington, DC 20510

Dear Mr. Chairman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

The GAO report is a useful tool in our pursuit of continuous improvements to our operations. We reviewed the report in depth and will address the two recommendations made to GSA.

Specific actions being taken in response to each of the recommendations are enclosed. We are confident that these actions will satisfactorily remedy the concerns raised by GAO. If you have any questions or concerns, please do not hesitate to contact me. Staff inquiries may be directed to Mr. Rodney P. Emery, Associate Administrator for Congressional and Intergovernmental Affairs. He can be reached at (202) 501-0563.

Sincerely,

A handwritten signature in cursive script that reads "Martha Johnson".

Martha Johnson  
Administrator

Enclosure

cc: Gene L. Dodaro, Comptroller General, U.S. Government Accountability Office  
Joel C. Willemsen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Susan M. Collins  
Ranking Member  
Committee on Homeland Security  
and Government Affairs  
United States Senate  
Washington, DC 20510

Dear Senator Collins:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Daniel Inouye  
Chairman  
Committee on Appropriations  
United States Senate  
Washington, DC 20510

Dear Mr. Chairman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Thad Cochran  
Ranking Member  
Committee on Appropriations  
United States Senate  
Washington, DC 20510

Dear Senator Cochran:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Martha Johnson  
Administrator

Enclosure

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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Washington, DC 20417  
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Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Richard J. Durbin  
Chairman  
Subcommittee on Financial Services  
and General Government  
United States Senate  
Washington, DC 20510

Dear Mr. Chairman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Jerry Moran  
Ranking Member  
Subcommittee on Financial Services  
and General Government  
United States Senate  
Washington, DC 20510

Dear Senator Moran:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Martha Johnson  
Administrator

Enclosure

cc: Gene L. Dodaro, Comptroller General, U.S. Government Accountability Office  
Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Max Baucus  
Chairman  
Subcommittee on Transportation and Infrastructure  
United States Senate  
Washington, DC 20510

Dear Mr. Chairman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable David Vitter  
Ranking Member  
Subcommittee on Transportation and Infrastructure  
United States Senate  
Washington, DC 20510

Dear Senator Vitter:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

cc: Gene L. Dodaro, Comptroller General, U.S. Government Accountability Office  
Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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Washington, DC 20417  
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Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Daniel K. Akaka  
Chairman  
Subcommittee on Oversight of Government Management,  
Federal Workforce and the District of Columbia  
United States Senate  
Washington, DC 20510

Dear Mr. Chairman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
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Jacob J. Lew, Director, Office of Management and Budget

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1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Ron Johnson  
Ranking Member  
Subcommittee on Oversight of Government Management,  
Federal Workforce and the District of Columbia  
United States Senate  
Washington, DC 20510

Dear Senator Johnson:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
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Jacob J. Lew, Director, Office of Management and Budget

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Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Claire McCaskill  
Chair  
Ad Hoc Subcommittee on Contracting Oversight  
Committee on Homeland Security and Government Affairs  
United States Senate  
Washington, DC 20510

Dear Madam Chair:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

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Jacob J. Lew, Director, Office of Management and Budget

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





October 12, 2011

The Honorable Rob Portman  
Ranking Member  
Subcommittee on Contracting Oversight  
Committee on Homeland Security and Government Affairs  
United States Senate  
Washington, DC 20510

Dear Senator Portman:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

cc: Gene L. Dodaro, Comptroller General, U.S. Government Accountability Office  
Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable Barbara Boxer  
Chair  
Committee on Environment and Public Works  
United States Senate  
Washington, DC 20510

Dear Chairman Boxer:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

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Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

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1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





The Administrator

October 12, 2011

The Honorable James M. Inhofe  
Ranking Member  
Committee on Environment and Public Works  
United States Senate  
Washington, DC 20510

Dear Senator Inhofe:

The U.S. General Services Administration (GSA) is pleased to provide you with our response to the U.S. Government Accountability Office (GAO) final report entitled "Data Center Consolidation: Agencies Need to Complete Inventories and Plans to Achieve Expected Savings" (GAO-11-565).

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Administrator

Enclosure

cc: Gene L. Dodaro, Comptroller General, U.S. Government Accountability Office  
Joel C. Willemssen, Director, Civil Agencies Information Systems, Accounting  
and Information Management Division, GAO  
Jacob J. Lew, Director, Office of Management and Budget

**U.S. General Services Administration**  
1275 First Street, NE  
Washington, DC 20417  
Telephone: (202) 501-0800  
Fax: (202) 219-1243





GSA Mid-Atlantic Region

JUN 14 2012

The Honorable Pat Toomey  
United States Senate  
1150 South Cedar Crest Boulevard  
Allentown, PA 18103-7900

Dear Senator Toomey:

Thank you for your letter dated May 7, 2012, regarding the Federal Communications Commission (FCC) facility located in Gettysburg, Pennsylvania.

We appreciate your interest in this facility and the concerns that you expressed in your letter. We can assure you that the U.S. General Services Administration is taking all relevant factors, including potential cost savings, into consideration while making its procurement decision related to the subject lease.

Thank you again for expressing your thoughts regarding the FCC facility. If you have any additional questions or concerns, please contact me or Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs at (202) 501-0563.

Sincerely,

A handwritten signature in black ink that reads "Sara Manzano-Diaz". The signature is fluid and cursive, with a long, sweeping underline.

Sara Manzano-Diaz  
Regional Administrator

cc: Senator Toomey, Washington, DC



# United States Senate

WASHINGTON, DC 20510

COMMITTEES:  
BANKING, HOUSING, AND  
URBAN AFFAIRS  
COMMERCE, SCIENCE, AND  
TRANSPORTATION  
BUDGET  
JOINT ECONOMIC COMMITTEE

May 7, 2012

Mr. Rob Hewell, Acting Regional Administrator  
c/o United States General Services Administration  
20 North 8<sup>th</sup> Street  
Philadelphia, PA 19107

Dear Administrator Hewell:

I write regarding the General Services Administration's (GSA) acquisition of the Federal Communications Commissions' (FCC) lease on its facility in Gettysburg, Pennsylvania.

As someone devoted to making government as cost-effective possible, it is my hope you will carefully consider the potential cost savings of keeping the FCC at its current location, where it has been since 1981.

Please consider that, since 1996, the lessee has invested \$10 million in upgrades to the Gettysburg property, including energy efficiencies, Sensitive Compartmented Information Facilities (SCIFs), a mail processing center, and the Commission's Continuity of Operations Program (COOP). If GSA renews the lease, the lessee will invest another \$6.8 million in rent reduction, tenant fit out capital savings, and energy efficiency over ten years.

Thank you for your consideration.

Sincerely,

  
Pat Toomey  
United States Senator

REC'D DATE

INITIAL

5/14/12  
BIB  
Hand carried from 3P





# Senator Pat Toomey

United States Senate • Pennsylvania



OFFICE OF SENATOR PAT TOOMEY

1150 SOUTH CEDAR CREST BOULEVARD

SUITE 101

ALLENTOWN, PA 18103

PHONE: 610-434-1444

FAX: 610-434-1844

---

## FACSIMILE TRANSMITTAL SHEET

---

TO: MR. RODNEY EMERY

FROM: SAM CHEN (TOOMEY)

FAX NUMBER: (202) 219-5742

DATE: 4/25/2012

COMPANY: GENERAL SERVICES  
ADMINISTRATION

TOTAL NUMBER PAGES: 20 (including cover page)

PHONE NUMBER:

SENDERS REFERENCE NUMBER

RE: HYSLOP, JAMES

YOUR REFERENCE NUMBER

☐ URGENT

☒ FOR REVIEW

☐ PLEASE COMMENT

☒ PLEASE REPLY



PATRICK J. TOOMEY  
PENNSYLVANIA

# United States Senate

WASHINGTON, DC 20510

COMMITTEES:  
BANKING, HOUSING, AND  
URBAN AFFAIRS  
COMMERCE, SCIENCE, AND  
TRANSPORTATION  
BUDGET  
JOINT ECONOMIC COMMITTEE

April 23, 2012

Mr. Rodney Emery  
General Services Administration  
Office of Congressional and Intergovernmental Affairs  
1800 F Street, NW, Room 6105  
Washington, D.C. 20405  
Fax: (202) 219-5742

Dear Mr. Emery:

Enclosed is the privacy release form and additional documents from my constituent, James Hyslop, regarding his modification request with the General Services Administration. Mr. Hyslop is requesting an update on the status of his request.

I would greatly appreciate if you could review the enclosed documents and provide any assistance that may be helpful in resolving this case. Please direct your response with any information that may be helpful to my constituent to my Staff Assistant, Sam Chen. Sam can be reached by email at [Samuel\\_Chen@toomey.senate.gov](mailto:Samuel_Chen@toomey.senate.gov), by fax at 610-434-1844, by phone at 610-434-1444, or through the mailing address 1150 S. Cedar Crest Blvd., Suite 101, Allentown, PA 18103.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,



Pat Toomey  
U.S. Senator

Enclosure





APR 16 2012

## OFFICE OF SENATOR PAT TOOMEY

### Privacy Release Form

The Privacy Act of 1974 is a Federal law designed to protect you from unauthorized use and exchange of personal information by Federal agencies. Any information that a Federal Agency has on file regarding your dealings with the United States government may not, with a few exceptions, be given to another agency or to a Senator or Member of Congress without your written permission.

**IN ORDER FOR OUR OFFICE TO PROVIDE ASSISTANCE, YOU MUST FIRST COMPLETE AND RETURN THIS FORM.**

Dear Senator Toomey:

I hereby authorize you and your staff to request any information from any Federal Agency or Department in reference to my inquiry. This authorization includes written correspondence, telephonic or any other means of communication. The Federal Agency or Department is authorized to furnish you copies of any documents, correspondence or information relative to my inquiry.

Name: James E Hyslop

Address: (b) (6)

City: (b) (6)

State: (b) (6)

Zip: 18065

Email: (b) (6)

Telephone: (b) (6)

Office: \_\_\_\_\_

Fax: 814-641-7676

**Please provide your social security number and any other agency provided numbers that will help us with our inquiry (i.e Alien Registration #, ICE Receipt #, Veterans ID & Branch, DOB)**

Social Security Number: (b) (6)

Other Numbers (please specify): \_\_\_\_\_

**Briefly explain the problem below. Attach Copies of any relevant documents.**

We have been trying to resolve a modification issue since November 2011. There are contracts pending that would allow for a full-time position to be created at our company. See attached.

Signature: (b) (6)

Date: 4/12/12

**Please Return To: Senator Pat Toomey**

**Attn: Constituent Service Dept.  
1150 S. Cedar Crest Blvd  
Suite 101  
Allentown PA 18103**

**Phone: 610 434 1444  
Fax: 610 434 1844**



PATRICK J. TOOMEY  
PENNSYLVANIA

United States Senate  
WASHINGTON, DC 20510

COMMITTEES:  
BANKING, HOUSING, AND  
URBAN AFFAIRS  
COMMERCE, SCIENCE, AND  
TRANSPORTATION  
BUDGET  
JOINT ECONOMIC COMMITTEE

March 29, 2012

Standing Stone Consulting, Inc.  
ATTN: Mr. James Hyslop or Ms. Jill Thompson  
P.O. Box 389  
Huntingdon, Pennsylvania 16652

Dear Mr. Hyslop:

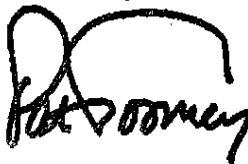
Thank you for contacting my office regarding your concerns with your request to the U.S. General Service Administration. We are happy to assist you in any way we can.

In order for us to continue working on your case, we will need you to sign and return the enclosed Privacy Release form with any related documents, including any correspondence you may have received regarding this issue.

Please return copies of all relevant documents to my Staff Assistant, Samuel Chen, who will work with you to get this issue resolved. Sam can be reached by email at [Samuel.Chen@toomey.senate.gov](mailto:Samuel.Chen@toomey.senate.gov), by fax at 610-434-1844, by phone at 610-434-1444, or through the mailing address 1150 S. Cedar Crest Blvd., Suite 101, Allentown, PA 18103.

I look forward to helping you with this matter.

Sincerely,



Pat Toomey  
U.S. Senator

Enclosure



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Monday, November 28, 2011 8:51 AM  
**To:** 'carroll.slag@gsa.gov'  
**Subject:** gsa modification

Hi Carroll,

I know it's been a while since we spoke but this is the document that we were talking about adding to Standing Stone's GSA Schedule. What documents do you need from me to make this ready to submit to you for final approval?

DigitalGlobe addition SIN 426-99.

I will be available on my cell after 10:30 am eastern.

Thank you so much for your help.

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Monday, November 28, 2011 8:52 AM  
**To:** carroll.slag@gsa.gov  
**Subject:** FW: gsa modification  
**Attachments:** DigitalGlobe Jill whole.docx

Sorry it helps if I attach the thing! lol

**From:** Jill Thompson [<mailto:jthompson@sscsecurity.com>]  
**Sent:** Monday, November 28, 2011 8:51 AM  
**To:** 'carroll.slag@gsa.gov'  
**Subject:** gsa modification

Hi Carroll,

I know it's been a while since we spoke but this is the document that we were talking about adding to Standing Stone's GSA Schedule. What documents do you need from me to make this ready to submit to you for final approval?

DigitalGlobe addition SIN 426-99.

I will be available on my cell after 10:30 am eastern.

Thank you so much for your help.

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Monday, November 28, 2011 12:39 PM  
**To:** carroll.slag@gsa.gov  
**Subject:** gsa  
**Attachments:** DigitalGlobe Jill whole.docx

Sorry Carroll – I'll try to send it again.

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Thursday, December 01, 2011 9:44 AM  
**To:** carroll.slag@gsa.gov  
**Subject:** document

Hi Carroll – have you had a chance to look over the document for the GSA schedule that I sent you?

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Monday, December 05, 2011 8:01 PM  
**To:** 'Carroll Slag (7QSABB)'  
**Subject:** RE: document  
**Attachments:** DigitalGlobe Jill whole.pdf

Here is the PDF copy maybe the file in word format was too big.

**From:** Carroll Slag (7QSABB) [mailto:carroll.slag@gsa.gov]  
**Sent:** Monday, December 05, 2011 6:11 PM  
**To:** Jill Thompson  
**Subject:** Re: document

Jill,

I still have not received an email from you with the attachment. The first email did not have an attachment and I have not received a second one.

Carroll Slag  
Contracting Officer  
Law Enforcement Division  
General Services Administration  
819 Taylor Street Room 7A37  
Fort Worth, TX 76102  
[Carroll.Slag@gsa.gov](mailto:Carroll.Slag@gsa.gov)  
817-850-8438



On Thu, Dec 1, 2011 at 8:44 AM, Jill Thompson <jthompson@sscsecurity.com> wrote:

Hi Carroll – have you had a chance to look over the document for the GSA schedule that I sent you?

**JILL THOMPSON**

**STANDING STONE CONSULTING, INC.**

**814-641-7600 OFFICE**

**(b) (6)**

**CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Thursday, December 08, 2011 1:40 PM  
**To:** carroll.slag@gsa.gov  
**Subject:** descriptions of imagery  
**Attachments:** Satellite\_Imagery\_Synopsis\_For\_GSA.pdf

Carroll –

Somehow we must have gotten disconnected but this is the descriptions that you asked for.

(I also found the FAR Foreign Trade – thank you)

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Carroll Slag (7QSABB) <carroll.slag@gsa.gov>  
**Sent:** Thursday, December 08, 2011 6:34 PM  
**To:** Jill Thompson  
**Subject:** Re: descriptions of imagery

Jill,

I am not sure what happened, but I soon realized the phone disconnected and I was talking to myself. :o)

I was not able to reach Cathy today. You may go ahead and submit an emod to add these items to your contract under 426-99. I believe we will be able to find a location for the product if it is not accepted on Attachment 5. I will be out of the office until 12/19/11, but will review your request when I return.

Thank you,

Carroll Slag  
Contracting Officer  
Law Enforcement Division  
General Services Administration  
819 Taylor Street Room 7A37  
Fort Worth, TX 76102  
[Carroll.Slag@gsa.gov](mailto:Carroll.Slag@gsa.gov)  
817-850-8438



On Thu, Dec 8, 2011 at 12:39 PM, Jill Thompson <[jthompson@sscsecurity.com](mailto:jthompson@sscsecurity.com)> wrote:

Carroll –

Somehow we must have gotten disconnected but this is the descriptions that you asked for.

(I also found the FAR Foreign Trade – thank you)



**Jill Thompson**

---

**From:** fss.online@gsa.gov  
**Sent:** Wednesday, January 04, 2012 5:43 PM  
**To:** jhyslop@sscsecurity.com  
**Cc:** jthompson@sscsecurity.com; carroll.slag@gsa.gov; margaret.lynch@gsa.gov; jhyslop@sscsecurity.com; fss.online@gsa.gov  
**Subject:** The Mod Request was rejected for Contract GS07F0210V ModNo 0003  
**Attachments:** Rejection Letter.pdf

This is an automatic notification to inform you that the Mod Request was rejected.

The contract modification against the contract (GS07F0210V) Mod No - 0003, eModId QUA3MUHK

Please find attached the following document(s):

Rejection Letter.pdf

This is an auto generated email. Please do not reply to this email address.



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Tuesday, January 10, 2012 3:33 PM  
**To:** carroll.slag@gsa.gov  
**Cc:** jhyslop@sscsecurity.com  
**Subject:** explanation of use  
**Attachments:** Uses of DigitalGlobe Imagery For Disaster Management and Security Purposes.docx

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>
	carroll.slag@gsa.gov	
	jhyslop@sscsecurity.com	Read: 1/11/2012 9:56 AM

Hi Carroll –

Sorry it took so long for me to get back to you. This is the document you requested on what these photos will be used for. I believe that it also backs up why this emod should be accepted into the schedule 84.

Thank you for your time and patience in this matter.

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Friday, January 27, 2012 9:01 AM  
**To:** carroll.slag@gsa.gov  
**Cc:** jhyslop@sscsecurity.com; Ed (edwardkunz807@gmail.com); ithompson@sscsecurity.com  
**Subject:** FW: explanation of use  
**Attachments:** Uses of DigitalGlobe Imagery For Disaster Management and Security Purposes.docx

Tracking:	Recipient	Read
	carroll.slag@gsa.gov	
	jhyslop@sscsecurity.com	
	Ed (edwardkunz807@gmail.com)	
	ithompson@sscsecurity.com	Read: 1/27/2012 9:00 AM

Hi Carroll –

I didn't hear back from you in regards to this document – so I am sending it again just in case it didn't make it through last time.

Jill

**From:** Jill Thompson [mailto:jthompson@sscsecurity.com]  
**Sent:** Tuesday, January 10, 2012 3:33 PM  
**To:** carroll.slag@gsa.gov  
**Cc:** jhyslop@sscsecurity.com  
**Subject:** explanation of use

Hi Carroll –

Sorry it took so long for me to get back to you. This is the document you requested on what these photos will be used for. I believe that it also backs up why this emod should be accepted into the schedule 84.

Thank you for your time and patience in this matter.

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Carroll Slag (7QSABB) <carroll.slag@gsa.gov>  
**To:** jthompson@sscsecurity.com  
**Sent:** Wednesday, February 01, 2012 8:50 AM  
**Subject:** Read: FW: explanation of use

## Your message

To: Carroll Slag (7QSABB)  
Subject: FW: explanation of use  
Sent: 1/27/12 8:01:01 AM CST

was read on 2/1/12 7:50:24 AM CST



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Friday, February 03, 2012 2:56 PM  
**To:** carroll.slag@gsa.gov  
**Cc:** jhyslop@sscsecurity.com; ithompson@sscsecurity.com  
**Subject:** gsa addition

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>
	carroll.slag@gsa.gov	
	jhyslop@sscsecurity.com	Read: 2/3/2012 3:29 PM
	ithompson@sscsecurity.com	

Hi Carroll,

I was just doing a follow-up on the document I sent you about what DigitalGlobe's satellite imagery was and how it pertained to our gsa schedule. Did you have a chance to look over that document? Any feedback?

GSA # 07F0210V

**JILL THOMPSON**  
**STANDING STONE CONSULTING, INC.**  
**814-641-7600 OFFICE**  
**(b) (6) CELL**



**Jill Thompson**

---

**From:** Carroll Slag (7QSABB) [carroll.slag@gsa.gov]  
**Sent:** Monday, February 06, 2012 10:34 AM  
**To:** Jill Thompson  
**Subject:** Re: gsa addition

Jill,

I haven't had a chance yet to look at it. I have three deadlines so far this week; however, I will review it as soon as possible.

Carroll Slag  
Contracting Officer  
Law Enforcement Division  
General Services Administration  
819 Taylor Street Room 7A37  
Fort Worth, TX 76102  
[Carroll.Slag@gsa.gov](mailto:Carroll.Slag@gsa.gov)  
817-850-8438

Alliance Training Conference  
February 21-23, 2012 in Fort Worth, TX  
[http://www.fbcinc.com/gsa\\_aqbs/](http://www.fbcinc.com/gsa_aqbs/)

GSA Training Conference and EXPO  
May 15-17, 2012 in San Antonio, TX  
Register at [expo.gsa.gov](http://expo.gsa.gov)

On Fri, Feb 3, 2012 at 1:55 PM, Jill Thompson <[jthompson@sscsecurity.com](mailto:jthompson@sscsecurity.com)> wrote:

Hi Carroll,

I was just doing a follow-up on the document I sent you about what DigitalGlobe's satellite imagery was and how it pertained to our gsa schedule. Did you have a chance to look over that document? Any feedback?

GSA # 07F0210V

Jill Thompson

Standing Stone Consulting, Inc.

814-641-7600 Office



**Jill Thompson**

---

**From:** Jill Thompson <jthompson@sscsecurity.com>  
**Sent:** Tuesday, February 14, 2012 9:45 AM  
**To:** carroll.slag@gsa.gov  
**Cc:** jhyslop@sscsecurity.com; ithompson@sscsecurity.com; Ed (edwardkunz807@gmail.com)  
**Subject:** follow up

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>
	carroll.slag@gsa.gov	
	jhyslop@sscsecurity.com	Read: 2/15/2012 9:36 AM
	ithompson@sscsecurity.com	Read: 2/14/2012 9:39 AM
	Ed (edwardkunz807@gmail.com)	

Hi Carroll,

I hope you had a nice weekend.

I was just doing a follow up on the document that I sent you on purpose of DigitalGlobe and how it fits into our schedule. Did you get a chance to read it yet?

**JILL THOMPSON**

**GSA07F0210V**

**STANDING STONE CONSULTING, INC.**

**814-641-7600 OFFICE**

**(b) (6)**

**CELL**



**Jill Thompson**

---

**From:** Carroll Slag (7QSABB) <carroll.slag@gsa.gov>  
**To:** jthompson@sscsecurity.com  
**Sent:** Tuesday, February 14, 2012 10:11 AM  
**Subject:** Read: follow up

Your message

To: Carroll Slag (7QSABB)  
Subject: follow up  
Sent: 2/14/12 8:45:23 AM CST

was read on 2/14/12 9:11:12 AM CST



## Jill Thompson

---

**From:** Carroll Slag (7QSABB) <carroll.slag@gsa.gov>  
**To:** jthompson@sscsecurity.com  
**Sent:** Tuesday, February 21, 2012 1:10 PM  
**Subject:** Read: gsa addition

### Your message

**To:** Carroll Slag (7QSABB)  
**Subject:** gsa addition  
**Sent:** 2/17/12 8:38:41 AM CST

was read on 2/21/12 12:10:09 PM CST





GSA Federal Acquisition Service

January 4, 2012

MR. JAMES E. HYSLOP  
PB BOX 389  
HUNTINGDON PA 16652-0389

Dear MR. JAMES E. HYSLOP:

This letter is in reference to your modification request(s) dated 2011/12/19 referencing contract number GS07F0210V under schedule 084.

Your request to modify your existing contract is denied due to incomplete information.

The following below, specifies why your modification request(s) did not meet the necessary requirements for award:

You must submit a Modification Package Attachment document any time you add products and/or services, although it also appears this service does not meet the scope of Schedule 84. Please contact me before resubmitting.

Your modification request is being returned without further contractual action. Please address the above outlined modification request deficiencies before resubmitting your modification request(s) for potential award.

If you should have any questions concerning the above, please contact me at 817-850-8438 or via e-mail: [carroll.slag@gsa.gov](mailto:carroll.slag@gsa.gov).

Sincerely,

Carroll J. Slag  
Contracting Officer  
GREATER SW ACQ CTR  
819 TAYLOR STREET, 7A37  
FORT WORTH TX 76102





GSA Greater Southwest Region

July 23, 2012

The Honorable Pat Toomey  
United States Senator  
1150 South Cedar Crest Boulevard  
Suite 101  
Allentown, PA 18103

Dear Senator Toomey,

Thank you for your correspondence dated April 25, 2012, on behalf of your constituent, Mr. James E. Hyslop of Standing Stone Consulting, Inc., concerning the status of a modification submission to their GSA Schedule Contract number GS-07F-0210V.

The Greater Southwest Acquisition Center received Standing Stone Consulting, Inc.'s first modification request on December 19, 2011. The modification was subsequently rejected on January 4, 2012, as the request did not contain information and documents necessary to adequately evaluate the request. A second request was received on May 29, 2012, and was also subsequently rejected on June 1, 2012, as critical information required for each modification request was not provided, which precluded the Contracting Officer from evaluating the request.

GSA has been in contact with Mr. Hyslop and Ms. Jill Thompson, also of Standing Stone Consulting, Inc., and is currently working with them to ensure that an acceptable modification submission is received. GSA anticipates issuance of the modification within 20 days from receipt of a complete modification request package.

If you have any additional questions or concerns, please do not hesitate to contact me or Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sylvia L. Hernandez".

Sylvia L. Hernandez  
Acting Regional Administrator

U.S. General Services Administration  
819 Taylor Street  
Fort Worth, TX 76102-6195  
[www.gsa.gov](http://www.gsa.gov)





Charmaine Dunn (H1A) &lt;charmaine.dunn@gsa.gov&gt;

---

## New inquiry from Senator Richard Burr

1 message

---

**Debra Traylor (4PGP)** <debra.traylor@gsa.gov>

Fri, Jul 27, 2012 at 11:49 AM

To: "Jennifer Epps (H1A)" <jennifer.epps@gsa.gov>, "Ann Anderson (H1A)" <ann.anderson@gsa.gov>, "Bobbi Conde (H1A)" <bobbi.conde@gsa.gov>, "Charmaine Dunn (H1A)" <charmaine.dunn@gsa.gov>

Cc: "Teresa Holmes (4PGH)" <teresa.holmes@gsa.gov>

Good morning,

The below emails contain a request from Senator Burr's office which needs to be controlled to me through IQ.

Thank you,  
Debbie

Debbie Traylor  
Freedom of Information Act Officer/  
Regional Records Officer  
General Services Administration  
Southeast Sunbelt Region  
[404/562-2810](tel:4045622810)

----- Forwarded message -----

From: **Livingston, Lori (Burr)** <[Lori\\_Livingston@burr.senate.gov](mailto:Lori_Livingston@burr.senate.gov)>

Date: Fri, Jul 27, 2012 at 9:01 AM

Subject: FW: Request regarding GSA

To: "[jenny.mooney@gsa.gov](mailto:jenny.mooney@gsa.gov)" <[jenny.mooney@gsa.gov](mailto:jenny.mooney@gsa.gov)>

Jenny,

We've been contacted by a constituent regarding a GSA issue. Can you review and forward appropriately?

Thank you!

Lori Livingston

Senior Constituent Advocate

Office of Senator Richard Burr

2000 West First Street, Suite 508

Winston-Salem, NC 27104



Phone: (336) 631-5125

Fax: (336) 725-4493

---

**From:** Marc Bowen (b) (6)  
**Sent:** Thursday, July 26, 2012 6:05 PM  
**To:** Livingston, Lori (Burr)  
**Cc:** Fenley, Mike (Burr)  
**Subject:** Re: Request regarding GSA

Ms. Livingston,

My research concludes the appropriate person at the GSA office in Atlanta who may be able to expedite our request is:

Ms. Dawn Norman, Realty Officer

Southeast Sunbelt Region

77 FORSYTH ST, SW 110

ATLANTA GA 30303-3458

Phone: (404) 331-1820

Fax: (404) 730-9723

Cell: (b) (6)

Blackberry Pin: (b) (6)

Email: [dawn.norman@gsa.gov](mailto:dawn.norman@gsa.gov)

Expedited Request Justification:

This project is to establish an interim office of the Overmountain Victory National Historic Trail (OVNHT) adequate for three workers in the Morganton, NC area.

The interim office will enable staffing of two additional staffers which will allow the Superintendent to focus on the permanent facility project.

The primary friends group, the Overmountain Victory Trail Association (OVTA), is serving as the primary fund raising organization for this project.

Inability to have the interim office in place prohibits additional staff from being hired which limits the Superintendent's ability to participate in the permanent Headquarters planning.

The lack of an interim office is having a negative impact on the relationship with the City of Morganton who has agreed to donate the parcel of land selected by the completed Feasibility Study for the permanent Headquarters.

To maintain local government, non-profits, corporate donors and private party donors' interest in the longer term Headquarters project, time is of the essence to establish an interim office as soon as possible.



Project Readiness:

The National Park Service has completed their "definitive needs" analysis for their interim office - this means they know how much office space, occupancy requirements, storage, break room, conference room, parking, accessibility (ADA), security and information technology needs.

If not already done, I am confident the NPS can provide this full package of requirements immediately.

The NPS is also prepared to identify the "delineated area" which defines the accept region of where the interim office should be located.

The interim office project will be under 10,000 sq. ft.

Timeline communicated by the GSA to the NPS:

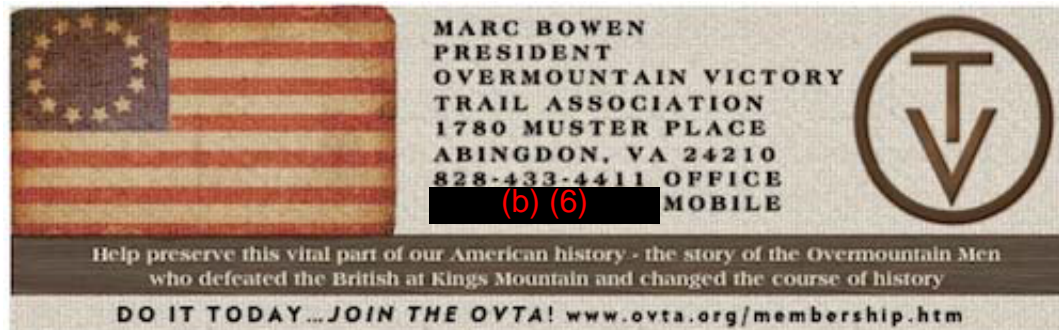
**18-24 months**

Timeline requested:

**6 months**

Respectfully submitted by the OVTA, primary friends group to the National Park Service OVNHT for your consideration.

Marc Bowen - President



On Jul 25, 2012, at 10:45 AM, Marc Bowen wrote:

Thank you Lori - I will gather as much information as I can and reply asap.

Marc

<Screen Shot 2012-05-09 at 6.10.09 PM.png>



On Jul 25, 2012, at 10:43 AM, Livingston, Lori (Burr) wrote:

Mr. Bowen,

Our office will be happy to make an inquiry to the GSA on your behalf. If you could please send a letter to our office with a detailed request regarding what is needed, we will then forward that request with a letter from the Senator to GSA.

I look forward to hearing from you.

Lori Livingston

Senior Constituent Advocate

Office of Senator Richard Burr

2000 West First Street, Suite 508

Winston-Salem, NC 27104

Phone: [\(336\) 631-5125](tel:(336)631-5125)

Fax: [\(336\) 725-4493](tel:(336)725-4493)





GSA Southeast Sunbelt Region

AUG 21, 2012

The Honorable Richard Burr  
United States Senator  
2000 West First Street, Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

Thank you for your inquiry dated July 26, 2012, on behalf of your constituent Mr. Marc Bowen, regarding an expedited lease request for the National Park Service (NPS) in Morganton, NC.

We are currently in the process of completing the requirements packet in coordination with NPS, which requires the requesting agency to provide, among other items, the delineated area with East, West, North, and South boundaries. As soon as the required information is provided, we will be able to formulate a schedule and work to complete the project.

Please note, however, that the Competition in Contracting Act generally requires full and open competition on all lease procurements over a certain cost threshold to ensure the Federal Government obtains the best value to the Government. While GSA can make every effort to expedite the process, we also must work in concert with NPS to ensure we pursue only what is needed by them, and we also must ensure that all appropriate laws and regulations are followed. As I am sure you can appreciate, because a lease is often a long-term commitment, it may take several months to acquire a lease.

If you have any additional questions or concerns, please do not hesitate to contact me at (404) 331-3200 or Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Shyam K. Reddy".

Shyam K. Reddy  
Regional Administrator

U.S. General Services Administration  
77 Forsyth Street, SW  
Atlanta, GA 30303-3427  
[www.gsa.gov](http://www.gsa.gov)





October 10, 2012

The Honorable Richard Burr  
United States Senate  
Winston-Salem Office  
2000 West First Street  
Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

Thank you for your letter dated June 18, 2012, on behalf of your constituent Mr. Kevin Voll, of Design Portfolio, Inc. Mr. Voll's concern centered upon the U.S. General Services Administration (GSA) requirements for successful exercise of the first option period. In 2006, Design Portfolio, Inc. received a contract award for a five year term, with three five year option periods.

We have standardized procedures for notifying all vendors when an option is approaching. The notification also includes a list of documents which the vendor must supply and/or requirements to fulfill. Design Portfolio's submissions lacked the complete documentation necessary. Our staff extended the contract for a short period to allow Mr. Voll sufficient time to meet the requirements. Unfortunately, the documents were not provided and the contract has now expired.

On August 7, 2012, Ms Donna Hill and one of our senior contracting officers reached out to Mr. Voll to discuss his concerns and the documents necessary to achieve a new contract award. Ms. Hill sent an email to Mr. Voll on the same day to confirm the conversation and to provide a list of the information his company will need to submit for GSA to evaluate for award of a new contract. We will expedite both our review and award if Mr. Voll chooses to move forward in collaboration with our Integrated Workplace Acquisition Center (IWAC).

Once the contract is awarded, we will direct our business development team to work with Mr. Voll to ensure Design Portfolio is utilizing all of the GSA web-based tools to understand competition, obtain vendor training and participate in Government dialogue on emerging acquisition trends and needs.



If you have any questions or concerns, please do not hesitate to contact me or, Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

(b) (6)

A large black rectangular redaction box covers the signature area.

FOR: Mary A. Davie  
Acting Commissioner





UNITED STATES SENATOR ★ NORTH CAROLINA

**RICHARD BURR**

2000 West First Street ♦ Suite 508 ♦ Winston-Salem, NC 27104 ♦ Telephone (336) 631-5125 ♦ Fax (336) 725-4493

**FACSIMILE TRANSMISSION**

TO:

*Congressional Affairs*ORGANIZATION/AGENCY: *GSA*

DATE/TIME:

*8-2-12*

SUBJECT:

*Inquiry*

NUMBER OF PAGES (including cover):

*8*

SENT BY:

<input type="checkbox"/> Kyle Bridges	<input type="checkbox"/> Rene Collins	<input type="checkbox"/> Andrea Davis	<input type="checkbox"/> Beverly Gillon	<input type="checkbox"/> Susan Hatfield
<input type="checkbox"/> John Householder	<input checked="" type="checkbox"/> Lori Livingston	<input type="checkbox"/> Dean Myers	<input type="checkbox"/> Garth Regan	<input type="checkbox"/> Chad Tilley

Comments:

*We have received no response to  
this inquiry*

HIPAA PRIVACY NOTIFICATION: This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, and contain information intended for specific individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify the sender immediately by email and delete the original message.

If you have trouble receiving this fax, please call (336) 631-5125



**RICHARD BURR**  
NORTH CAROLINA

## United States Senate

WASHINGTON, DC 20510-3308  
(202) 224-3154 FAX: (202) 228-2981

June 18, 2012

Mr. Rodney Emery  
Acting Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Aff.  
1800 F Street, NW Room 6105  
Washington, District of Columbia 20405-0001

Dear Mr. Emery:

Enclosed is a copy of correspondence I have received from my constituent, Kevin Voll of Design Portfolio, Inc., concerning the company's contract with the General Services Administration. I believe that you will find this letter to be self-explanatory.

I am also enclosing Mr. Voll's signed authorization form. I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,



Richard Burr  
United States Senator

RB:ll

Enclosure

☒ **Winston-Salem Office**  
2000 West First Street  
Suite 508  
Winston-Salem, NC 27104  
Phone (336) 631-5125  
Fax (336) 725-4493  
Toll Free (800) 685-8916

☐ **Wilmington Office**  
201 N. Front Street  
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Phone (910) 251-1058  
Fax (910) 251-7975  
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☐ **Rocky Mount Office**  
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Toll Free (877) 703-2087

☐ **Asheville Office**  
151 Patton Avenue  
Suite 204  
Asheville, NC 28801  
Phone (828) 350-2437  
Fax (828) 350-2439

☐ **Gastonia Office**  
181 South Street  
Suite 222  
Gastonia, NC 28052  
Phone (704) 833-0854  
Fax (704) 833-1467





UNITED STATES SENATOR ★ NORTH CAROLINA

**RICHARD BURR**

2000 West First Street • Suite 508 • Winston-Salem, NC 27104 • Telephone: (704) 331-9121 • Fax: (704) 331-9122

PRIVACY ACT RELEASE FORM

The provisions of Public Law 93-579 (Privacy Act of 1974) prohibit the disclosure of information of a personal nature from the files of an individual without their expressed consent. Accordingly, I authorize Senator Richard Burr or any authorized member of his staff to access any and all of my records that relate to the problem stated below.

FEDERAL AGENCY OR DEPARTMENT: Please specify the name of the Federal Agency or Department involved in the space provided below:

GSA CONTRACT Division

PLEASE PRINT ALL INFORMATION CLEARLY:

Circle Preferred Title: ☒ Mr.

Ms.

Mrs.

Dr.

Other: \_\_\_\_\_

Name:

KEVIN VOLL

Date of Birth:

(b) (6)

Address:

(b) (6)

County:

(b) (6)

City:

(b) (6)

State:

(b) (6)

Zip:

(b) (6)

Home Phone:

(b) (6)

Work Phone:

704 846-2265

Mobile Phone:

Fax:

704 846-5748

Email Address:

(b) (6)

Social Security Number:

(b) (6)

Claim Number:

(b) (6)

SIGNATURE:

DATE:

6/13/2012

Please list other individuals with whom you authorize the release of information on your case:

Name:

MARY JANE C. VOLL

Relationship:

WIFE of PRESIDENT

Name:

Relationship:

NATURE OF PROBLEM: Please provide a complete statement on the reverse side of this form regarding the nature of the problem and the assistance needed from the office of Senator Richard Burr. Please attach copies of any additional pertinent documents.

Please return form to:

Senator Richard Burr

2000 West First Street, Suite 508

Winston-Salem, NC 27104

LL





## DESIGN PORTFOLIO, INC.

### WOMAN OWNED SMALL BUSINESS

---

249 WAINSLY PLACE • Matthews, NC 28105 • 704-846-2205 • Fax 704-845-5748

---

The above Company was incorporated in NC in 1988 with Mrs. Mary Jane Corbett Voll as President and Mr. Kevin Voll as CFO. In September 2006 the above was awarded a five year Federal GSA Contract #GS28F0041S renewable for an additional five years.

Our tenure for the first contract went very smooth with a stellar performance.

In April 2011 we received an option form to extend our Contract, this was returned to proper authority within two weeks

On March 2011 it was determined by the SBA that the Contract products that we sell to the Government as (WOSB) are substantially under represented.

As we approached the end of our first contract, we were turned over to a new group, a Contract Specialist as well as a Contract Officer, whom we have never met. The Contract Officer who we had to work on renewing the second phase of our Contract was one the most difficult person we have confronted in our five years. This person let our Contract run out for four months, in the meantime we were losing business without a contract. This person finally gave us a temporary Contract and this week removed it again thus we are unable to quote on any current business.

These people look at the vendor as someone taking advantage of the Government, they do not realize that we have to pay GSA a percentage of each sale. In my opinion our contract has not changed from the old one, everything in our product is actually the same as the original.

We have resolved not to get involved with this person ever again. We would like to have Donna Hill 703 6059225 ([donna.hill@gsa.gov](mailto:donna.hill@gsa.gov)) the (Supervisory Contract Specialist) fill out Standard Form 30 Amendment of Modification Contract (see attached) reactivating our Contract permanently and then removed from any future involvement of our Contract.

*Kevin J. Voll*

Design Portfolio Inc.





## DESIGN PORTFOLIO, INC.

---

249 WAINSLY PLACE • Matthews, NC 28105 • 704-846-2205 • Fax 704-845-5748

---

March 8, 2012

GSA  
National Furniture Center  
MS Donna Hill  
4<sup>th</sup> floor Room 400  
220 Crystal Drive  
Arlington, VA 22202-4502

Dear Donna;

Enclosed please find the Following:

1. WOSB Substantially under represented. This information is so that all will understand the need for expediency for getting the Contract and Products up to speed.
2. Letters of Supply, these letters were done back in September 2011 at that time hoping to get the Contract to go forward.
3. Laboratory Test done back at the time original. You will note that every one of the test of the products we use show Hunt Country Components were faxed to me by the owner Howard Hellwinkel.
4. Current GSA Price List. The products are the same. The prices have not changed since 2007. We removed the name Mastertek and replaced the name with Design Portfolio. The name is the only thing that has changed. The parts are all the same, the fabric and vinyl are the same. Hunt Country will assemble and upholster the seating to a finished product and will be our OEM. The point is that everything will emanate from the one source.

Once we get the contract in place we are hopeful we can reduce the prices shown in the Price List.

Please all I can ask that we get this contract settled so that we can try to continue our business, we have lost a great deal of time.

Yours truly,

*Howard J. Hell*  
Design Portfolio Inc.





# **DESIGN PORTFOLIO, INC.**

**WOMAN OWNED SMALL BUSINESS**

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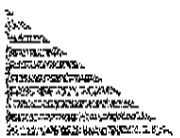
**249 WAINSLEY PLACE • Matthews, NC 28105 • 704-846-2205 • Fax 704-845-5748**

---

**PAGE 1 OF 6**

**June 14, 2012**





## DESIGN PORTFOLIO, INC.





<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 5) CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(X) 9A. AMENDMENT OF SOLICITATION NO.	
				<input type="checkbox"/> 9B. DATED (SEE ITEM 11)	
				<input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO.	
				<input type="checkbox"/> 10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070  
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA FAR (48 CFR) 53.243





**GSA Office of Congressional and Intergovernmental Affairs**

December 28, 2012

The Honorable Richard Burr  
United States Senate  
Washington, DC 20510

Dear Senator Burr:

Thank you for your letter, dated August 3, 2012, regarding the U.S. General Services Administration's (GSA) employee awards. Enclosed please find GSA's response to a recent Freedom of Information Act (FOIA) request that sought similar information. We hope this material is helpful in your understanding of GSA's past personnel awards.

Acting Administrator Tangherlini has already taken some key steps to address personnel awards. The Acting Administrator began by examining personnel awards as a part of his thorough top to bottom review. Accordingly, the Acting Administrator reduced Senior Executive awards by 85 percent. He has also drastically reduced the amount of money now available for employee awards.

Please let me know if we can provide any additional information. If you have any questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

A handwritten signature in black ink that reads "Rodney P. Emery".

Rodney P. Emery  
Associate Administrator

cc: The Honorable Tom Coburn M.D.

**Enclosures (4)**

Enclosure A- FOIA Cover letter

Enclosure B- Awards spreadsheet

Enclosure C- GSA Awards Criteria and Approval Process

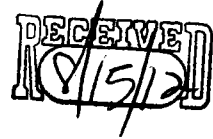
Enclosure D- GSA Order on Associate Performance Recognition System (APRS)



# United States Senate

WASHINGTON, DC 20510

August 3, 2012



The Honorable Daniel Tangherlini  
Acting Administrator  
U.S. General Services Administration  
1800 F Street NW  
Washington, D.C. 20006

Dear Administrator Tangherlini:

Given the continued necessity to have full transparency as to how tax dollars are used by the federal government, we respectfully request that you answer the following questions with regard to how your department allocates performance awards<sup>1</sup> to federal employees. Please provide us with the award data for the last 5 full fiscal years (FY2007-FY2011). For each fiscal year, please provide:

- a. A listing of all performance award programs by office or departmental agency. For each office or departmental agency, please detail the type of and qualifications for receiving performance awards each fiscal year, including any agency or office-wide sponsored award programs.
- b. Please provide a list of all individual awards provided to employees at the discretion of the agency. Please include the number of awards granted under each program, the percentage of employees receiving awards, and average amount of each award
- c. For each performance award program or individual award, please provide the process or method by which employees were evaluated and the percentage of employees receiving each level or metric used to evaluate employees' performance for each fiscal year.
- d. The amount of money spent in total and as a percentage of payroll spent per fiscal year, on performance awards to department employees.
- e. Please describe any performance award minimums or caps that the department follows pursuant to collective bargaining agreements or department memoranda. Please provide us with copies of all current department memoranda outlining procedures and guidelines for the management of performance awards.

Please provide this information in hard copy and electronic and searchable format to Eric Leath with Senator Burr and Dan Lips with Senator Coburn. If you have any questions please contact Eric Leath (Burr) at 202.224.2294 or Dan Lips (Coburn) at 202.224.9248. We look forward to your response no later than August 31, 2012.

Sincerely,

Richard Burr  
U.S. Senator

Tom Coburn, M.D.  
U.S. Senator

<sup>1</sup> Performance awards include any monetary payment, hourly award, or step increase provided to an agency employee by the agency and above the employee's annual salary or annual leave.





December 26, 2012

**GSA Administrator**

The Honorable Jerry Costello  
United States House of Representatives  
Washington, DC 20510

Dear Representative Costello:

Due to your interest on behalf of your constituents, I am enclosing an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

Title 40 USC 545(b)(8) authorizes negotiated sales of real property for which the disposal will be to a State, territory, or possession of the United States, or to a political subdivision of, or a tax-supported agency in, a State, territory, or possession. The City of Wood River is purchasing the property for \$139,000.

This explanatory statement complies with Title 40 U.S.C. § 545(b)(8).

If you have any additional questions or concerns, please do not hesitate to contact me or Mr. Rodney P. Emery, Associate Administrator, Office of Congressional and Intergovernmental Affairs, at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Tangherlini", is written over the word "Sincerely,". The signature is fluid and stylized, with a long horizontal stroke extending to the right.

Dan Tangherlini  
Acting Administrator

Enclosure



Identical letters sent to the following:

The Honorable Mark Kirk  
United States Senate

The Honorable Richard J. Durbin  
United States Senate





**GSA Administrator**

December 26, 2012

The Honorable Mark Kirk  
United States Senate  
Washington, DC 20510

Dear Senator Kirk:

Due to your interest on behalf of your constituents, I am enclosing an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Dan Tangherlini  
Acting Administrator

Enclosure



Identical Letter sent to the following:

The Honorable Richard J. Durbin  
United States Senate

The Honorable Jerry Costello  
United States House of Representatives





**GSA Administrator**

December 26, 2012

The Honorable Richard J. Durbin  
United States Senate  
Washington, DC 20510

Dear Senator Durbin:

Due to your interest on behalf of your constituents, I am enclosing an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Acting Administrator

Enclosure



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The Honorable Mark Kirk  
United States Senate

The Honorable Jerry Costello  
United States House of Representatives





**GSA Administrator**

December 26, 2012

The Honorable Elijah Cummings  
Ranking Member, Committee on Oversight  
and Government Reform  
House of Representatives  
Washington, DC 20515

Dear Representative Cummings:

This letter transmits an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Dan Tangherlini  
Acting Administrator

Enclosure



Identical letter sent to:

The Honorable Darrell Issa  
Chairman, Committee on Oversight and Government Reform  
United States House of Representatives

The Honorable Joseph I. Lieberman  
Chairman, Committee on Homeland Security and Governmental Affairs  
United States Senate

The Honorable Susan M. Collins  
Ranking Minority Member, Committee on Homeland Security and Governmental Affairs  
United States Senate





**GSA Administrator**

December 26, 2012

The Honorable Darrell Issa  
Chair, Committee on Oversight  
and Government Reform  
House of Representatives  
Washington, DC 20515

Dear Chairman Issa:

This letter transmits an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Dan Tangherlini  
Acting Administrator

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United States House of Representatives

The Honorable Joseph I. Lieberman  
Chairman, Committee on Homeland Security and Governmental Affairs  
United States Senate

The Honorable Susan M. Collins  
Ranking Minority Member, Committee on Homeland Security and Governmental Affairs  
United States Senate





**GSA Administrator**

December 26, 2012

The Honorable Susan M. Collins  
Ranking Member, Committee on Homeland Security  
and Governmental Affairs  
United States Senate  
Washington, DC 20510

Dear Senator Collins:

This letter transmits an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Sincerely,

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Dan Tangherlini  
Acting Administrator

Enclosure



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United States Senate

The Honorable Darrell Issa  
Chairman, Committee on Oversight and Government Reform  
United States House of Representatives

The Honorable Elijah Cummings  
Ranking Minority Member, Committee on Oversight and Government Reform  
United States House of Representatives





**GSA Administrator**

December 26, 2012

The Honorable Joseph Lieberman  
Chair, Committee on Homeland Security  
and Governmental Affairs  
United States Senate  
Washington, DC 20510

Dear Chairman Lieberman:

This letter transmits an explanatory statement for the negotiated sale of 1LT A. J. Ellison U.S. Army Reserve Center, a property that consists of a 17,199-square foot reserve center building of brick construction, a 3,713-square foot maintenance garage, and related parking on 4.01 acres of land in a single family residential area. The property, formerly owned by the U.S. Army Reserve, is located at 100 Anderson Avenue, Wood River, IL.

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Dan Tangherlini  
Acting Administrator

Enclosure



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United States Senate

The Honorable Darrell Issa  
Chairman, Committee on Oversight and Government Reform  
United States House of Representatives

The Honorable Elijah Cummings  
Ranking Minority Member, Committee on Oversight and Government Reform  
United States House of Representatives





GSA New England Region

October 2, 2012

MEMORANDUM FOR: Daniel Tangherlini  
Acting Administrator (A)

FROM: Robert Zarnetske *RZ*  
Regional Administrator (A)

SUBJECT: Negotiated Sale of Surplus Real Property  
1LT A.J. Ellison U.S. Army Reserve Center  
100 Anderson Ave., Wood River, IL  
GSA Control Number 1-D-IL-0738

Recommended negotiated sale of the subject property for the reasons stated in the Explanatory Statement which accompanies the attached letters to the Chairman of the Senate Committee on Governmental Affairs and the House Committee on Government Operations.

---

RECOMMENDED

Signatures

REGIONAL COMMISSIONER (1P)

(b) (6)

Date

*10/2/12*

REGIONAL COUNSEL (1L)

(b) (6)

Date

*10/2/12*

DEPUTY ASSISTANT COMMISSIONER, Property Disposal (PVB)

(b) (6)

Date

*11/8/12*

COMMISSIONER/PBS (P)

(b) (6)

Date

*11-8-12*

---

AUTHORIZATION

Authority is granted to accept the offer on or after 35 days from the date of the letters and thereafter to consummate the negotiated sale, unless otherwise instructed or antitrust clearance is required.

Signature

ADMINISTRATOR (A)

Date

---

U.S. General Services Administration  
Thomas P. O'Neill, Jr. Federal Building  
10 Causeway Street  
Boston, MA 02222  
www.gsa.gov



# United States Senate

WASHINGTON, DC 20510-3308  
(202) 224-3154 FAX: (202) 228-2981

November 9, 2012

Mr. Rodney Emery  
Acting Associate Administrator  
General Services Administration  
Office of Congressional and Intergovernmental Aff.  
1800 F Street, NW Room 6105  
Washington, District of Columbia 20405-0001

Dear Mr. Emery:

Enclosed is a copy of correspondence I have received from my constituent, Kevin Voll, concerning his dissatisfaction with the response that my office recently received regarding the renewal of his GSA contract. I believe that you will find this letter to be self-explanatory.

I would appreciate it if you would review the enclosed correspondence and provide me with any information that may be helpful to my constituent.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,



Richard Burr  
United States Senator

RB:ll

Enclosure

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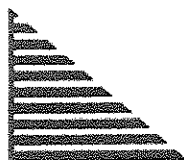
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151 Patton Avenue  
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Asheville, NC 28801  
Phone (828) 350-2437  
Fax (828) 350-2439

☐ **Gastonia Office**  
181 South Street  
Suite 222  
Gastonia, NC 28052  
Phone (704) 833-0854  
Fax (704) 833-1467





# DESIGN PORTFOLIO, INC.

## WOMAN OWNED SMALL BUSINESS

249 WAINSLEY PLACE • Matthews, NC 28105 • 704-846-2205 • Fax 704-845-5748

RECEIVED  
U.S. Senate  
OCT 29 2012  
Richard Burr  
Winston Salem, NC

October 26, 2012

The Honorable Richard Burr  
United States Senate  
2000 West First Street Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr;

Thank you for looking into this matter on our behalf. Unfortunately GSA has not informed you of the whole truth. We started the renewal process four (4) months before our contract expired. We DID provide all the necessary information to renew our contract at that time (please see the attached simple process to renew a contract). The process dragged on for over 18 months and in the duration GSA mismanaged the process and (apparently) misplaced the documentation (perhaps on one of their elaborate "retreats" for which they have become most famous).

What they are now asking us to do at this time is to redo our contract similar to that of a new vendor after a considerable absence from the GSA market. As a result we would also have to start rebuilding our business all over again as well. In effect their inadequate service has cost this WOSB (woman owned small business) with a NAICS code substantially underrepresented, too much to start all over again. We are most disappointed that this was the best service our taxes could supply.

Sincerely,

Kevin J. Voll

Cc:  
Mary A. Davie  
Acting Commissioner




[GSA Contract Management](#)
[GSA Schedule Preparation](#)
[GSA Advantage!](#)
[State And Other Contracting Vehicles](#)
[GSA Schedule Training](#)
[GSA Contract Extension](#)

## GSA Contract Renewal

### Exercising the GSA Contract Extension Option

#### Background

A GSA Schedule Contract is valid for a potential twenty years which includes an initial five-year period and three five-year extension options. Your GSA Schedule Contract renewal is not automatic; you must be invited by GSA to exercise your extension option. Your GSA Contracting Officer (CO) will determine if an invitation to extend should be issued based upon a number of factors which may include:

- Are contract terms & conditions being met?
- Is GSA approved pricelist current and up-to-date on *GSA Advantage!*?
- What has been the feedback from any Contractor Assistance Visit (CAV) and Administrative Report Card?
- Are sales requirements being met (\$25,000 in first and second year combined, \$25,000 in each subsequent year)?
- Have subcontracting goals been reviewed and approved?
- Has financial stability been maintained?

#### What You Need to Know About the Extension Option Process

- You should receive an email regarding the extension option approximately 7 months prior to your contract expiration date
- The person listed as your Authorized Negotiator will receive the extension option email, so the Authorized Negotiator and their contact information should be kept up-to-date
- The Authorized Negotiator must have a current [digital certificate](#) (digital certificates must be updated every 2 years) to complete the extension option through eMod

**Contact Us! 703-709-8700**

You can help facilitate the GSA Contract extension process by ensuring your Contract is current and compliant prior to receiving the option to extend.

Federal Schedules offers GSA Schedule Contract Assessment and Optimization services to not only prepare for your contract extension, but maximize GSA Contract sales potential.

#### Next Steps

[Request a Proposal for Our Services](#)

[Request a ROI Report](#)

[Follow Us On Twitter](#)

[Connect on LinkedIn](#)

[News Alert Signup](#)

[GSA Info Session Signup](#)

#### Industry News

[GSA may lower some contract surcharges for agencies](#)

[GSA Announces Cloud Email Services for Federal Government](#)

[GSA schedules Twitter chat for cloud broker idea](#)

SHARE

2325 Dulles Corner Blvd., Suite 410 | Herndon, VA 20171-4675 | 703-291-3679  
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**GSA Office of Congressional and Intergovernmental Affairs**

February 21, 2013

The Honorable Richard Burr  
United States Senator  
Winston-Salem Office  
2000 West First Street  
Suite 508  
Winston-Salem, NC 27104

Dear Senator Burr:

Thank you for your letter dated November 9, 2012, on behalf of your constituent Mr. Kevin Voll, Design Portfolio, Incorporated (Design Portfolio). Mr. Voll's concern centered on the U.S. General Service Administration's (GSA) decision not to exercise the option to extend the term of his contract, GS-28F-0041S, under Schedule 71 of the GSA Multiple Award Schedule program.

GSA began the option exercise process but ultimately elected to allow the contract to expire due to a combination of Design Portfolio's non-compliance with contract requirements and failure to submit timely and accurate information.

There were two significant concerns along with several smaller issues. First, GSA advised all schedule contractors, including Design Portfolio, that GSA was migrating to an electronic business model and that each schedule contractor would need a digital certificate. GSA even made free digital certificates available. Design Portfolio did not obtain a digital certificate. GSA gave Design Portfolio an extension of over 6 months to resolve this and other smaller issues. Next, despite having certified that there were no significant changes, GSA learned that Design Portfolio had changed their supplier, a material change. GSA attempted to continue working with Design Portfolio and gave them the opportunity to provide information on the pricing structure and discounting practices employed, as well as the value that they added in the process.

Design Portfolio did not provide the required information, leaving GSA no basis for exercising the option, and thus GSA allowed the contract to expire on June 8, 2012.

As they pursue Federal business in the future, GSA would encourage Design Portfolio to explore the many on-line resources available. They may wish to begin by exploring the small business community at [interact.gsa.gov](http://interact.gsa.gov).



If you have any questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

A handwritten signature in cursive script, reading "Lisa A. Austin". The signature is written in black ink and is positioned above the printed name.

Lisa A. Austin  
Acting Associate Administrator





# Senator Pat Toomey

*United States Senate – Pennsylvania*



---

## OFFICE OF SENATOR PAT TOOMEY

1150 SOUTH CEDAR CREST BOULEVARD  
SUITE 101  
ALLENTOWN, PA 18103  
PHONE: 610-434-1444  
FAX: 610-434-1844

---

## FACIMILE TRANSMITTAL SHEET

---

TO: Rodney Emery

FROM: Jessica Kemmerer

FAX NUMBER: 202-219-5742

DATE: 12/20/12

COMPANY: BSA

TOTAL NUMBER OF PAGES: 4

PHONE NUMBER:

SENDERS REFERENCE NUMBER:

RE: Chuck Wingate

YOUR REFERENCE NUMBER:

☐ URGENT

☒ FOR REVIEW

☐ PLEASE COMMENT

☒ PLEASE REPLY

---

COMMENTS:



PATRICK J. TOOMEY  
PENNSYLVANIA

COMMITTEES:  
BANKING, HOUSING, AND  
URBAN AFFAIRS  
COMMERCE, SCIENCE, AND  
TRANSPORTATION  
BUDGET  
JOINT ECONOMIC COMMITTEE

## United States Senate

WASHINGTON, DC 20510

December 20, 2012

Rodney Emery  
Associate Administration  
Office of Congressional and  
Intergovernmental Affairs  
General Services Administration  
Fax: 202-219-5742

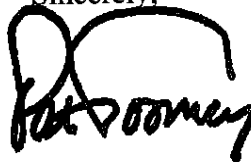
Dear Mr. Emery:

Enclosed is a copy of correspondence from my constituent, Chuck Wingate, concerning the land acquisition proposed by the General Services Administration (GSA). Mr. Wingate states that three years ago the GSA indicated their intent to acquire land owned by the Bethesda Mission. He believes that the GSA is unwilling to offer fair and just compensation for the land. Mr. Wingate has requested the assistance of my office in facilitating a meeting with GSA officials to further discuss this issue.

I would greatly appreciate if you could review the enclosed documents and provide any assistance that may be helpful in resolving this case. Please direct your response with any information that may be helpful to my constituent to my Constituent Advocate, Jess Kemmerer. Jess can be reached by email at [Jess\\_Kemmerer@toomey.senate.gov](mailto:Jess_Kemmerer@toomey.senate.gov), by fax at 610-434-1844, by phone at 610-434-444, or through the mailing address 1150 S. Cedar Crest Blvd., Suite 101, Allentown, PA 18103.

I am grateful for any assistance you may be able to provide in this matter.

Sincerely,



Pat Toomey  
U.S. Senator

Enclosure



12/18/2012 05:02 7172575486

BETHESDA

PAGE 02/03



# BETHESDA MISSION

*Men's Shelter  
Women and Children's Shelter  
Youth Center  
Medical Clinic  
Mobile Street Ministry  
Outreach Ministries*

December 4, 2012

Mr. Robert D'Souza  
Director  
Offices of Senator Pat Toomey  
U.S. Federal Building  
228 Walnut St. Suite 1104  
Harrisburg, PA 17101

Dear Bob:

As you know, Bethesda Mission has been helping poor and homeless people in Harrisburg for ninety-eight years. We are the only shelter for homeless men in Harrisburg, and we are the largest shelter for homeless women in Harrisburg. Our efforts touch the lives of over one hundred thousand people each month with assistance with food, clothing, medical care, drug and alcohol rehab, and counseling. And all of this is done without one cent of government money!

Bethesda Mission is seeking assistance from Senator Toomey in dealing with the GSA. Specifically, we ask that the GSA do the following:

1. Negotiate with Bethesda Mission regarding this land acquisition
2. Discuss with Bethesda Mission the reasons for the wide differences in appraised values for this parcel of land and identify deficiencies in our appraisal and/or answer questions about the methods used by GSA's appraiser

Nearly three years ago the GSA indicated their intent to acquire land we own at 6<sup>th</sup> and Reily St. in Harrisburg for a new Federal courthouse. Since then, Bethesda Mission has sought to negotiate fair and just compensation, but the GSA will not discuss this subject much less negotiate. GSA has commissioned two appraisals and declined to provide copies of either appraisal to Bethesda Mission. Bethesda Mission has commissioned two appraisals and provided GSA with copies of both.

At best the GSA has been heavy handed with Bethesda Mission. At worst they are trying to bully us into selling our land for less than its fair market value. Is it too much to expect the U.S. Government to talk to us?

Please see the following page for a timeline of events.



12/18/2012 05:02 7172575486

BETHESDA

PAGE 03/03

A brief history:

Bethesda Mission Appraised Value:	\$310,000	January 5, 2011
GSA Initial Offer:	\$125,000	January 21, 2011
GSA Revised Offer:	\$215,000	July 26, 2011
Bethesda Mission New Appraisal	\$415,000	November 4, 2012
GSA Revised Offer	\$245,000	September 12, 2012

Sincerely,

(b) (6)

Chuck Wingate  
Executive Director





**GSA Mid-Atlantic Region**

**FEB 11 2013**

The Honorable Patrick J. Toomey  
United States Senator  
Suite 101  
1150 S. Cedar Crest Boulevard  
Allentown, PA 18103

Dear Senator Toomey:

Thank you for your letter dated December 20, 2012, on behalf of your constituent Mr. Chuck Wingate, Executive Director of the Bethesda Mission in Harrisburg, Pennsylvania. Mr. Wingate expressed concern about the acquisition of property owned by the Bethesda Mission by the U.S. General Services Administration (GSA) for the new U.S. Courthouse. In Mr. Wingate's letter to you, he expressed concern regarding the evaluation of their property appraisal, our appraisal, and collateral loss of income related to relocation of certain Bethesda Mission operations.

On November 28, 2012, GSA sent a letter to Mr. Mark S. Silver, legal counsel for the Bethesda Mission. The letter included a revised offer and a detailed evaluation of Bethesda Mission's appraisal dated November 4, 2011. This letter also noted that on April 4, 2012, GSA justly compensated Bethesda Mission in the amount of \$20,000.00 for relocation benefits under the Uniform Relocation Assistance and Real Property Acquisition Policies Act. On January 18, 2013, GSA received a signed Agreement of Sale from Bethesda Mission and we expect to close on the property within 60 days.

If you have any additional questions or concerns, please do not hesitate to contact me, or Ms. Lisa A. Austin, Acting Associate Administrator, Office of Congressional and Intergovernmental Affairs, at 202-501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Sara Manzano-Diaz".

Sara Manzano-Diaz  
Regional Administrator



**JUDITH K. VALENTINE**

**210 West Willow Street**

**Lancaster, WI 53813**

**Phone: 608-723-5178**

**Fax: 608-723-7332**

**Cell: (b) (6)**

**FAX NUMBER TRANSMITTED TO: 414-276-7284**

**To: Ron Johnson**

**From: Judith K. Valentine**

**RE: Privacy Release Form**

**Date: April 22, 2013**



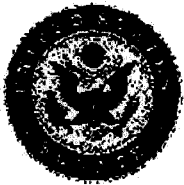
Documents	Number of Pages
Privacy Release Form	1
Letter to Ron Johnson	2

**COMMENTS: Please advise if you need any other information.**

**Thank you**

**\*\*Not counting cover sheet, if you do not receive ALL pages, please telephone me immediately at 723-5178.**





## United States Senator Ron Johnson - Privacy Release Form

The Privacy Release Act of 1974 (Public Law 93-579) prevents agencies from releasing information about you to anyone without your written permission. Therefore, I need your signature on this waiver before I can contact a federal agency on your behalf. Please print this form, complete it, sign it, and mail it to my Milwaukee office. If you do not have a printer, you may request a Privacy Release Form from either of my state offices.

### IF YOU ARE THE CLAIMANT:

Name: (circle one) Mr./Ms./Mrs. Mrs. Judith K. Valentine Date of Birth: [REDACTED]  
Claim/Case#: \_\_\_\_\_ Federal Agency System for Award Management (SAM)  
Address: [REDACTED]  
City: [REDACTED] State: [REDACTED] Zip code: [REDACTED]  
Phone Number: (H): [REDACTED] (C): [REDACTED]  
Email: [REDACTED] SS#: [REDACTED]

### IF FILING CLAIM FOR RELATIVE, PLEASE PROVIDE INFORMATION PERTAINING TO YOUR RELATIVE:

Name: (circle one) Mr./Ms./Mrs. \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Phone Number: (H): \_\_\_\_\_ (C): \_\_\_\_\_  
Email: \_\_\_\_\_ SS#: \_\_\_\_\_

### AUTHORIZATION:

I hereby request and authorize you to release all relevant portions of my records and to discuss issues involved in this case with Senator Ron Johnson or any member of his staff until this matter is resolved.

Claimant Signature: [REDACTED] Date: 4/22/13  
Signature of person filing for a relative: \_\_\_\_\_

Have you opened a case with another office? \_\_\_\_\_ If yes, which office? \_\_\_\_\_

### IN A SEPARATE ATTACHED LETTER

PLEASE EXPLAIN WHY YOU ARE SEEKING SENATOR JOHNSON'S ASSISTANCE - INCLUDE ANY RELEVANT DOCUMENTS, IMPORTANT DEADLINES, CONTACTS, CASE OR REFERENCE NUMBERS. FOR ALL IMMIGRATION APPLICATION INQUIRES PLEASE INCLUDE RECEIPT NUMBERS, PASSPORT NUMBERS, ALIEN NUMBERS, AND INTERVIEW DATE, IF APPLICABLE.

### PLEASE RETURN TO:

U.S. Senator Ron Johnson  
517 East Wisconsin Avenue, Suite 408  
Milwaukee, WI 53202  
Fax: 414-276-7284



**JUDITH K. VALENTINE**

**210 West Willow Street**

**Lancaster, WI 58313**

**608-723-5178**

**April 22, 2013**

Ron Johnson  
2 Russell Courtyard  
Washington, DC 20510

Dear Mr. Johnson:

I understand that you work for "victims of government" so I would like to ask for your help in a very frustrating situation that I have encountered with a government agency the past few months.

A little background information first. I manage several accounts for David C. Bainbridge. David owns several buildings in Grant and Lafayette counties and then rents them out to various government agencies. Most of the agencies pay their rent either through their county or the State of Wisconsin. However he owns the Social Security building in Lancaster and the rent comes from GSA (CCR) a federal program. Apparently in July of 2012 a new government agency was created called SAM (System for Award Management) and as I understand it that several other agencies were combined under this new program including GSA.

On November 18, 2012 I received an email from SAM Administrator stating that my contract will expire of January 17, 2013 because Sam had replaced CCR and ORCA (which I do not use). They stress in this email that it is "my responsibility" to renew my Sam registration to ensure continued payments.

Also enclosed are specific instructions as to how to do this. (10 steps) Step #1 says "Go to the SAM website at <http://www.sam.gov/>"

Just a note here to let you know that I consider myself "computer literate". I have worked with computers for many years and feel very confident that I can follow 10 steps/directions very easily.

For days/weeks I tried to get into this SAM website with no avail. Finally after much frustration, I found a phone number and called for help and after several calls, I actually got to speak with a person. His name was Justin Jones at "usfcr.gov.com". He told me that everyone was having problems getting into this website, BUT, if I would hire a "case manager" for \$599 they would take care of everything for me. I told him I was very capable of doing it myself and was not



April 22, 2013

Page 2

going to pay him \$599. After that he got very rude and all he could harp on was hiring one of them for \$599.

I then called the Federal Service Desk and spoke with Cindy. She was quite helpful and told me I had to change several settings on my computer to be able to enter the SAM website. She told me that I would be able to do the steps to update my registration. After many more tries, I was finally able to get into the Sam website created and activated a Sam Account. I thought I was on my way. WRONG.

Step#6 and #7 tell you to "Click on Register/Update Entity" and "Complete Registration" which I did. After all information was entered, reviewed and saved, I got a message that all registration information was correct and it says to press "Submit" which I did and absolutely nothing happened. My instructions say that when all information is accepted you will receive a "congratulations" message. I did this process at least 20 times and never once was able to get the "congratulations" message.

So once again I got on the phone and spoke with Paul Glass and Bill. I explained everything in detail to them and this is what they told me. "There's probably one half million people out there that are having the same problems that you are having. SAM has many problems and it will be almost impossible for you to complete your registration without help from one of our specialists for \$500. What's more important, receiving your monthly rent payment (which is \$8,000+ per month) or paying us \$500 to take care of everything for you." I was livid. I had all the information entered, and received a message that all was correct and ready to submit but it would not submit. Also keep in mind that the deadline (January 17, 2013) for getting this done is creeping up quickly. I finally was totally frustrated and said to go ahead and do it.

I ended up paying \$500. Twenty (20) minutes after they had my payment I had an email from them saying that my registration was complete. That tells me they did absolutely nothing other than press the submit button because I had all the information entered for them.

This is a federal government scam. It just makes me furious to think that the government would stoop to this level to screw the public.

Thank you for your attention to this matter.

Sincerely,

(b) (6)

Judith K. Valentine





**GSA Office of Congressional and Intergovernmental Affairs**

May 28, 2013

The Honorable Ron Johnson  
United States Senator  
517 East Wisconsin Avenue  
Suite 408  
Milwaukee, WI 53202

Dear Senator Johnson:

Thank you for your letter dated April 24, 2013, requesting information on behalf of your constituent, Mrs. Judith Valentine. The U.S. General Services Administration (GSA) appreciates the opportunity to respond, and has conducted an investigation into your inquiry.

Mrs. Valentine cites frustration regarding the fees she paid to register in the System for Award Management (SAM), the online system used by anyone who wishes to do business with the Government, including procurement or grant/financial assistance activities.

Referencing the additional background noted in the correspondence provided by Mrs. Valentine, it appears that she paid an independent, non-governmental, third-party company, U.S. Federal Contractor Registration ([usfcrgov.com](http://usfcrgov.com)), to register in SAM. This company is not affiliated with GSA, SAM, or the U.S. Government in any way. On its website, the company states, "USFCR is not a government agency."

SAM is a free system maintained and operated by GSA. There are no fees to register in SAM and there is no charge to migrate or renew an entity's information from the former Government system, Central Contractor Registration, into SAM. Additionally, there is a notice on the main page of [SAM.gov](http://SAM.gov) that states "There is NO fee to register for this site. Entities may register at no cost directly from this page."

Any complaints or concerns with the fees charged or services provided to Mrs. Valentine should be lodged directly with the third-party company that provided the services – which, in this case, is U.S. Federal Contractor Registration.

If, now or in the future, Mrs. Valentine needs assistance in accessing, updating, or renewing her information in SAM, there is a Government-managed team, the Federal Service Desk, available to assist her at no charge. The Federal Service Desk is accessible via [www.fsd.gov](http://www.fsd.gov), or via phone, Monday-Friday, at (866) 606-8220.

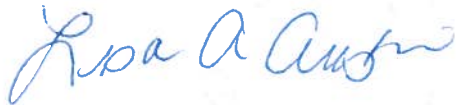
U.S. General Services Administration  
1800 F Street, NW  
Washington, DC 20405-0002  
Telephone: (202) 501-0563



Since the launch of SAM in the summer of 2012, SAM has been consistently available for users in the vendor, grantee, and acquisition communities; anyone can register themselves, search for businesses or exclusions, and maintain their registration information in the system. GSA continues to work diligently to make sure that SAM is always effectively meeting user needs.

If you have any additional questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa A. Austin", is written above the printed name.

Lisa A. Austin  
Associate Administrator



**JUDITH K. VALENTINE**  
**210 West Willow Street**  
**Lancaster, WI 53813**  
**Phone: 608-723-5178**  
**Fax: 608-723-7332**  
**Cell: 608-778-1578**

**FAX NUMBER TRANSMITTED TO: 414-276-7284**

**To: Ron Johnson**

**From: Judith K. Valentine**

**RE: Privacy Release Form**

**Date: April 22, 2013**



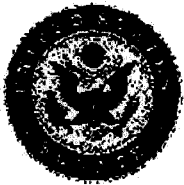
<b>Documents</b>	<b>Number of Pages</b>
<b>Privacy Release Form</b>	<b>1</b>
<b>Letter to Ron Johnson</b>	<b>2</b>

**COMMENTS: Please advise if you need any other information.**

**Thank you**

**\*\*Not counting cover sheet, if you do not receive ALL pages, please telephone me immediately at 723-5178.**





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### IF YOU ARE THE CLAIMANT:

Name: (circle one) Mr./Ms./Mrs. Mrs. Judith K. Valentine Date of Birth: [REDACTED]  
Claim/Case#: [REDACTED] Federal Agency System for Award Management (SAM)  
Address: [REDACTED]  
City: [REDACTED] State: [REDACTED] Zip code: [REDACTED]  
Phone Number: (H): [REDACTED] (C): [REDACTED]  
Email: [REDACTED] SS#: [REDACTED]

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Signature of person filing for a relative: \_\_\_\_\_

Have you opened a case with another office? \_\_\_\_\_ If yes, which office? \_\_\_\_\_

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U.S. Senator Ron Johnson  
517 East Wisconsin Avenue, Suite 408  
Milwaukee, WI 53202  
Fax: 414-276-7284



# **JUDITH K. VALENTINE**

(b) (6)

A large black rectangular redaction box covers the address and contact information of Judith K. Valentine.

**April 22, 2013**

Ron Johnson  
2 Russell Courtyard  
Washington, DC 20510

Dear Mr. Johnson:

I understand that you work for "victims of government" so I would like to ask for your help in a very frustrating situation that I have encountered with a government agency the past few months.

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April 22, 2013

Page 2

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So once again I got on the phone and spoke with Paul Glass and Bill. I explained everything in detail to them and this is what they told me. "There's probably one half million people out there that are having the same problems that you are having. SAM has many problems and it will be almost impossible for you to complete your registration without help from one of our specialists for \$500. What's more important, receiving your monthly rent payment (which is \$8,000+ per month) or paying us \$500 to take care of everything for you." I was livid. I had all the information entered, and received a message that all was correct and ready to submit but it would not submit. Also keep in mind that the deadline (January 17, 2013) for getting this done is creeping up quickly. I finally was totally frustrated and said to go ahead and do it.

I ended up paying \$500. Twenty (20) minutes after they had my payment I had an email from them saying that my registration was complete. That tells me they did absolutely nothing other than press the submit button because I had all the information entered for them.

This is a federal government scam. It just makes me furious to think that the government would stoop to this level to screw the public.

Thank you for your attention to this matter.

Sincerely,

(b) (6)

Juanita K. Valentin





**GSA Office of Congressional and Intergovernmental Affairs**

May 1, 2013

The Honorable Ron Johnson  
United States Senator  
517 East Wisconsin Avenue, Suite 408  
Milwaukee, WI 53202

Dear Senator Johnson:

Thank you for the facsimile dated April 22, 2013, on behalf of your constituent, Ms. Judith K. Valentine, regarding the System for Award Management (SAM).

We appreciate knowing of your interest in this matter and are working diligently to provide an accurate and timely response.

If you have any additional questions or concerns, please do not hesitate to contact the Office of Congressional and Intergovernmental Affairs at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa A. Austin".

Lisa A. Austin  
Acting Associate Administrator





**GSA Office of Congressional and Intergovernmental Affairs**

June 7, 2013

The Honorable Pat Toomey  
United States Senator  
Attn: Jessica Kemmerer  
1150 S. Cedar Crest Blvd., Suite 101  
Allentown, PA 18103

Dear Senator Toomey:

Thank you for your letter dated May 9, 2013, requesting information on behalf of your constituent, Mr. Larry Hough, and his recent experience using the System for Award Management (SAM). The U.S. General Services Administration (GSA) appreciates the opportunity to respond, and has conducted an examination into your inquiry.

According to SAM records, Mr. Hough encountered issues with renewing his organization's SAM registration. The SAM help desk team assisted Mr. Hough in updating all of the relevant information in his organization's record; as of May 21, 2013, all of these issues have been resolved, and he now has an active SAM registration.

In the brief time since the system's launch, GSA has improved the infrastructure supporting SAM to make sure it is available for its users whenever they need it. SAM consistently is available for users in the vendor, grantee, and acquisition communities; anyone can register themselves, search for businesses or exclusions, and maintain their registration information in the system. GSA continues to work diligently to make sure that SAM is always effectively meeting user needs.

If you have any additional questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa A. Austin", with a stylized flourish at the end.

Lisa A. Austin  
Associate Administrator





Ronnail Rawls - WPMAAC &lt;ronnail.rawls@gsa.gov&gt;

---

**Fwd: Larry Hough**

1 message

---

**Charmaine Dunn (H1A)** <charmaine.dunn@gsa.gov>  
To: Ronnail Rawls - WPMAAC <ronnail.rawls@gsa.gov>

Thu, May 9, 2013 at 10:00 AM

See attached documents for input. Thank you.

Respectfully,

*Charmaine Dunn*

Office of Administrative Services  
Executive Secretariat Division (H1A)  
U.S. General Services Administration  
1275 First Street, NE, Room 1219C  
Washington, DC 20417  
Phone: 703-605-2564  
Fax: 202-219-2467  
Blackberry: (b) (6)  
Charmaine.Dunn@gsa.gov

----- Forwarded message -----

From: **Antoinette Reaves - S** <toni.reaves@gsa.gov>

Date: Thu, May 9, 2013 at 9:08 AM

Subject: Fwd: Larry Hough

To: Erin Mewhirter <erin.mewhirter@gsa.gov>, Layna Koentopf - S <layna.koentopf@gsa.gov>, Liz Barnaby - S <elizabeth.barnaby@gsa.gov>

Cc: Angie Lyons - H1A <angeletta.lyons@gsa.gov>, Ann Anderson - H1A <ann.anderson@gsa.gov>, Brittany Switzer - H <brittany.switzer@gsa.gov>, Bobbi Conde - H1A <roberta.conde@gsa.gov>, Charmaine Dunn - H1A <charmaine.dunn@gsa.gov>

----- Forwarded message -----

From: **Kemmerer, Jess (Toomey)** <Jess\_Kemmerer@toomey.senate.gov>

Date: Thu, May 9, 2013 at 8:35 AM

Subject: re: Larry Hough

To: "gsacongressionalaffairs@gsa.gov" <gsacongressionalaffairs@gsa.gov>

Dear Sir or Madam,

I received correspondence from a constituent that has concerns with the SAM system. Mr. Hough states that he has been having issues with the SAM system registration and reached out to the Federal Service Desk (FSD) for



assistance. He does not believe his concerns have been addressed.

I would greatly appreciate if you could review the attached documents and provide any assistance or information that may help Mr. Hough.

Very respectfully,  
Jess

Jessica Kemmerer

Constituent Advocate

Office of U.S. Senator Pat Toomey

1150 S. Cedar Crest Blvd., Suite 101

Allentown, PA 18103

Phone: [610-434-1444](tel:610-434-1444)

Fax: [610-434-1844](tel:610-434-1844)

—  
*Antoinette S. Reaves*  
*Office of Congressional and Intergovernmental Affairs*  
*One Constitution Square*  
*1275 First Street, NE 1223A*  
*Washington, DC 20001*  
*Desk 202-501-1543*  
*Cell (b) (6)*  
*Fax 202-219-5742*

---

#### 4 attachments



**Creating account and attempting to migrate from CCR.pdf**  
1547K



**Boiler plate answer to first request to FSD for Help.pdf**  
63K



**Second question to FSD auto reply.pdf**  
30K





**noname.eml**

24K





# Senator Pat Toomey

United States Senate • Pennsylvania



OFFICE OF SENATOR PAT TOOMEY

1150 SOUTH CEDAR CREST BOULEVARD

SUITE 101

ALLENTOWN, PA 18103

PHONE: 610-434-1444

FAX: 610-434-1844

---

## FACSIMILE TRANSMITTAL SHEET

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TO: *Gary Emery*

FROM: *Theresa Walsh*

FAX NUMBER: *202-219-5742* DATE: *6/14/13*

AGENCY: *GSA*

TOTAL NUMBER PAGES: *2*

PHONE NUMBER: *202-501-0563* SENDERS REFERENCE NUMBER *—*

RE: YOUR REFERENCE NUMBER *—*

☐ URGENT

☐ FOR REVIEW

☐ PLEASE COMMENT

☒ PLEASE REPLY

*Please See Enclosed Letter.*

*Thank you,*

(b) (6)





June 14, 2013

Mr. Gary Emery  
Associate Administrator,  
Office of Congressional and Intergovernmental Affairs  
General Service Administration  
1800 F Street, NW, Room 6105  
Washington, DC 20405  
Fax: (202) – 219 – 5742

Dear Mr Emery:

The Senator's office has been contacted by the Colebrookdale Railroad in Berks County. They have recently performed an economic development study, and are interested to know if the General Service Administration (GSA) has any of the following items available for purchase:

- Steam locomotive
- Diesel locomotive
- Back-up diesel locomotive
- Caboose
- Passenger Cars (5)
- Open Cars (2)
- Dining Car
- Lounge/First Class Car
- Hi-Rail Truck
- Radios
- 20-lb rail for park train

I appreciate your time and response if the above items are available for sale. I can be reached by email at [theresa\\_walsh@toomey.senate.gov](mailto:theresa_walsh@toomey.senate.gov), fax at 610-434-1844, phone at 610-434-7524, or through the mailing address 1150 S. Cedar Crest Blvd., Suite 101, Allentown, PA 18103.

Sincerely,

(b) (6)

Theresa R. Walsh, CGW  
Grants Coordinator





July 30, 2013

Ms. Theresa Walsh  
Office of the Honorable Pat Toomey  
United States Senator  
1150 Cedar Crest Boulevard, Suite 101  
Allentown, PA 18103

Dear Ms. Walsh:


Thank you for your letter dated June 14, 2013, on behalf of the Honorable Senator Toomey's constituent, the Colebrookdale Railroad in Berks County, Pennsylvania. As stated in your request, the Colebrookdale Railroad recently performed an economic development study and is interested in knowing if the U.S. General Services Administration (GSA) has an inventory of rail equipment for purchase.

Presently, GSA does not have any rail equipment items in inventory that are available for sale. Historically, we rarely receive rail equipment. We encourage your constituent to continue to browse GSA's website at [www.gsaauctions.gov](http://www.gsaauctions.gov) to view the current list of property we have available for sale to see if any becomes available.

If you have any additional questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

(b) (6)

 Lisa A. Austin  
Associate Administrator



# United States Senate

WASHINGTON, DC 20510

July 11, 2013

Mr. Thomas A. Sharpe  
Commissioner, Federal Acquisition Service  
General Services Administration  
2200 Crystal Drive, 11<sup>th</sup> Floor  
Arlington, VA 22202

Dear Mr. Sharpe:

I write regarding the efforts of my constituent, Bennett Aerospace, and their pending application before the Federal Acquisition Service (FAS).

Established in 2008, Bennett Aerospace, Inc. is a SBA-Certified 8(a) Company and a Veteran-Owned (VOSB), Women-Owned (WOSB and EDWOSB), Minority-Owned, Small Disadvantaged Business (SDB) based in Cary, NC. They have a history of contracting with U.S. Government agencies including the U.S. Navy, U.S. Air Force, U.S. Army, National Oceanic and Atmospheric Administration (NOAA), and National Aerospace and Space Association (NASA).

As you know, Bennett Aerospace has submitted an application against Solicitation Number TFTP-MC-990871-B. I appreciate your attention to this application and hope that you will respond in as timely a manner as your commitments allow.

Sincerely,



Senator Richard Burr



United States Senate

WASHINGTON, DC 20510-3308

OFFICIAL BUSINESS

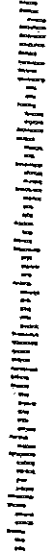
 U.S.

FRSRT STD

Q



FFS-TPI 22202







**GSA Office of Congressional and Intergovernmental Affairs**

July 19, 2013

The Honorable Richard Burr  
United States Senate  
Washington, DC 20510

Dear Senator Burr:

Thank you for the letter dated July 11, 2013, on behalf of your constituent company Bennet Aerospace, regarding their pending application before Federal Acquisition Service.

We appreciate knowing of your interest in this matter and are working diligently to provide an accurate and timely response.

If you have any additional questions or concerns, please do not hesitate to contact the Office of Congressional and Intergovernmental Affairs at (202) 501-0563.

Sincerely,

A handwritten signature in blue ink, reading "Lisa A. Austin".

Lisa A. Austin  
Associate Administrator





August 23, 2013

Imani Johnson  
Constituent Service Advocate  
Office of The Honorable Patrick J. Toomey  
1628 John F. Kennedy Blvd., Suite 1702  
Philadelphia, PA 19103

Dear Ms. Johnson:

Thank you for your letter dated July 26, 2013, on behalf of Representative Toomey's constituents, Mr. Joseph Tuskie and Mr. William Horan of The TREC Group, Inc. (TREC), concerning the firm's offer under the U.S. General Services Administration (GSA) Professional Engineering Services (PES) Multiple Award Schedule that was rejected by GSA.

TREC submitted an offer under the PES schedule on November 28, 2012. Unfortunately, GSA was unable to accept the offer because key solicitation requirements were not met including:

1. The projects submitted in support of TREC's offer described tasks related to the installation of fiber optic cable and design services related to real property. Design or construction services which are outside the scope of the PES Schedule, so these projects do not support TREC's addition to the PES Schedule.
2. Six of the 14 projects TREC described were not eligible for consideration because they were completed more than two years before the offer was submitted. The solicitation requires that the projects described must either have been completed within the last two years or be ongoing.
3. TREC did not submit any supporting documentation to validate its pricing disclosures for the proposed labor categories, as was required by the solicitation. Supporting pricing documentation may consist of copies of invoices, contracts, quote sheets, etc., and must be included in the offer.

GSA discussed these deficiencies with TREC on January 8, 2013, provided the firm a detailed checklist identifying the offer's deficiencies, and invited TREC to contact the assigned contract specialist with any questions. On January 29 and 30, 2013, the



contract specialist spoke with TREC's Mr. Horan about the offer's deficiencies. Mr. Horan expressed his appreciation for the contract specialist's support, and explained the firm would be submitting another offer to GSA.

On May 6, 2013, GSA received a letter from The Honorable Patrick Meehan, of the U.S. House of Representatives, also inquiring about the rejection of TREC's offer. GSA responded to the inquiry by letter dated June 4, 2013, recommending TREC contact Supervisory Contract Specialist Lisa Norgren who would be happy to review the offer's deficiencies and provide guidance about an offer resubmission. To date, GSA has not received a new offer or been contacted by the firm.

GSA would be pleased to discuss this matter further with your constituents. The supervisory contract specialist for the PES Schedule, Ms. Lisa Norgren, can answer the firm's questions regarding the submission of a new offer under the PES solicitation. She can be reached by email at [lisa.norgren@gsa.gov](mailto:lisa.norgren@gsa.gov) or by telephone at (253) 931-7170. We look forward to working with your constituents, should TREC decide to submit another PES offer.

If you have any additional questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,



Lisa A. Austin  
Associate Administrator





# Senator Pat Toomey

*United States Senate • Pennsylvania*



OFFICE OF SENATOR PAT TOOMEY

1628 JOHN F. KENNEDY BLVD

SUITE 1702

PHILADELPHIA, PA 19103

PHONE: 215-241-1090

FAX: 215-241-1095

---

## FACSIMILE TRANSMITTAL SHEET

---

TO: Mr. Rodney Emery

FROM: Imani Johnson

Constituent Service Advocate

FAX NUMBER: 202 202 219 5742

DATE: July 26th, 2013

COMPANY: General Services Administration TOTAL NUMBER PAGES(including cover): 16

PHONE NUMBER: 202 501 0563

RE: Constituent Inquiry

---

☐ URGENT

☒ FOR REVIEW

☐ PLEASE COMMENT

☒ PLEASE REPLY

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The information contained in this facsimile is intended only for the individual or organization named above and may contain confidential or privileged information. If you are not the intended recipient, any copying, distribution, or dissemination of this is Strictly Prohibited. If you have received this transmission in error, please notify us by the above telephone number IMMEDIATELY.



PATRICK J. TOOMEY  
PENNSYLVANIA

COMMITTEES:  
FINANCE  
BANKING, HOUSING, AND  
URBAN AFFAIRS  
BUDGET  
JOINT ECONOMIC COMMITTEE

## United States Senate

WASHINGTON, DC 20510

1

July 26, 2013

Mr. Rodney Emery  
1800 F Street NW Room 6105  
Washington, DC 20405-0001

Dear Mr. Emery,

My office was contacted by Mr. William Horan and Mr. Joseph Tulske of Trec Group, Inc. regarding concerns they have with a recent denial for a GSA eOffer contract.

Please review the enclosed documentation. TREC Group has made a serious effort to position themselves as a viable candidate for SBA contracts and they are anxious to know more about the rationale for their recent denial and any suggestions you may have as to how they could increase their competitiveness in the selection process.

Please provide me with whatever information you feel may help address my constituent's concerns. Please address your response to my Constituent Service Advocate, Imani Johnson, at:  
1628 John F. Kennedy Blvd

Suite 1702

Philadelphia, PA 19103

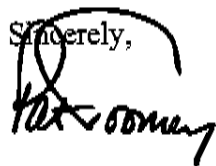
**Phone:** 215 241 1090

**Fax:** 215 241 1095

**Email:** [imani\\_johnson@toomey.senate.gov](mailto:imani_johnson@toomey.senate.gov)

Thank you for your attention to this matter. I look forward to hearing from you.

Sincerely,



Pat Toomey  
U. S. Senator



<IP>165.254.127.123</IP>  
<APP>SCCMAIL  
<PREFIX>Mr.</PREFIX>  
<FIRST>Joseph</FIRST>  
<LAST>Tulskie</LAST>

(b) (6)

<ISSUE>Small Business</ISSUE>

<MSG>

Our Company has been working for months to get Our GSA approval so we can go after Government work.

If we could get this Schedule approval we could create jobs in your district.

We are Professional Engineers who client list includes AT&T, PGW, And Aqua .

Yet the Government does not want us to bid or receive project that we are more than qualified to perform

We need help

Please contact Me ASAP. You could help make a difference

Regards

Joseph J . Tulskie, P.E.

</MSG>

</APP>



### Description of the Problem

(Please fill out this page completely, attaching additional pages if necessary or compose a letter detailing your claim which answers the following questions)

**Agency or Agencies Involved:**

General Services Administration (GSA) // Small Business Administration (SBA)

**Description of Problem:**

TREC Group submitted for a GSA eOffer contract for Schedule 871, SINS 871-1, 871-2, 871-3, & 871-7. Our offer was rejected by the GSA, but for reasons the TREC Group either disagrees with or is currently seeking a better / stronger explanation. TREC feels that the scope of work the GSA has requested is well within the capabilities of our company and we are more than qualified for the work detail described. The submittal process is very long and tedious. We have currently invested 10 months and approx. \$31,000 trying for our GSA acceptance. It has been quite the strain on our small company (14 people).

**Steps you have already taken to resolve the problem:**

Over the last (3) months, we have reached out to over 10 individual people within the GSA, SBA, and several other government agencies that either cannot / will not help with our situation, or do not have the skill set / authority to help our situation. All we are seeking is an individual or department that can help us either understand the situation better or help with the solution for our GSA acceptance. Other areas we have been directed to are: GSA Schedule 70, GSA Schedule 03 FAC, and the GSA Public Building Service (PBS). None have been able to assist us with our dilemma.

**Current Status of the Problem:**

TREC Group has not yet received their GSA approval.

**What have the involved agency or agencies told you (please attach copies of correspondence, if possible):**

See attached contact sheet.

**What, if any, other offices have you contacted for assistance in this matter:**

Bill Adolph – PA House of Representatives

**Print Name:** Bill Horan

**Signature:**

(b) (6)



**HORAN, BILL**

---

**From:** TULSKIE, BARBARA  
**Sent:** Wednesday, April 17, 2013 4:25 PM  
**To:** mari.mcnally@gsa.gov  
**Cc:** HORAN, BILL; George.Murray@sba.gov; TULSKIE, JOE  
**Subject:** Re: TREC Group, WBENC lunch

**Importance:** High

George, Mari,

Bill and I would like to schedule a meeting to discuss our GSA application. If you are not the proper people that we should talk to, please respond and let me know who I should talk to. I would appreciate a response so that we can move forward with our application process.

Regards

Barb Tulske

Barbara J. Tulske, P.E.

Principal Engineer



[www.trecgroup.com](http://www.trecgroup.com)

TREC Group, Inc.

536 Baltimore Pike

Springfield, Pa. 19064

(P) (b) (6) barb@trecgroup.com

(F) 610-328-3716

Cell (b) (6)

Women's Business Enterprise  
National Council



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---

**From:** <TULSKIE>, Barbara Tulske <[barb@trecgroup.com](mailto:barb@trecgroup.com)>  
**Date:** Tuesday, April 9, 2013 11:26 AM  
**To:** "mari.mcnally@gsa.gov" <[mari.mcnally@gsa.gov](mailto:mari.mcnally@gsa.gov)>  
**Cc:** Bill Horan <[bill@trecgroup.com](mailto:bill@trecgroup.com)>, "George.Murray@sba.gov" <[George.Murray@sba.gov](mailto:George.Murray@sba.gov)>  
**Subject:** FW: TREC Group, WBENC lunch

George, Mari,

Bill and I would like to schedule a meeting to discuss our GSA application and process that we have pursued through our local PTAC. Please let us know a few dates and times that you would be available.

Thanks

Barb Tulske

Barbara J. Tulske, P.E.

Principal Engineer





[www.trecgroup.com](http://www.trecgroup.com)

TREC Group, Inc.  
 536 Baltimore Pike  
 Springfield, Pa. 19064  
 (P) (b) (6) [barb@trecgroup.com](mailto:barb@trecgroup.com)  
 (F) 610-328-3716  
 Cell (b) (6)



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**From:** "Murray, George" <[George.Murray@sba.gov](mailto:George.Murray@sba.gov)>  
**Date:** April 3, 2013, 8:22:23 AM EDT  
**To:** "TULSKIE, BARBARA" <[barb@trecgroup.com](mailto:barb@trecgroup.com)>, "Gardenhire-Mills, Barbara Anne" <[Barbara-Anne.Gardenhire-Mills@sba.gov](mailto:Barbara-Anne.Gardenhire-Mills@sba.gov)>  
**Cc:** "HORAN, BILL" <[bill@trecgroup.com](mailto:bill@trecgroup.com)>  
**Subject:** RE: TREC Group, WBENC lunch

Ms. Tulske,

Helena Koch would be the person to speak with, and if she is not available, you can speak to her counterpart, Mari McNally, who can be reached at 215-446-4934, or via email at [mari.mcnelly@gsa.gov](mailto:mari.mcnelly@gsa.gov).

I was speaking with Helena briefly at an event about a month ago, and she told me that the GSA is in the process of changing the way the schedule contracts will work. Your proposal may be caught in the middle of these changes. I didn't have a lot of time to discuss the details with Helena, but she can explain what she knows to you. In short, she told me that in her role as a small business specialist, she will no longer be encouraging companies to pursue GSA schedules – the GSA will be changing the program by that much. These changes are new and have not yet been implemented, from what Helena led me to believe, but the GSA is laying the groundwork for the changes now.

In reaching out to Helena and Mari, they are typically easier to reach by email rather than phone, since they cover a six state region and travel frequently. But if you have difficulty reaching them, please let me know.

Thanks,



George Murray

**W. George Murray**  
Business Opportunity Specialist  
U.S. Small Business Administration  
Philadelphia District Office  
Telephone: (610) 382-3083  
Fax: (202) 481-2509

**SBA** *Register for SBA  
Events in Eastern PA*

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**From:** TULSKIE, BARBARA [<mailto:barb@trecgroup.com>]  
**Sent:** Monday, April 01, 2013 8:32 PM  
**To:** Gardenhire-Mills, Barbara Anne  
**Cc:** HORAN, BILL; Murray, George  
**Subject:** Re: TREC Group, WBENC lunch

Barbara

Thanks for the information. We will followup with George and Helena. Hopefully we can come to their office and meet to discuss.

Regards

Barb

On Apr 1, 2013, at 5:16 PM, "Gardenhire-Mills, Barbara Anne" <[Barbara-Anne.Gardenhire-Mills@sba.gov](mailto:Barbara-Anne.Gardenhire-Mills@sba.gov)> wrote:

Dear Barbara,

I have copied our local expert, George Murray on this email in the event he can provide some additional direction. The individuals that I know from the GSA are Sara Manzano-Diaz, the Region III Director of GSA and Helena Koch of the GSA Office of Small Business Utilization.



Since I met Sara when she was the regional director for another agency, I didn't even realize that I don't have her up-to-date information at GSA until I went looking for it. I will see what I can do to obtain it. However, I believe Helena Koch is either in charge of or in a senior position with the GSA Mid-Atlantic Regional Office of Small Business Utilization. Unless George disagrees, I believe she may be a better place to start and her contact information is listed below.

Helena Koch

GSA - Mid-Atlantic Regional Office of Small Business Utilization

20 N. Eighth Street

Philadelphia, PA 19107-3191

[Helena.Koch@gsa.gov](mailto:Helena.Koch@gsa.gov)

(215) 446-4918

[www.gsa.gov/r3smallbusiness](http://www.gsa.gov/r3smallbusiness)

I will defer to George Murray for any additional thoughts or to correct the information I have provided if I am directing you incorrectly. Either way, I hope this gets sorted out to your satisfaction and it was truly a pleasure meeting you at the luncheon on Thursday!

Regards,

Barbara Anne

***Barbara Anne Gardenhire-Mills***

*Lender Relations & Economic Development Specialist*

*U.S. Small Business Administration*

*1150 First Ave., Suite 1001, Parkview Tower*

*King of Prussia, PA 19406*

**Direct:** (b) (6)



*Fax: 202-481-4978*

*Main: 610-382-3062*

*barbara-anne.gardenhire-mills@sba.gov*

---

**From:** TULSKIE, BARBARA [mailto:barb@trecgroup.com]

**Sent:** Monday, April 01, 2013 11:06 AM

**To:** Gardenhire-Mills, Barbara Anne

**Cc:** HORAN, BILL

**Subject:** TREC Group, WBENC lunch

Barbara Anne,

I wanted to follow up with you to further our discussion from Thursday's WBENC lunch. As you may recall, I spoke to you briefly about our GSA application. We are at a stand-still and need your help. We would like to meet with the person who is responsible for the SBA in the mid-atlantic area or the Northeast District Director. I don't think the purpose of the GSA was to exclude businesses. We spent quite a few hours and dollars getting to the point that we are now, and we don't know how to continue the process.

We have been meeting with our local PTAC and taking advise from him. He is also at a loss, trying to explain the rejection of our first submittal. He thought that our submittal was the best that he has seen to date.

We really need to meet face to face with someone of authority so that we can move forward with our application. Bill Horan, copied on this email, has been our primary contact from TREC.

Can you help us or set up a meeting with someone who can? We really need your help.

Thanks in advance

Barb

Barbara J. Tulske, P.E.



**Principal Engineer**

<image001.png>

[www.trecgroup.com](http://www.trecgroup.com)

TREC Group, Inc.

536 Baltimore Pike

Springfield, Pa. 19064

(P) (b) (6) [barb@trecgroup.com](mailto:barb@trecgroup.com)  
(F) 610-328-3716

Cell (b) (6)

<image002.png>

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# Open Ratings

## Past Performance Evaluation

### 1. COMPANY OVERVIEW

**Primary Name :** TREC GROUP INC, THE  
**Alternate Name :** (none)  
**D-U-N-S® :** 94-286-5841  
**Address :** 536 Baltimore Pike  
 SPRINGFIELD, PA 19084  
**Telephone Number :** +1 (610) 328-6465

### Past Performance Evaluation

**Report Date :** 11-21-2012  
**Order Number** 1764595

### Company Information

**Year Started:** 2001  
**Year of Current Contract:** 1996  
**Annual Sales:** \$ 4,000,000  
**Total Employees:** 16  
**SIC/Line of Business:** 8711/Engineering services

### 2. SUPPLIER PERFORMANCE RATINGS

The supplier's overall performance rating is an assessment of predicted performance. Ratings are on a scale from 0 to 100, where 100 represents the highest level of customer satisfaction. The SIC-level benchmark indicates how the supplier's overall performance rating ranks in comparison against peers.

#### Overall Performance Rating

93

●●●●●

Bottom

#### SIC/Quintile

Top

Overall, how satisfied do you feel about the performance of this company during this transaction?

SIC:

8711/Engineering services

### Detailed Performance Ratings

#### RELIABILITY:

How reliably do you think this company follows through on its commitments?

94



#### COST:

How closely did your final total costs correspond to your expectations at the beginning of the transaction?

91



#### ORDER ACCURACY:

How well do you think the product/service delivered matched your order specifications and quantity?

93



#### DELIVERY/TIMELINESS:

How satisfied do you feel about the timeliness of the product/service delivery?

93



#### QUALITY:

How satisfied do you feel about the quality of the product/service provided by this company?

94



#### BUSINESS RELATIONS:

How easy do you think this company is to do business with?

94



#### PERSONNEL:

How satisfied do you feel about the attitude, courtesy, and professionalism of this company's staff?

95



#### CUSTOMER SUPPORT:

How satisfied do you feel about the customer support you received from this company?

98



#### RESPONSIVENESS:

How responsive do you think this company was to information requests, issues, or problems that arose in the course of the transaction?

95



Past Performance Evaluation

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# Open Ratings

## Past Performance Evaluation

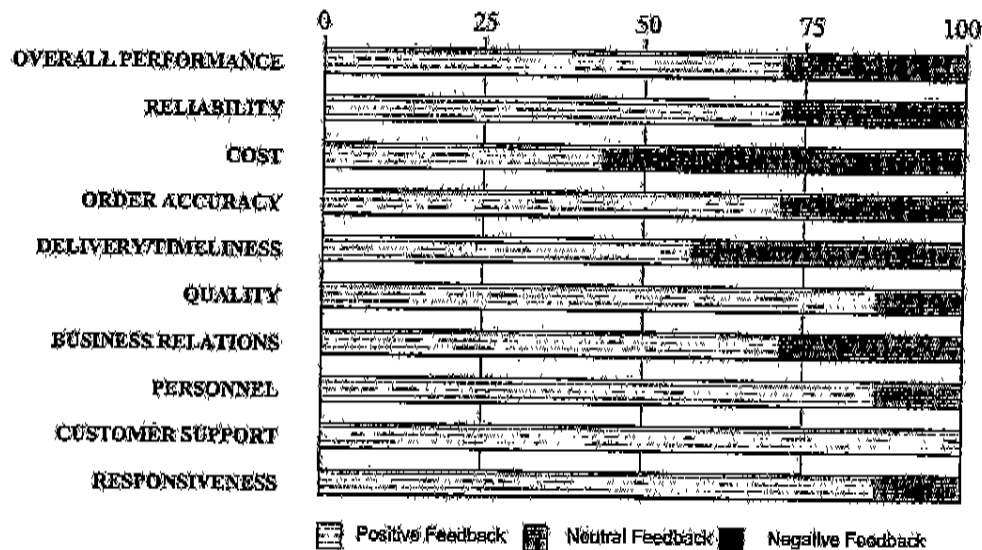
Business Name: TREC GROUP INC, THE

D-U-N-S® : 94-286-5841

Report Date : 11-21-2012

### 3. DISTRIBUTION OF FEEDBACK

This supplier's ratings were based in part on survey feedback from past customers. This chart provides a breakdown of the survey responses received from customers in the last 12 months. For each of the survey questions, the responses, which were provided on a 0 to 10 scale, are categorized as "positive" (9 to 10), "neutral" (5 to 8), or "negative" (0 to 4). The percentages of responses falling into each category are shown below.



### 4. CUSTOMER REFERENCES SURVEYED

The most recent feedback obtained on this supplier came from companies in the following industries.

#### SIC/Line of Business:

6163/Loan brokers

7375/Information retrieval services

8711/Engineering services

4813/Telephone communication, except radio

8999/Services, nec

Number of surveys completed during the past 30 days is 7.

Note: The supplier ratings set forth above incorporate the responses and performance opinions of the surveyed customer references and not those of Dun & Bradstreet. Some references may not have provided ratings for all performance aspects.

The report may not be reproduced in whole or part in any manner whatsoever.



**TREC Group Inc.**

*Consulting Engineers*  
536 Baltimore Pike  
Springfield, PA 19064  
Tel: 610.328.6465  
Fax: 610.328.8716  
<http://www.trecgroup.com>

June 25<sup>th</sup>, 2013

Honorable William F. Adolph Jr.  
House P.O. Box 202165  
Main Capital Building  
Harrisburg, Pa 17120-2165

Mr. Adolph,

Thank you for taking the time to intervene and help the TREC Group with our General Services Administration (GSA) Schedule 871-Professional Engineering Services eOffer submittal. Our initial submittal was rejected and we have spent the last several months trying to find a government contact who can help further explain why our application was not approved. We were very diligent during the several months it took to fill out all the required paperwork, and constantly sought the advice and guidance of our local PTAC (Procurement Technical Assistance Center) representative. I spoke with Jeannie Smyth from your Springfield office yesterday, 06/24/13, and she requested that we reach out to you via a letter to help explain our current situation. In respecting your time I will try to be brief, yet thorough, and forward some contacts and responses we have all ready received.

**Agencies Involved:**

General Services Administration (GSA) // Small Business Administration (SBA)

**Description of Problem:**

TREC Group submitted for a GSA eOffer contract for Schedule 871, SINS 871-1, 871-2, 871-3, & 871-7. Our offer was rejected by the GSA, but for reasons the TREC Group either disagrees with or is currently seeking a better / stronger explanation. We at the TREC Group feel that the scope of work the GSA has requested is well within the capabilities of our company and we are more than qualified for the work detail described (please review attached Open Ratings Evaluation). The submittal process is very long and tedious. We even hired a temporary staff support person to assist with the paperwork requirements. We have currently invested 10 months and approximately \$31,000 trying for our GSA acceptance. It has been quite the strain on our small company (14 people).

**Steps already taken to resolve the problem:**

Over the last (4) months, we have reached out to over 10 individual people within the GSA, SBA, and several other government agencies that either cannot / will not help with our situation, or do not have the skill set / authority to help our situation. All we are seeking is an individual or department that can help us either understand the situation better or help with the solution for our GSA acceptance. Other areas we have been directed to are: GSA Schedule 70, GSA Schedule 03 FAC, and the GSA Public Building Service (PBS). None have been able to assist us with our dilemma.



**TREC Group Inc.***Consulting Engineers*

536 Baltimore Pike

Springfield, PA 19064

Tel: 610.328.6465

Fax: 610.328.3716

<http://www.trecgroup.com>

Below is an email response from George Murray from the SBA office. While George was helpful, the content was not very encouraging.

Ms. Talskie,

Helena Koch would be the person to speak with, and if she is not available, you can speak to her counterpart, Mari McNally, who can be reached at 215-446-4934, or via email at [mari.mcnelly@gsa.gov](mailto:mari.mcnelly@gsa.gov). I was speaking with Helena briefly at an event about a month ago, and she told me that the GSA is in the process of changing the way the schedule contracts will work. Your proposal may be caught in the middle of these changes. I didn't have a lot of time to discuss the details with Helena, but she can explain what she knows to you. In short, she told me that in her role as a small business specialist, she will no longer be encouraging companies to pursue GSA schedules - the GSA will be changing the program by that much. These changes are new and have not yet been implemented, from what Helena led me to believe, but the GSA is laying the groundwork for the changes now. In reaching out to Helena and Mari, they are typically easier to reach by email rather than phone, since they cover a six state region and travel frequently. But if you have difficulty reaching them, please let me know.

Thanks,  
George Murray

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As a recap: TREC Group, a certified member of the Women Business Enterprise National Council (WBENC), is a full service engineering and consulting firm with experience in Civil & Mechanical Engineering disciplines. Our staff of Project Managers, CAD Designers, and Licensed Professional Engineers (Pennsylvania, New Jersey, & Maryland) have the knowledge, engineering aptitude, and project experience to support your team from initial design through project completion. While our multi-disciplined engineering background makes us candidates for many diverse projects, Construction Management & General Engineering Services are the backbone of our company.

If you have any questions, or need clarity on any issue, please do not hesitate to call. We appreciate your time and consideration and look forward to hearing from you in the very near future.

Thank you,

William P. Horan

(b) (6)

Director of Business Development

[bill@trecgroup.com](mailto:bill@trecgroup.com)

(b) (6)



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<http://www.trecgroup.com>

Below is a short list of some of the people we have reached out to for additional support and clarity to our situation. None have been able to help advance / improve our current situation.

1. Bruce Downing :
  - a. PTAC - Gov. Marketing Specialist;
  - b. (610) 619-8492
  - c. [bddowning@widener.edu](mailto:bddowning@widener.edu)
2. Verla Lee:
  - a. Contract Specialist - Pre-Award Branch A --GSA, FAS, Management Services
  - b. (253) 931-7193
  - c. [verla.lee@gsa.gov](mailto:verla.lee@gsa.gov)
3. Bernice Walker:
  - a. IT Schedule 70 Helpline (GSA)
  - b. 703-605-1884
  - c. [bernice.walker@gsa.gov](mailto:bernice.walker@gsa.gov)
4. Kristie
  - a. 03FAC Helpline (GSA)
  - b. 816-926-6760
  - c. [hssmarketing@gsa.gov](mailto:hssmarketing@gsa.gov)
5. James Bethke
  - a. Telecommunications & Network Services
  - b. 215-446-5805
  - c. [Jim.bethke@gsa.gov](mailto:Jim.bethke@gsa.gov)
6. Ray Cwenar
  - a. Telecommunications & Network Services
  - b. 215-446-5811
  - c. [Ray.cwenar@gsa.gov](mailto:Ray.cwenar@gsa.gov)
7. Liliana DelBonifro
  - a. Acquisition Management Division
  - b. 215-219-6415
  - c. [liliana.delbonifro@gsa.gov](mailto:liliana.delbonifro@gsa.gov)
8. Mary McNally
  - a. GSA Technical Advisor
  - b. 215-446-4934
  - c. [mari.mcnally@gsa.gov](mailto:mari.mcnally@gsa.gov)
9. George Murray
  - a. Business Opportunity Specialist
  - b. 610-382-3083
  - c. [george.murray@sba.gov](mailto:george.murray@sba.gov)



WILLIAM F. ADOLPH, JR., MEMBER  
ROOM 245, MAIN CAPITOL BUILDING  
PO BOX 202165  
HARRISBURG, PA 17120-2165  
PHONE: (717) 787-1248  
FAX: (717) 705-1851

DISTRICT OFFICE:  
920 WEST SPROUL ROAD  
SPRINGFIELD, PA 19064  
PHONE: (610) 544-9878  
FAX: (610) 338-2294



House of Representatives  
Commonwealth of Pennsylvania  
Harrisburg

COMMITTEES  
APPROPRIATIONS COMMITTEE  
MAJORITY CHAIRMAN

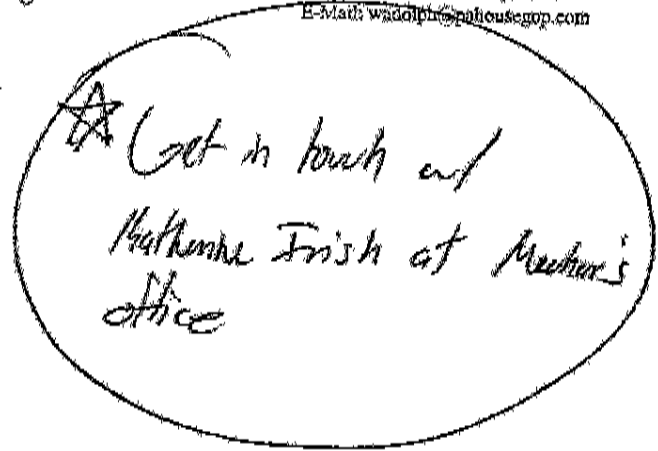
PENNSYLVANIA HIGHER EDUCATION  
ASSISTANCE AGENCY  
CHAIRMAN

RULES COMMITTEE

Website: [williamadolph.com](http://williamadolph.com)  
E-Mail: [wadolph@paphouse.gov](mailto:wadolph@paphouse.gov)

July 27, 2013

The Honorable Pat Toomey  
United States Senator  
8 Penn Center  
1628 John F. Kennedy Blvd.  
Suite 1702  
Philadelphia, PA 19103



Dear Senator Toomey:

I write to you today on behalf of TREC Group, Inc. a local engineering firm in my legislative district. TREC Group recently applied for a submittal for work for the Federal General Services Administration. Their submittal was rejected by GSA and for the last few months TREC Group has been trying to understand why their submittal was rejected. GSA has been uncooperative with TREC in giving an explanation for their rejection. I have enclosed a more detailed letter from TREC that explains the problems that have occurred with GSA.

I am respectfully asking that you look into this issue so that TREC Group can get a better understanding of what GSA is looking for. TREC Group has invested a lot of time and capital in this application and I believe they are a well-qualified firm. Any assistance that you and your staff can provide would be extremely helpful.

Sincerely,

(b) (6)

WILLIAM F. ADOLPH, JR.  
Majority Chairman  
Appropriations Committee  
165th Legislative District

WFAjr:csr  
Enclosure

cc: TREC Group, Inc.



# United States Senate

WASHINGTON, DC 20510

July 11, 2013

Mr. Thomas A. Sharpe  
Commissioner, Federal Acquisition Service  
General Services Administration  
2200 Crystal Drive, 11<sup>th</sup> Floor  
Arlington, VA 22202

Dear Mr. Sharpe:

I write regarding the efforts of my constituent, Bennett Aerospace, and their pending application before the Federal Acquisition Service (FAS).

Established in 2008, Bennett Aerospace, Inc. is a SBA-Certified 8(a) Company and a Veteran-Owned (VOSB), Women-Owned (WOSB and EDWOSB), Minority-Owned, Small Disadvantaged Business (SDB) based in Cary, NC. They have a history of contracting with U.S. Government agencies including the U.S. Navy, U.S. Air Force, U.S. Army, National Oceanic and Atmospheric Administration (NOAA), and National Aerospace and Space Association (NASA).

As you know, Bennett Aerospace has submitted an application against Solicitation Number TFTP-MC-990871-B. I appreciate your attention to this application and hope that you will respond in as timely a manner as your commitments allow.

Sincerely,



---

Senator Richard Burr





**GSA Office of Congressional and Intergovernmental Affairs**

August 22, 2013

The Honorable Richard Burr  
United States Senate  
Washington, DC 20510

Dear Senator Burr:

Thank you for your letter of July 11, 2013, on behalf of your constituent, Bennett Aerospace, requesting a specialized review of their offer under the U.S. General Services Administration (GSA) Professional Engineering Services (PES) Multiple Award Schedule.

GSA received Bennett Aerospace's offer on July 8, 2013. As part of GSA's standard review process, the offer will be assigned to a contract specialist who will assess responsiveness to the PES solicitation and will ensure there is a need for the services Bennett Aerospace provides. The order in which offers are reviewed is based on two criteria: first, offers are reviewed in the order of receipt; and second, if an agency has indicated a near term interest in a firm's services, the review is highly prioritized to address this request. Bennett Aerospace should expect to hear from the assigned contract specialist in the coming weeks.

Your constituent may contact Mr. Ralph Lentz, Deputy Director for the Management Services Center, located in Auburn, WA. He may be reached at (253) 931-7940 or via email at [ralph.lentz@gsa.gov](mailto:ralph.lentz@gsa.gov).

If you have any additional questions or concerns, please do not hesitate to contact me at (202) 501-0563.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa A. Austin".

Lisa A. Austin  
Associate Administrator